

**Minutes  
Village Board Meeting  
Tuesday, December 8, 2015  
7:00 p.m.  
Maple Bluff Village Center - 18 Oxford Place**

Members Present: President Jim Schuler, Trustees Tim O'Brien, Carl Vieth, Peter Duff, Jennifer Kuehn, Eric McLeod and Cynthia Johnson.

Also Present: Village Attorney Tim Fenner, Administrator/Chief of Police Tim Krueger, Public Works Director Tom Schroeder, Fire Chief Kris Loy, Assistant Fire Chief Matt Sutter, Recreation Director Curt Erickson, Deputy Clerk Rene Dopkins and Clerk/Treasurer Sarah Danz.

The Village Board Meeting was called to order and the roll was taken.

**Approval of Agenda:** A motion was made by Carl Vieth and seconded by Cynthia Johnson to approve the agenda as presented. Motion carried.

**Citizen comment on any subject other than items listed on agenda:**  
None

**Discuss and take action on setting a date and time for the Village Caucus:** A motion was made by Eric McLeod and seconded by Tim O'Brien to hold the Village Caucus on January 12, 2016 beginning at 7:00pm. Motion carried.

**Discuss and take action on proposal from MD Roffers to provide a second review of proposed development at the corner of N Sherman Ave and Roxbury Rd.** At the suggestion of village board members, a proposal for a second review of the proposed development at the corner of N Sherman Ave and Roxbury Rd was obtained. Staff contacted MD Roffers, whom the village has used on other occasions, to solicit a proposal. The MD Roffers proposal was reviewed and a motion was made by Tim O'Brien and seconded by Cynthia Johnson to approve the MD Roffers proposal as presented and include authorization for additional funds for meeting attendance. Motion carried.

**Discuss and take action on appointing election inspectors for the 2016-2017 election cycle:** Clerk Sarah Danz distributed a list of 14 residents who currently serve as election inspectors and asked that the names on the list be re-appointed for the next election cycle. A motion was made by Eric McLeod and seconded by Jennifer Kuehn to approve the appointment of the election inspectors as presented. Peter Duff abstained. Motion carried.

**Committee Reports:**

- a. Building Board Committee: Met 12/8/15

- b. Country Club Committee: Did not meet
- c. Finance and Accounts Committee: Did not meet
- d. Fire & EMS Committee: Did not meet
- e. Ordinance Committee: Did not meet
  
- f. Parks, Recreation and Board of Harbor Commissioners:
  - 1. Discuss Parks Committee motion to support the Tennis Court Project:**  
The parks committee made a motion at their last meeting to support the Tennis Court project and will be focusing on the area west of Lakewood at the Beach Park for a site plan.
  - 2. Discuss and take action on request from Parks Committee to continue with Beach House and Beach Park planning process:**  
Colleen O'Meara has agreed to look at the beach house and provide some ideas on how to utilize the space more efficiently and accommodate ADA compliant restrooms.
- g. Personnel Committee: Did not meet
- h. Plan Commission: Did not meet
- i. Police Committee: Did not meet
- j. Public Works Committee: Did not meet
- k. Urban Forestry Committee: Did not meet
- l. Zoning Board of Appeals: Did not meet

**Reports:**

- a. Village President: None
- b. Village Attorney: None
- c. Clerk-Treasurer: September 2015 Financial Reports were reviewed.
- d. Public Works: Tom Schroeder reviewed his written report.
- e. Recreation: Curt Erickson reviewed his written report.
- f. Fire Department: Chief Loy reviewed his written report. December 13<sup>th</sup> is the annual pancake breakfast
- g. Police Department: Chief Tim Krueger reviewed his written report.

**Claims List Approval:** A motion was made by Eric McLeod and seconded by Jennifer Kuehn to approve the claims list as presented. Motion carried.

**Discuss and take action on the Village Board Minutes dated October 13, 2015:** A motion was made by Cynthia Johnson and seconded by Eric McLeod to approve the October 13, 2015 Village Board minutes. Motion carried.

A motion to adjourn was made by Eric McLeod and seconded by Cynthia Johnson at 8:15 p.m. Motion carried.

Respectfully Submitted,  
Sarah Danz, Clerk/Treasurer