

Minutes
Village Board Meeting
Tuesday, May 12, 2015
7:30pm
Maple Bluff Village Center - 18 Oxford Place

Members Present: President Jim Schuler, Trustees Eric McLeod, Cynthia Johnson and Carl Vieth.

Members Absent: Trustee Peter Duff and Tim O'Brien

Also Present: Public Works Director Tom Schroeder, Assistant Fire Chief Matt Sutter, Recreation Director/Deputy Treasurer Curt Erickson, Clerk/Treasurer Sarah Danz, Police Officers Kyle Dabbs and Diamond Steele.

The new village president and trustees were sworn in.

Approval of Agenda: A motion was made by Carl Vieth and seconded by Cynthia Johnson to approve the agenda as presented. Motion carried.

Citizen comment on any subject other than items listed on agenda:

None

Discuss and take action on Maple Bluff Country Club Lease: The motion from last month's meeting is being reconsidered. The restriction of having financing before the lease is approved will not work, as the club needs the lease in place to obtain financing. Club representatives came prepared to address the outstanding issues regarding financing. A motion was made by Carl Vieth and seconded by Eric McLeod to approve the lease as drafted without further restrictions. Motion carried.

Discuss and take action on K9 Program, presented by Officer Kyle

Dabbs: Officer Dabbs performed additional research after last month's meeting and prepared a directive for the board. The directive contained detailed information regarding purpose, objective, definitions and procedures for a K9 program. Officer Dabbs also provided information regarding the cost to cover his shifts while training with the K9. A motion was made by Cynthia Johnson and seconded by Eric McLeod to approve the creation of a K9 program and begin fundraising. Motion carried.

Discuss and take action on revised sewer rates and sewer only billing

cycle: Sarah presented the board with a rate study based on current rates from Madison Metropolitan Sewerage District (MMSD). The study proposed increasing base fees solely to cover increased fees from MMSD. It was also recommended that the sewer only billing cycle be changed to quarterly, from semi-annual, to match that of other customers in the village. A motion was made by Jennifer Kuehn and seconded by Eric McLeod to approve the new

sewer rates and change the sewer only billing cycle to quarterly. Motion carried.

Discuss and take action on revised Planned Unit Development fees:

Staff is recommending that the village charge a \$2,500 deposit, when a developer submits a project plan, to cover costs incurred by the village to include attorney and consultant fees. If the \$2,500 is exhausted, another deposit would be required. Discussion included adding another line item on the fee schedule to read Development/TIF Consultant Fees. Currently fees are charged for Plan Unit Development applications to cover administrative costs. A motion was made by Eric McLeod and seconded by Carl Vieth to create a fee labeled Development/TIF Consultant Fees and charge a \$2,500 deposit with the understanding that if the \$2,500 is exhausted, another \$2,500 deposit would be collected. Motion carried.

Discuss and take action on an operator license for Nicole Taylor:

A motion was made by Eric McLeod and seconded by Carl Vieth to approve an operator license for Nicole Taylor. Motion carried.

Committee Reports:

- a. Building Board Committee: Met 5/12/15
- b. Country Club Committee: Met 5/6/15
- c. Finance and Accounts Committee: Did not meet
- d. Fire & EMS Committee: Did not meet
- e. Ordinance Committee: Did not meet
- f. Parks, Recreation and Board of Harbor Commissioners:
 - 1. Discuss and take action on the allocation of \$1,200 from Bocce funds for a concert at the September 12th Event provided by Mark Croft: A motion was made by Cynthia Johnson and seconded by Jennifer Kuehn to approve \$1,200 of Bocce funds for the Mark Croft concert on September 12th. Motion carried.
- g. Personnel Committee: Did not meet
- h. Plan Commission: Meetings scheduled for pre-application conference and sign ordinance.
- i. Police Committee: Did not meet
- j. Public Works Committee: Did not meet.
- k. Urban Forestry Committee: Did not meet.
- l. Zoning Board of Appeals: Did not meet

Reports:

- a. Village President:
 - 1. Discuss and take action on committee appointments: A motion was made by Eric McLeod and seconded by Carl Vieth to make Peter Duff chair of Urban Forestry and remove Jim Schuler from Personnel Committee. Motion carried.
- b. Village Attorney: None

- c. Clerk-Treasurer: March 2015 Financial Reports were reviewed and it was mentioned that the assessor would be in the village starting the revaluation.
- d. Public Works: Tom Schroeder reviewed his written report.
- e. Recreation: Curt Erickson reviewed his written report.
- f. Fire Department: Assistant Chief Sutter reviewed Chief Loy's report.
- g. Police Department: Chief Tim Krueger reviewed his written report.

Claims List Approval: A motion was made by Eric McLeod and seconded by Cynthia Johnson to approve the claims list as presented. Motion carried.

Discuss and take action on the Village Board Minutes dated April 14, 2015: A motion was made by Carl Vieth and seconded by Jennifer Kuehn to approve the April 14, 2015 minutes. Motion carried.

A motion to adjourn was made by Eric McLeod and seconded by Carl Vieth at 9:20 pm. Motion carried.

Respectfully Submitted,

Sarah Danz
Clerk