

**Minutes  
Village Board Meeting  
Tuesday, October 13, 2015  
7:30 p.m.  
Maple Bluff Village Center - 18 Oxford Place**

Members Present: President Jim Schuler, Trustees Peter Duff, Jennifer Kuehn, Eric McLeod, Cynthia Johnson and Carl Vieth.

Members Absent: Trustee Timothy O'Brien

Also Present: Public Works Director Tom Schroeder, Fire Chief Kris Loy, Assistant Fire Chief Matt Sutter, Recreation Director Curt Erickson and Clerk/Treasurer Sarah Danz.

The Village Board Meeting was called to order and the roll was taken.

**Approval of Agenda:** A motion was made by Carl Vieth and seconded by Jennifer Kuehn to approve the agenda as presented. Motion carried.

**Citizen comment on any subject other than items listed on agenda:**  
None

**Discuss and take action on final pay request to Parisi Construction:**  
Final pay request included \$20,000 retainage from last fall, installation of an additional street light, a correction for a miscalculation in asphalt quantity and a credit for a damaged irrigation line. A motion was made by Eric McLeod and seconded by Jennifer Kuehn to approve the final pay request to Parisi in the amount of \$ 30,555. Motion carried.

**Discuss and take action on contract with Eric Harms to develop logo, identity and signage for the village:** This proposal was originally discussed last fall. It was a referral to the board from the Parks Committee. The board sent it back to the Parks Committee with a request to fund the contract with Bocce Funds. The Parks Committee decided they wanted more time to discuss a timeline of implementation, selection committee and phases of implementation. The proposal has not been discussed further at parks and Jim feels this is something the village needs to move forward with. It was discussed that Eric Harms would work with the Building Board to develop a logo, identity and signage. A motion was made by Peter Duff and seconded by Carl Vieth to approve the contract with Eric Harms to develop a logo, identity and signage for the village in an amount not to exceed \$4,800. Motion carried.

**Committee Reports:**

- a. Building Board Committee: Met 10/13/15
- b. Country Club Committee: Awaiting decision from County Club regarding bike/pedestrian path

- c. Finance and Accounts Committee: Met 9/29/15 to discuss 2016 budget
  - 1. Discuss and take action on Preliminary 2016 Budget and set public hearing.** A draft 2016 budget was presented incorporating the guidance of the personnel committee and the finance committee. There was discussion regarding the Expenditure Restraint Program and the Capital Budgets. A motion was made by Eric McLeod and seconded by Peter Duff to set the public hearing to be held on November 10, 2015 beginning at 7:30pm. Motion carried.
- d. Fire & EMS Committee: Did not meet
- e. Ordinance Committee: Did not meet
- f. Parks, Recreation and Board of Harbor Commissioners:
  - 1. Discuss and take action on having a site/concept plan created for Beach Park:** Recommendation from Parks Committee to create a site/concept plan for Beach Park to be completed by Blake Theisen at Ayres Associates using \$3,000 of Bocce Funds. Discussion concerned justification for the need for a site plan and what deliverables would come from the process. It was also discussed that the Parks Committee needs to create a prioritized list of improvements to ensure the Village Board is in agreement with the priorities and to also provide direction for the site plan. A motion was made by Cynthia Johnson and seconded by Peter Duff to approve \$3,000 of Bocce money for Ayers and Associates to complete a site and concept plan for Beach Park west of Lakewood Blvd. Motion carried.
- g. Personnel Committee: Met 9/29/15 to make 2016 budget recommendations regarding wages and benefits
- h. Plan Commission: Did not meet
- i. Police Committee: Did not meet
- j. Public Works Committee: Did not meet
  - 1. Discuss and take action on recommendation from Public Works Committee regarding Solar Project:** Peter gave background information as to what has happened with the proposal to this point. Several meetings within committees and between staff have been held to discuss the proposal. The Public Works Committee has several reservations regarding the proposal including proformas being very hypothetical and creating more questions, lack of information regarding manufacturers and costs, remarks that the savings are hard to quantify and that solar technology is at a standstill. It is the recommendation of the Public Works Committee to deny the proposal. A motion was made by Peter Duff and seconded by Carl Vieth to deny the solar project proposal. Motion carried.
  - 2. Discuss Public Works Committee motion to support the bike/pedestrian path and Lakewood entrance to Maple Bluff County Club:** The County Club is in possession of, and considering, the plans proposed by the village for construction of a bike/pedestrian path and a redesign of the Lakewood entrance to

the club. The purpose for the discussion was to make known that the Public Works Committee supports both aspects of the project.

**3. Discuss and take action on recommendation from Public Works Committee to approve engineer's plan for tennis courts and parking lot with removal of the basketball court to maximize parking:**

Discussion concerned the Public Works Committee's recommendation to remove the basketball court and use the area for additional parking. A motion was made by Eric McLeod and seconded by Jennifer Keuhn to approve recommendation from Public Works Committee to approve engineer's design for tennis courts and parking lot with removal of the basketball court. Motion carried

**4. Discuss and take action on recommendation from Public Works Committee to construct a pedestrian crossing on N Sherman Ave near Roxbury Road using a combination of Alternate 1 and Alternate 2 (as proposed by village engineer) to accommodate two vehicles in the TWLTL north of the crossing area:**

Discussion concerned keeping the crossing slightly further from the intersection to allow for better visibility and traffic flow. The board questioned whether or not a combination of the alternates would be approved by the engineer. The board agreed that a crossing needs to be installed and location is not as important to them, only that it is safe. A motion was made by Eric McLeod and seconded by Jennifer Kuehn to approve a crossing on N Sherman Ave near Roxbury Rd at a location deemed practical by the village engineer. Motion carried.

- k. Urban Forestry Committee: Did not meet
- l. Zoning Board of Appeals: Did not meet

**Reports:**

- a. Village President: None
- b. Village Attorney: None
- c. Clerk-Treasurer: August 2015 Financial Reports were reviewed.
- d. Public Works: Tom Schroeder reviewed his written report.
- e. Recreation: Curt Erickson reviewed his written report.
- f. Fire Department: Chief Loy reviewed the written report.
- g. Police Department: Chief Tim Krueger written report was reviewed.

**Claims List Approval:** Discussion included bond payments and the payment for the fire truck appearing on the claims list. A motion was made by Carl Vieth and seconded by Eric McLeod to approve the claims list as presented. Motion carried.

**Discuss and take action on the Village Board Minutes dated September 8, 2015:** A motion was made by Carl Vieth and seconded by

Jennifer Kuehn to approve the September 8, 2015 Village Board minutes.  
Motion carried.

A motion to adjourn was made by Peter Duff and seconded by Eric McLeod at  
8:40 p.m. Motion carried.

Respectfully Submitted,  
Sarah Danz  
Clerk/Treasurer