

MINUTES OF THE BUDGET WORKSHOP MEETING OF THE LOWER SOUTHAMPTON BOARD OF SUPERVISORS HELD WEDNESDAY, SEPTEMBER 25, 2019 AT 6:30 PM IN THE ADMINISTRATION BUILDING, 1500 DESIRE AVENUE, FEASTERVILLE, PA 19053

Roll Call: Ray Weldie
Edward Shannon
Kim Koutsouradis
Keith Wesley
Deborah Kaplan

Staff: Joseph Galdo, Township Manager/Finance Director
Dennis Stranz, Librarian
Karissa Murray, Library Administrative Assistant
Ted Krimmel, Chief of Police
Matt Gilbert, Park & Recreation Director
Bill Oettinger, Zoning Officer/Fire Marshal
Christina Lynn, Township Administrative Assistant

Budget meeting call to order at 6:30 pm

Library Capital Reserve – 25

Mr. Galdo said he placed a \$20,000 expenditure in Capital Purchases as a placeholder in case of an emergency issue like mechanicals. A continued allotment by the Township of \$10,000 in revenue would continue for 2020.

Library Fund - 4:

Dennis Stranz, Karissa Murry, Dr. Gary Bowman, Joan Bowman were present.

Mr. Stranz stated that the Library will see an increase of \$5,364 in state shared revenue in 2020 to \$63,802. Mr. Stranz discussed ways the Library is trying to increase revenue for the remainder of 2019 and 2020. An appeal letter will be sent to 8,000 homes in the township. The library will also be hosting a Barnes & Noble night at the end of October. Mr. Galdo suggested that the library increase the paper use charge since there is a \$1,200 expense for copiers a month. Discussion ensued about the appeal letter that will be mailed by November.

With regard to expenses, Mr. Stranz stated that the Library Board voted to give a 2% increase to the entire library staff. Mr. Stranz discussed the office equipment the library would like to purchase in 2020 including an iPad Lab. Mr. Stranz stated that the library saved approximately \$1,200 in 2019 by changing office supply vendors and cutting back on purchases. Mr. Galdo discussed cutting back on janitorial expenses by possibly having the Public Works Department take over the cleaning of the library and landscaping. Mr. Wesley suggested that the library purchase their institutional supplies through the Township. The Neshaminy Activity Center saved over \$6,000 by purchasing through the Township.

Dr. Bowman stated that the library will get through 2020 but it will be difficult in 2021 if additional money is not infused this coming year. Mr. Galdo stated that the library needs to managing 2019 costs and push on fundraising efforts to have more of a cushion for 2020.

Discussion ensued about fundraising ideas including food trucks, working with local breweries for classes, etc.

Street Lighting Fund - 2:

Mr. Galdo stated that in the beginning of 2020, the reserves for Street Light Fund will be projecting about \$110,539. Mr. Galdo projected that at the end of 2020, the fund will net out a projected \$5,163.

Hydrant Fund - 6:

Mr. Galdo said there is no money going in to this fund and the rate expense has been steady. The Township is still paying Aqua \$909 per year for hydrant maintenance. The fund will end 2020 with around \$6,000 in reserves.

Rescue Squad – 7:

Mr. Galdo said the millage is at .43 for this fund. Mr. Galdo stated the fund will start 2020 with \$18,764. Total expenditures will continue with the same amount as currently in 2019. Mr. Galdo noted that Lower Southampton Township gives significantly higher funding to the rescue squad than the other municipalities in their grouping.

Fire Protection Fund - 3:

Mr. Galdo said the fund is currently projecting at \$58,782 for 2020 in reserves. In 2020, Mr. Galdo proposed that the millage be increase to 1.3 from 1.25. With this increase split between both fire companies, they will each receive a \$3,000 increase to \$138,000 in 2020 (\$2,000 more than 2019 each). Mr. Galdo also proposed that the recruitment initiative be increased to \$17,000 per fire company. Mr. Galdo explained that they can make this millage increase in this fund without increasing taxes. Mr. Galdo shifted millage from the Street Fund.

Ioakim Koutsouradis, Secretary

THE BOARD OF SUPERVISORS APPROVED THESE MINUTES AT THEIR MEETING
HELD ON THURSDAY, OCTOBER 10, 2019,