

MINUTES OF THE BUDGET WORKSHOP MEETING OF THE LOWER SOUTHAMPTON BOARD OF SUPERVISORS HELD WEDNESDAY, OCTOBER 11, 2017 AT 6:30 PM IN THE ADMINISTRATION BUILDING, 1500 DESIRE AVENUE, FEASTERVILLE, PA 19053

Roll Call: Keith Wesley  
Joseph McFadden  
Edward Shannon  
Kim Koutsouradis  
Deborah Kaplan

Staff: John McMenamin, Township Manager  
Joseph Galdo, Finance Director  
Ted Krimmel, Chief of Police  
Matt Gilbert, Park & Recreation Director  
Carol Drioli, Zoning Officer  
Bill Oettinger, Fire Marshal  
Christina Lynn, Township Administrative Assistant

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Budget meeting call to order at 6:30 pm

Zoning Department

Carol Drioli informed the Board of Supervisors that the budget for the Zoning Department does not have much change for 2018. Mrs. Drioli expects the revenue to stay the same because of all the construction within the Township – the old Kmart site, Meister Homes, and there is a resurgence of building permits. Mrs. Drioli said a few fees may have to increase but this will depend on the cost of advertising in the Bucks County Courier Times.

Mrs. Drioli pointed out that year-to-date budget is on target. Mrs. Drioli wants to keep Zoning Expenditures the same. Mrs. Drioli said that in 2018 she will have to purchase three sets of Zoning Code books for plumbing and electricity – they are updated every three years. Mrs. Drioli said the books might cost a few thousand dollars. Mrs. Drioli said the flood map needs to be available to residents on the computer. This was budgeted for in 2017 but it was not completed; so, it needs to be done in 2018.

Mr. McFadden asked why there is a \$10,000 increase in health insurance for next year. Mr. Galdo responded that because we lost an employee in Zoning at the end of last year – we are not actually paying that money right now; but if we hire a replacement, then we will have the funds for it. Mr. McMenamin pointed out that the Board will see that in payroll as well. Mr. McMenamin said that both the Clerical and Public Works employees are receiving a \$.75 per hour increase in 2018 per their contracts. That increase is in the budget.

Sanitation Fund – 9

Mr. McMenamin said there a few changes to this fund for 2018. The Disposal (Wheelabrator) contract has an increase in 2018 of \$2.00 per ton. Mr. McMenamin said that for 2018 we budgeted for an increase in the number of residents receiving the sanitation rebate by 20. Mr. McMenamin said that under Capital Expense, they are looking at possibly purchasing a new street sweeper – this would be a trade-in. However, they will try to get another year out of it. Mr. McMenamin said this budget reflects the decrease in Mascaro’s contract for hauling.

Sewer Fund – 8

Mr. McMenamin explained that the Miscellaneous Revenue line item is for when the Township has to put a lien on a property or the expense of a shut off. Under Total Expenditures, \$100,000 was transferred to Sewer Capital Fund – Mr. McMenamin said they would to build that fund up. Mr. McMenamin said Payroll reflects the contract salary increases.

Mr. Koutsouradis asked why there is a decrease in the credit card fees. Mr. Galdo responded that this line item will be retired this year – the Township absorbs the cost of the credit card fees.

Mr. McMenamin explained to the Board that there is a big jump in the expense for line item #429.367 (Chlorine & Chemicals) because of the agreement with the DEP and BCW&SA, we must have reductions in the amount of I&I. Mr. McMenamin said they have been performing heavy grouting through our system. If BCW&SA has overages, the DEP will issue penalties. Mr. McMenamin said if we meet our goals, we do not pay penalties.

Mr. McFadden asked why there is an increase in total revenue. Mr. Galdo responded that is because the sewer rate increase (\$8 per quarter) was only active for three quarters in 2017; we will have all four quarters in 2018.

Mr. Wesley said the fees to Lower Moreland look lower. Mr. McMenamin said that with the new townhomes being built by Toner, the fees could go up. Mr. McMenamin wants to meet with Lower Moreland to go over the contract – it has been about twenty years since the last agreement.

Mr. McMenamin noted that the Reserve looks big but one incident in a sixty-year old system could cost the Township a million dollars.

Sewer Capital Reserve 31

Mr. McMenamin said they did increase the Capital Purchases line item just in case it is needed. Mr. McMenamin said they are keeping the Construction and Rebuilding the same. Mr. McMenamin said the Township is in good shape with the Pump Stations now.

Mr. McMenamin said the next Budget Work Shop will be on Wednesday, October 25, 2017 and the Recreation, Dolphin Pool, Debt Service, and General Obligation Funds will be discussed.

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Ed Shannon, Secretary

THE BOARD OF SUPERVISORS APPROVED THESE MINUTES AT THEIR MEETING HELD ON OCTOBER 25, 2017.