

**Minutes
Village Board Meeting
Tuesday, May 13, 2014
7:30pm
Maple Bluff Village Center - 18 Oxford Place**

Members Present: Village President Eric McLeod, Trustees Martha Grasty, Peter Duff, Jennifer Kuehn, and Cynthia Johnson

Members Absent: Tim O'Brien and Jim Schuler

Also Present: Police Chief/Village Administrator Tim Krueger, Public Works Director Tom Schroeder, Recreation Director/Deputy Treasurer Curt Erickson, Fire Chief Josh Ripp, Clerk/Treasurer Sarah Danz, Attorney Tim Fenner and Ben Zellers from Vierbicher

Approval of Agenda: A motion was made by Martha Grasty and seconded by Peter Duff to approve the agenda as presented. Motion carried.

Citizen comment on any subject other than items listed on agenda:
None

Discuss and take action on pay request #1 from Advanced Building Corporation: A motion was made by Peter Duff and seconded by Cynthia Johnson to approve pay request #1 from Advanced Building Corporation in the amount of \$53,200. Motion carried.

Discuss and take action on pay request #1 from Parisi Construction: A motion was made by Martha Grasty and seconded by Cynthia Johnson to approve pay request #1 from Parisi Construction in the amount of \$592,360.78. Motion carried.

Discuss and take action on Eagle Scout project for Austin Darien: Again Austin was not in attendance and the board felt he should appear before them to obtain final approval. No action was taken.

Discuss and take action on granting authorization for the Village of Maple Bluff to serve alcohol and beer at; Bocce Fest from June 6, 2014 at 4:30pm to June 7, 2014 at 1:00am; Warren Dailey Ribbon Cutting on June 13, 2014; and Summer Concert on July 15, 2014: A motion was made by Peter Duff and seconded by Martha Grasty to approve the serving of alcohol and beer at Bocce Fest, the Warren Dailey Ribbon Cutting and Summer Concert. Motion carried.

Discuss and take action on Procedures Concerning Tax Compliance for Tax-Exempt Borrowings: This procedure was drafted by Foley and Lardner and is standard for bond issuing. A motion was made by Peter Duff and seconded by Cynthia Johnson to approve the procedures concerning tax compliance for tax-exempt borrowings. Motion carried.

Committee Reports:

- a. Building Board Committee: Met 5/13/14
- b. Country Club Committee: Did not meet
- c. Finance and Accounts Committee: Did not meet
- d. Fire & EMS Committee: Did not meet
- e. Ordinance Committee: Did not meet
- f. Parks, Recreation and Board of Harbor Commissioners:
 - 1. Discuss and take action on the allocation of \$500 from bocce funds for the June 13 ribbon-cutting ceremony on the Warren Dailey Cabin.** A motion was made by Jennifer Kuehn and seconded by Cynthia Johnson to approve a \$500 allocation from bocce funds for the Warren Dailey Cabin ceremony. Motion carried.
 - 2. Discuss and take action on the allocation of \$1,500 from bocce funds for the purchase of 2 Benches for the Warren Dailey Cabin.** A motion was made by Jennifer Kuehn and seconded by Cynthia Johnson to approve a \$1,500 allocation from bocce funds for 2 benches at the Warren Dailey Cabin. Motion carried.
 - 3. Discuss and take action on the allocation of \$1,000 from bocce funds to purchase 5 Dog Waste Stations.** A motion was made by Jennifer Kuehn and seconded by Cynthia Johnson to approve a \$1,000 allocation from bocce funds for 5 dog waste stations. Motion carried.
 - 4. Discuss and take action on the allocation of \$600 from bocce funds to purchase glass patio doors for the beach house.** Discussion concerned changing the amount to \$800. A motion was made by Jennifer Kuehn and seconded by Cynthia Johnson to approve an \$800 allocation from bocce funds for glass patio doors at the beach house. Motion carried.
 - 5. Discuss and take action on the allocation of \$2,500 from bocce funds to purchase a B52 Matrix 600 PA system and wireless microphone.** A motion was made by Jennifer Kuehn and seconded by Cynthia Johnson to approve a \$2,500 allocation from bocce funds to purchase a B52 Matrix 600 PA system and wireless microphone. Motion carried.
 - 6. Discuss and take action on Beach House rental on Sept 27th, 2014.** The applicant withdrew their request to use the beach house.
- g. Personnel Committee: Did not meet.
- h. Plan Commission:
 - 1. Discuss and take action on Resolution 2014-09 A Resolution to Authorize Proceeding with Planning for Tax Increment District #1 and Redevelopment Area #1 in the Village of Maple Bluff.** Two residents spoke regarding the proposed development voicing concerns about density,

environmental issues, traffic, light & noise pollution and the village character being eroded. Tim Fenner and Ben Zellers provided an explanation of the resolution and what the next steps would be. A motion was made by Martha Grasty and seconded by Jennifer Kuehn to approve Resolution 2014-09 A Resolution to Authorize Proceeding with Planning for Tax Increment District #1 and Redevelopment Area #1 in the Village of Maple Bluff and hiring Vierbicher as a consultant to assist the village through the process. Motion carried.

2. Discuss and take action on Tax Increment District #1 creation schedule. A motion was made by Peter Duff and seconded by Martha Grasty to approve Tax Increment District #1 creation schedule. Motion carried.

3. Discuss and take action on Roxbury/Sherman Planned Unit Development #1 rezoning schedule. A motion was made by Peter Duff and seconded by Cynthia Johnson to approve Roxbury/Sherman Planned Unit Development #1 rezoning schedule.

- i. Police Committee: Did not meet
- j. Public Works Committee: Did not meet
- k. Urban Forestry Committee: Did not meet
- l. Zoning Board of Appeals: Did not meet

Reports:

a. Village President:

- 1. **Discuss committee assignments for 2014.** A motion was made by Cynthia Johnson and seconded by Jennifer Kuehn to approve the committee list as presented. Motion carried.
- 2. **Presentation.** President McLeod presented Clerk Danz with a Municipal Clerk's Week Proclamation.

b. Village Attorney: None

c. Clerk-Treasurer: Sarah Danz reviewed the March 2014 Financials

d. Public Works: Tom Schroeder reviewed his written report.

- 1. **Discuss and take action on Resolution 2014-08 Wisconsin Department of Natural Resources - Compliance Maintenance Annual Report 2013.** The compliance maintenance annual report indicates that all processes are working as required. Grades in Financial Management and Collection Systems were both an "A" and require no action. A motion was made by Martha Grasty and seconded by Peter Duff to approve Resolution 2014-08 Wisconsin Department of Natural Resources - Compliant Maintenance Annual Report 2013. Motion carried.

e. Recreation: Curt Erickson reviewed his written report.

f. Fire Department: Chief Ripp reviewed his written report.

g. Police Department: Chief Tim Krueger reviewed his report.

Claims List Approval: A motion was made by Peter Duff and seconded by Martha Grasty to approve the claims list as presented. Motion carried.

Discuss and take action on the Village Board Minutes dated April 8, 2014: A motion was made by Jennifer Kuehn and seconded by Cynthia Johnson to approve the April 8, 2014 minutes. Motion carried.

Move into Closed Session as permitted by Wis. Stats. Section 19.85(1)(C) to consider employment, promotion, compensation or performance evaluation data of public employees over which the governmental body has jurisdiction. A motion was made by Peter Duff and seconded by Martha Grasty to move into closed session at 9:20pm. Motion carried.

A motion was made by Martha Grasty and seconded by Peter Duff to move into open session at 9:53pm. Motion carried.

A motion to adjourn was made by Peter Duff and seconded by Martha Grasty at 9:53pm. Motion carried.

Respectfully Submitted,
Sarah R Danz
Clerk/Treasurer