

**Minutes
Village Board Meeting
Tuesday, December 9, 2014
7:30pm
Maple Bluff Village Center - 18 Oxford Place**

Members Present: Trustees Tim O'Brien, Jennifer Kuehn, Cynthia Johnson, Peter Duff and Jim Schuler

Members Absent: Village President Eric McLeod. There is currently one vacant position

Also Present: Attorney Tim Fenner, Village Engineer Brian Berquist, Police Chief/Village Administrator Tim Krueger, Public Works Director Tom Schroeder, Acting Fire Chief Kris Loy, Recreation Director/Deputy Treasurer Curt Erikson and Clerk/Treasurer Sarah Danz

In absence of the village president, a motion was made by Cynthia Johnson and seconded by Peter Duff to nominate Jim Schuler to chair the meeting. Motion carried.

Approval of Agenda: A motion was made by Peter Duff and seconded by Tim O'Brien to approve the agenda as presented. Motion carried.

Citizen comment on any subject other than items listed on agenda:
None

Swearing in of officer Christopher Rathmann: New officer Christopher Rathmann was in attendance and took his Oath of Office and recited the Law Enforcement code of Ethics.

Update on Veteran's Memorial: The committee is not ready to address the board at this time.

Discuss and take action on pay request #8 from Parisi Construction:
This is the final pay request excluding retainage. The village will wait until spring before releasing the retainage. A motion was made by Tim O'Brien and seconded by Jennifer Kuehn to approve pay request #8 from Parisi Construction in the amount of \$215,864.87. Motion carried.

Discuss and take action on setting a date for the village caucus: Statutes require that the date of the caucus be set in December. In the past, the caucus has been held beginning at 7:00pm on the second Tuesday in January. A motion was made by Peter Duff and seconded by Tim O'Brien to set the date of the caucus for Tuesday, January 13th, 2015 beginning at 7:00pm. Motion Carried.

Committee Reports:

- a. Building Board Committee: Met 12/09/14
- b. Country Club Committee: Did not meet. Draft of new lease has been sent to the Country Club
- c. Finance and Accounts Committee: Met 12/4
Discuss and take action on recommendation from Finance committee regarding Tax Increment Financing for 601 N Sherman Ave: The motion approved by the Finance Committee was as follows: "The proposed project does qualify for TIF assistance. The village is not in a financial position to fund the request upfront. TIF for this project will not exceed \$600,000. Before final funding is approved, developers must submit actual revenues and expenses." A motion was made by Tim O'Brien and seconded by Cynthia Johnson to approve TIF for 601 N Sherman Ave as outlined in the Finance Committee's motion. Motion carried.
- d. Fire & EMS Committee: Did not meet
- e. Ordinance Committee: Did not meet
- f. Parks, Recreation and Board of Harbor Commissioners: Met 12/8
Discuss and take action on the selection of a consulting firm to develop a new Comprehensive Outdoor Recreation Plan: Three firms submitted bids to perform a comprehensive outdoor recreation plan for the village. The Parks Committee is recommending to accept the bid from Schreiber Anderson Associates in the amount of \$8,000. A motion was made by Cynthia Johnson and seconded by Jennifer Kuehn to accept the bid from Schreiber Anderson Associates in the amount of \$8,000. Motion carried.
- g. Personnel Committee: Did not meet
- h. Plan Commission: Met 11/12
Discuss and take action on recommendation from Plan Commission to approve Resolution 2014-15 an application for a Conditional Use Permit for the property located at 601 N Sherman Ave: The Plan Commission thoroughly reviewed Resolution 2014-15 and voted unanimously to recommend approval. A motion was made by Peter Duff and seconded by Tim O'Brien to approve Resolution 2014-15 an application for a Conditional Use Permit for the property located at 601 N Sherman Ave. Motion carried.
- i. Police Committee: Did not meet
- j. Public Works Committee: Did not meet
- k. Urban Forestry Committee: Did not meet
- l. Zoning Board of Appeals: Did not meet

Reports:

- a. Village President: None
- b. Village Attorney: None
- c. Clerk-Treasurer: Sarah Danz reviewed the October 2014 Financials
- d. Public Works: Tom Schroeder reviewed his written report.
- e. Recreation: Curt Erickson reviewed his written report.
- f. Fire Department: Acting Chief Loy reviewed his written report.

g. Police Department: Chief Tim Krueger reviewed his written report.

Claims List Approval: A motion was made by Jennifer Kuehn and seconded by Peter Duff to approve the claims list as presented. Motion carried.

Discuss and take action on the Village Board Minutes dated November 11, 2014: A motion was made by Jennifer Kuehn and seconded by Cynthia Johnson to approve the November 11, 2014 minutes. Motion carried.

A motion to adjourn was made by Tim O'Brien and seconded by Cynthia Johnson at 7:55pm. Motion carried.

Respectfully Submitted,
Sarah R Danz
Clerk/Treasurer