

**Minutes**  
**Village of Maple Bluff Building Board**  
**Tuesday, July 12, 2016 5:15 p.m.**  
**Village Center – 18 Oxford Place**

Members Present: Chair Eric McLeod, Mary Duff, John Duffy, Dave Easton, Kent Johnson, Jennifer Kuehn, Colleen O’Meara.

Others Present: Fire Chief Kris Loy, Leigh Richardson of 9 Cambridge Road, Jared Vincent from ZDA, Inc., Kristie Palovcsik of 420 New Castle Way, Daniel Wanke from Capital Builders Inc., Melanie Lee of 309 Del Mar Drive, Chief Tim Krueger, Clerk/Treasurer Sarah Danz, and Deputy Clerk Rene Dopkins.

Chair McLeod called the meeting to order and roll call was taken.

**Approval of Agenda:** A motion was made by Mary Duff and seconded by Jennifer Kuehn to approve the agenda as presented. Motion carried.

**Approval of Building Board Minutes dated June 14, 2016:** A motion was made by John Duffy and seconded by Dave Easton to approve the minutes of the June 14, 2016 Building Board meeting. Motion carried.

**Citizen comment on any subject other than items on the agenda:** None.

**Request of 309 Del Mar Drive LLC to make window and door changes:** Melanie Lee appeared to present the project. The door project from Exhibit A has been removed. A window will be added to the northwest elevation to allow more light. A motion was made by Mary Duff seconded by Jennifer Kuehn to approve the plans as presented. Motion carried.

**Request of Mike & Kristie Palovcsik of 420 New Castle Way to add a dormer, two skylights, remove and replace a shed:** Kristie Palovcsik and Dan Wanke appeared to present the project. The dormer and skylights will be added to the master bedroom. The shed will be the same size and will be placed on the same pad. A motion was made by John Duffy seconded by Dave Easton to approve the plans as presented. Motion carried.

**Request of Leigh Richardson of 9 Cambridge Road to make exterior changes: driveway, walkway, patio, deck, remove seawall, add rip-rap:** Leigh Richardson and Jared Vincent appeared to present the project. Leigh stated that the shoreline work was approved by the DNR. The stairs will be less steep and the driveway will be straightened. A motion was made by Mary Duff and seconded by Dave Easton to approve the plans as presented. Motion carried.

A motion to adjourn was made by Kent Johnson, and seconded by John Duffy.

Respectfully submitted,

Rene Dopkins  
Deputy Clerk