

**Minutes  
Village Board Meeting  
Tuesday, December 9, 2014  
7:30pm  
Maple Bluff Village Center - 18 Oxford Place**

Members Present: Trustees Tim O'Brien, Jennifer Kuehn, Cynthia Johnson, Peter Duff and Jim Schuler

Members Absent: Village President Eric McLeod. There is currently one vacant position

Also Present: Attorney Tim Fenner, Village Engineer Brian Berquist, Police Chief/Village Administrator Tim Krueger, Public Works Director Tom Schroeder, Acting Fire Chief Kris Loy, Recreation Director/Deputy Treasurer Curt Erikson and Clerk/Treasurer Sarah Danz

In absence of the village president, a motion was made by Cynthia Johnson and seconded by Peter Duff to nominate Jim Schuler to chair the meeting. Motion carried.

**Approval of Agenda:** A motion was made by Peter Duff and seconded by Tim O'Brien to approve the agenda as presented. Motion carried.

**Citizen comment on any subject other than items listed on agenda:**  
None

**Swearing in of officer Christopher Rathmann:** New officer Christopher Rathmann was in attendance and took his Oath of Office and recited the Law Enforcement code of Ethics.

**Update on Veteran's Memorial:** The committee is not ready to address the board at this time.

**Discuss and take action on pay request #8 from Parisi Construction:**  
This is the final pay request excluding retainage. The village will wait until spring before releasing the retainage. A motion was made by Tim O'Brien and seconded by Jennifer Kuehn to approve pay request #8 from Parisi Construction in the amount of \$215,864.87. Motion carried.

**Discuss and take action on setting a date for the village caucus:** Statutes require that the date of the caucus be set in December. In the past, the caucus has been held beginning at 7:00pm on the second Tuesday in January. A motion was made by Peter Duff and seconded by Tim O'Brien to set the date of the caucus for Tuesday, January 13<sup>th</sup>, 2015 beginning at 7:00pm. Motion Carried.

**Committee Reports:**

- a. Building Board Committee: Met 12/09/14
- b. Country Club Committee: Did not meet. Draft of new lease has been sent to the Country Club
- c. Finance and Accounts Committee: Met 12/4  
**Discuss and take action on recommendation from Finance committee regarding Tax Increment Financing for 601 N Sherman Ave:** The motion approved by the Finance Committee was as follows: "The proposed project does qualify for TIF assistance. The village is not in a financial position to fund the request upfront. TIF for this project will not exceed \$600,000. Before final funding is approved, developers must submit actual revenues and expenses." A motion was made by Tim O'Brien and seconded by Cynthia Johnson to approve TIF for 601 N Sherman Ave as outlined in the Finance Committee's motion. Motion carried.
- d. Fire & EMS Committee: Did not meet
- e. Ordinance Committee: Did not meet
- f. Parks, Recreation and Board of Harbor Commissioners: Met 12/8  
**Discuss and take action on the selection of a consulting firm to develop a new Comprehensive Outdoor Recreation Plan:** Three firms submitted bids to perform a comprehensive outdoor recreation plan for the village. The Parks Committee is recommending to accept the bid from Schreiber Anderson Associates in the amount of \$8,000. A motion was made by Cynthia Johnson and seconded by Jennifer Kuehn to accept the bid from Schreiber Anderson Associates in the amount of \$8,000. Motion carried.
- g. Personnel Committee: Did not meet
- h. Plan Commission: Met 11/12  
**Discuss and take action on recommendation from Plan Commission to approve Resolution 2014-15 an application for a Conditional Use Permit for the property located at 601 N Sherman Ave:** The Plan Commission thoroughly reviewed Resolution 2014-15 and voted unanimously to recommend approval. A motion was made by Peter Duff and seconded by Tim O'Brien to approve Resolution 2014-15 an application for a Conditional Use Permit for the property located at 601 N Sherman Ave. Motion carried.
- i. Police Committee: Did not meet
- j. Public Works Committee: Did not meet
- k. Urban Forestry Committee: Did not meet
- l. Zoning Board of Appeals: Did not meet

**Reports:**

- a. Village President: None
- b. Village Attorney: None
- c. Clerk-Treasurer: Sarah Danz reviewed the October 2014 Financials
- d. Public Works: Tom Schroeder reviewed his written report.
- e. Recreation: Curt Erickson reviewed his written report.
- f. Fire Department: Acting Chief Loy reviewed his written report.

g. Police Department: Chief Tim Krueger reviewed his written report.

**Claims List Approval:** A motion was made by Jennifer Kuehn and seconded by Peter Duff to approve the claims list as presented. Motion carried.

**Discuss and take action on the Village Board Minutes dated November 11, 2014:** A motion was made by Jennifer Kuehn and seconded by Cynthia Johnson to approve the November 11, 2014 minutes. Motion carried.

A motion to adjourn was made by Tim O'Brien and seconded by Cynthia Johnson at 7:55pm. Motion carried.

Respectfully Submitted,  
Sarah R Danz  
Clerk/Treasurer