

January 4, 2016  
Middletown, PA 17057

The biennial reorganization meeting of the Middletown Borough Council was called to order at 7:03 p.m. by Borough Mayor James H. Curry III, who directed Acting Manager Chris A. Courogen to call the roll.

The following individuals answered that roll call: incumbent Councilors Benjamin Kapenstein and Anne Einhorn and newly elected Councilors Dawn Knull, Diana McGlone, Robert Reid, Damon Suglia and Greg Wilsbach. Incumbent Robert Louer was absent due to a family medical emergency.

Following the Pledge of Allegiance, Mayor Curry presided over the swearing in of new Councilors, with Magisterial District Judge David Judy swearing in Councilors Knull, McGlone, Suglia and Wilsbach, and Mayor Curry swearing in past Mayor Reid, noting his honor in, as the youngest Mayor in Borough history being able to swear in Mayor Reid, who prior to being elected to Council was the longest tenured Mayor in Borough history.

#### **PUBLIC COMMENT**

Robert Hauser congratulated the newly elected Council members and noted he had donated the small U.S. flags distributed to the public at the meeting.

#### **REORGANIZATION**

Mayor Curry called for nominations for the office of Borough Council Vice President.

**Councilor Wilsbach nominated Councilor Suglia.** There were no other nominations and Councilor Suglia was elected Vice President by a unanimous 7-0 vote.

Mayor Curry then called for nominations for Council President.

**Councilor Wilsbach nominated Councilor Kapenstein.** There were no other nominations. Councilor Kapenstein was elected by a 4-3 vote. Councilors Einhorn, Reid, and Wilsbach voted in favor of Councilor Kapenstein. Councilors Knull, McGlone, and Suglia voted no. Councilor Kapenstein abstained. Mayor Curry cast the tie-breaking vote in favor of Councilor Kapenstein.

Council President Kapenstein then assumed the chair and delivered his remarks, thanking all in the audience for attending the meeting and saying he looks forward to working with all on Council.

**Councilor Knull made a motion to appoint Mr. Earl Bright III as chairman of the Vacancy Board.** The motion was seconded by Councilor Einhorn and approved by a unanimous 7-0 vote.

**Councilor Suglia made a motion to advertise the proposed Council meeting schedule for 2016, which calls for meetings to be held the first and third Tuesdays of each month.** The motion was seconded by Councilor Knull and approved by a unanimous 7-0 vote.

**Councilor Einhorn made a motion to advertise a meeting of the vacancy board for January 19, 2016.** The motion was seconded by Councilor Wilsbach and approved by a unanimous 7-0 vote.

**Councilor Knull made a motion to advertise the positions of Borough Manager and assistant manager.** The motion was seconded by McGlone. During discussion, Council President Kapenstein suggested the assistant manager position may be renamed, but that the duties of the position would involve a combination of the Borough Secretary position and Finance Director. At Councilor McGlone's suggestion, it was agreed Council's goal would be to fill the positions within three months of them being advertised. The motion was approved by a unanimous 7-0 vote.

**Councilor McGlone made a motion to issue an RFP for the solicitor services for the Borough.** The motion was seconded by Councilor Knull and approved by a unanimous 7-0 vote.

#### **ANNOUNCEMENTS**

Council President Kapenstein announced Council's intention to reopen the 2016 budget and that, to that end, Council would hold a budget workshop during its January 19 meeting. He also

announced Council planned to hold an executive session only meeting on Wednesday, January 6, to discuss personnel and labor relations matters.

#### **NEW BUSINESS**

Councilor Reid made a motion to remove Tim Clouser, Jim Nardo, Tom Mehaffie, and Chris McNamara from the Middletown Industrial and Commercial Development Authority (ICDA). The motion was seconded by Councilor Suglia and approved by a 5-0 vote with Councilors Kapenstein and Einhorn abstaining.

Councilor Reid made a motion to appoint Councilors McGlone, Suglia, and Knull, along with Mayor Curry to fill the vacancies on the ICDA. Councilor Wilsbach seconded the motion and it was approved by a 5-0 vote with Councilors Kapenstein and Einhorn abstaining.

Councilor Reid made a motion to issue an RFP for Auditor services for the Borough's 2015 fiscal year audit. The motion was seconded by Councilor Einhorn and approved by a unanimous 7-0 vote.

Following comments by Council President Kapenstein again congratulating the newly elected Council members, and asking all to keep Councilor Louer's wife in their prayers, Councilor Knull **made a motion to adjourn**. It was seconded by Councilor Suglia and approved by unanimous consent. At 7:42 p.m., the meeting was adjourned.

A handwritten signature in black ink, appearing to read "Chris Suglia", with a long horizontal flourish extending to the right.

(Acting as) Borough Secretary