

**Minutes
Village Board Meeting
Tuesday, March 11, 2014
7:30pm
Maple Bluff Village Center - 18 Oxford Place**

Members Present: Trustees Peter Duff, Dave Bruns, Jim Schuler, and Tim O'Brien. There is currently one vacant position.

Members Absent: Village President Eric McLeod and Trustee Martha Grasty

Also Present: Police Chief/Village Administrator Tim Krueger, Public Works Director Tom Schroeder, Recreation Director/Deputy Treasurer Curt Erickson, Fire Chief Josh Ripp, Clerk/Treasurer Sarah Danz, Village Engineer Brian Berquist, and Village Auditors John Andres and John Rader.

In absence of the chair, Clerk/Treasurer Sarah Danz called the meeting to order, performed roll call, and asked for nominations for a chair. A motion was made by Tim O'Brien and seconded by Peter Duff to nominate Jim Schuler as chair. Motion carried.

Approval of Agenda: A motion was made by Dave Bruns and seconded by Tim O'Brien to approve the agenda as presented. Motion carried.

Citizen comment on any subject other than items listed on agenda:
None

Award Contract for Warren Dailey Cabin: Brian Berquist reviewed his analysis of the bids and recommendation as outlined in his letter dated March 3, 2014. Due to errors in two of the four bids submitted, it was recommended that the contract be awarded to Advanced Building Corporation. A concern was raised regarding possible issues Advanced Building Corporation has had with other contracts. The board decided to move forward with the process and accept Brian's recommendation. A motion was made by Jim Schuler and seconded by Peter Duff to award the Warren Daily Cabin contract to Advanced Building Corporation in the amount of \$217,000. Motion carried.

Award Contract for 2014 Street Project: Brian Berquist reviewed his analysis of the bids and recommendation as outlined in his letter dated March 6, 2014. Six contractors bid on the project. The project includes a base bid, supplemental bid and five alternate bids. The lowest bidder under any combination of alternates or supplement is Parisi Construction Company Inc. A motion was made by Tim O'Brien and seconded by Dave Bruns to award the 2014 Street Project, including supplemental and all alternates, to Parisi Construction Company Inc. in the amount of \$3,792,289.10. Motion carried.

Committee Reports:

- a. Building Board Committee: Met 3/11/14

- b. Country Club Committee: Did not meet

- c. Finance and Accounts Committee: Did not meet
 - 1. Presentation of 2013 audit by John Rader of Baker Tilly
 John Rader reviewed the general fund audit and John Andres reviewed the water and sewer audit. Their presentation included a general overview of the village's financial position in all departments. The graphs showed where the village is financially, compared to industry standards and recommended limits.
 - 2. Discuss and take action on 2013 audit
 A motion was made by Tim O'Brien and seconded by Dave Bruns to approve the 2013 audit as presented. Motion carried.
 - 3. Discuss and take action on Resolution 14 - 01 Initial Resolution Authorizing the Issuance of Not to Exceed \$2,595,000 General Obligation Bonds for Street Improvements and Street Improvement Funding.
 A motion was made by Tim O'Brien and seconded by Dave Bruns to approve Resolution 14 - 01. Motion carried.
 - 4. Discuss and take action on Resolution 14 - 02 Initial Resolution Authorizing the Issuance of Not to Exceed \$985,000 General Obligation Bonds for Sewerage Improvements.
 A motion was made by Dave Bruns and seconded by Peter Duff to approve Resolution 14 - 02. Motion carried.
 - 5. Discuss and take action on Resolution 14 - 03 Initial Resolution Authorizing the Issuance of Not to Exceed \$1,125,000 General Obligation Bonds for Water System Improvements.
 A motion was made by Peter Duff and seconded by Tim O'Brien to approve Resolution 14 - 03. Motion carried.
 - 6. Discuss and take action on Resolution 14 - 04 Resolution Authorizing and Providing for the Issuance of Not to Exceed \$4,705,000 General Obligation Corporate Purpose Bonds; and Other Related Details.
 A motion was made by Dave Bruns and seconded by Peter Duff to approve Resolution 14 - 04. Motion carried.
- d. Fire & EMS Committee: No quorum at 2/18/14 meeting
- e. Ordinance Committee: Did not meet
- f. Parks, Recreation and Board of Harbor Commissioners
 - 1. Discuss and take action the purchase of \$1,500 in silent auction related materials, including software, acrylic frames and custom carbon copy paper: The Parks, Recreation and Board of Harbor Commissioners are recommending the purchase of these items for the next Bocce event. A motion was made by Peter Duff and seconded by Tim O'Brien to use \$1500 of Bocce funds to purchase the silent auction related materials. Motion carried.
 - 2. Discuss and take action on the allocation of \$2,000 of Bocce funds to purchase 2 five loop custom maple leaf bike racks for the Warren Dailey Cabin: A motion was made by Dave Bruns and seconded by Peter Duff to approve the allocation of \$2,000 of

- Bocce funds to purchase 2 five loop custom maple leaf bike racks for the Warren Dailey Cabin. Motion carried.
- g. Personnel Committee: Met 3/11/14. Dave Bruns gave an update on Sergeant Murphy and reported that she will be off work until she has been cleared as fit for duty, due to her continuing back problems.
 - h. Plan Commission: Did not meet. Peter Duff gave update on N Sherman/ Roxbury project.
 - i. Police Committee: Did not meet
 - j. Public Works Committee: Did not meet
 - k. Urban Forestry Committee: Did not meet
 - l. Zoning Board of Appeals: Did not meet

Reports:

- a. Village President: No report.
 - 1. Discuss committee assignments for 2014: Due to the Village President being absent, this was not discussed
- b. Village Attorney: No report.
- c. Clerk-Treasurer: Sarah Danz reviewed the January 2014 Financials
- d. Public Works: Tom Schroeder reviewed his written report.
- e. Recreation: Curt Erickson reviewed his written report.
- f. Fire Department: Chief Ripp was not in attendance but his report was reviewed.
- g. Police Department: Chief Tim Krueger reviewed his report.

Claims List Approval: A motion was made by Dave Bruns and seconded by Tim O'Brien to approve the claims list as presented. Motion carried.

Discuss and take action on the Village Board Minutes dated February 11, 2014: A motion was made by Peter Duff and seconded by Tim O'Brien to approve the minutes. Motion carried.

A motion to adjourn was made by Dave Bruns and seconded by Peter Duff at 9:05pm. Motion carried.

Respectfully Submitted,
Sarah R Danz
Clerk/Treasurer