

MINUTES OF THE BUDGET WORKSHOP MEETING OF THE LOWER SOUTHAMPTON BOARD OF SUPERVISORS HELD WEDNESDAY, OCTOBER 25, 2017 AT 6:30 PM IN THE ADMINISTRATION BUILDING, 1500 DESIRE AVENUE, FEASTERVILLE, PA 19053

Roll Call: Keith Wesley
Joseph McFadden
Edward Shannon
Kim Koutsouradis
Deborah Kaplan

Staff: John McMenamin, Township Manager
Joseph Galdo, Finance Director
Ted Krimmel, Chief of Police
Matt Gilbert, Park & Recreation Director
Carol Drioli, Zoning Officer
Christina Lynn, Township Administrative Assistant

Budget meeting called to order at 6:30 pm

Recreation Fund - 5

Matt Gilbert told the Board of Supervisors that this was a good year. The Recreation Fund's biggest revenue is the summer camps and we did fall a little short this year, which resulted in our expenses being lower as well. Mr. Gilbert explained that many people did not meet the registration deadline and that affected the camp's numbers. Mr. Wesley asked if the contract for the swimming pool maintenance is up soon. Mr. Gilbert responded yes – American Pool has given him preliminary information for now and they will finalize the contract in 2018. Mr. Gilbert explained that the General Maintenance line item is for all the parks and he is hoping to take care of some projects. Mr. Gilbert explained that the Youth Camp line item pays for all of the camps expenses – trips, crafts, waterslide rentals, etc. They are projecting \$63,000 for next year but this number could change based on next year's enrollment. Mr. Gilbert said overall this fund is in the black.

Dolphin Pool Fund - 14

Mr. Gilbert went over a handout called 2017 Summer Camp Use of Dolphin Swim Club. Mr. Gilbert said he takes utilities, swim management, club maintenance, housekeeping, and general supplies and splits the cost 50/50 between the camp and the swim club and transfer over to revenue under the Parks & Rec Camp Rental line item. Mr. Gilbert said this is the first year that there is a separate line item for season pass holders and daily passes. Mr. Gilbert explained that there is almost no revenue for the month of August because of weather. However, we exceeded revenue projections on daily passes for the season. Mr. Gilbert said the Snack Stand made less money this year; however, the expenses were lower. Mr. Gilbert explained that we are waiting for a check from LSAA for the food we sold them at the end of our season. Mr. Gilbert discussed there was a shortfall with party rentals this year. Mr. Gilbert acknowledged that the problem could have been with the procedures for party rentals. Mr. Gilbert has addressed the shortcomings, will make changes for next year, and expects to exceed goal next year. Mr. Gilbert discussed some of the capital improvements made this year at the Dolphin – filter project, freezer for the snack stand, re-fiber glassed the slide, and sandblasted the diving board. Mr. Gilbert explained that in 2018 life jackets will need to be purchased. Discussion ensued about the Depreciation Expense – Mr. Galdo explained that auditors depreciate everything except land. Mr. Koutsouradis asked if there is ever a time we have to refund daily passes because of weather. Mr. Gilbert said the policy is no but there has been occasion where they will give them another pass to use another day.

Debt Service Fund - 23

Mr. McMenamain explained that they do not want to change the millage in this fund. We are paying down our debt. Mr. McMenamain discussed the possibility of future bonds for the Township.

General Obligation Fund – 20

Mr. McMenamain said this fund will be zeroed out for 2018. The last drainage project finished up the last of the money in this fund.

Mr. McMenamain said the next Budget Work Shop will be on Wednesday, November 8, 2017 and the Fire Marshal, Police Department, Public Works, and Liquid Fuels will be discussed.

Ed Shannon, Secretary

THE BOARD OF SUPERVISORS APPROVED THESE MINUTES AT THEIR MEETING
HELD ON WEDNESDAY, NOVEMBER 8, 2017.