

Regular Meeting

February 17, 2015

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman Figaski in the Assembly Room of the Millcreek Township Municipal Building. Present were Gerald Wolf, Richard Figaski, Brian McGrath, John Groh, Evan Adair, Esq., Gail Jares and Anne Sokol, P.E. Ms. Williams was absent.

Following the Pledge to the Flag, Chairman Figaski called for public comment on agenda items other than development or rezoning applications. No comments were received.

It was moved by Mr. Groh and seconded by Mr. McGrath to approve the minutes of the Board's February 10, 2015 meeting. Motion carried by a unanimous roll call vote.

It was moved by Mr. McGrath and seconded by Mr. Groh to approve payment of the February 13, 2015 General Fund bills in the amount of \$310,696.41, a bill in the amount of \$8,418.00 from the Performance and Surety Bond Account and of February 16, 2015 Sewer Revenue Fund bills in the amount of 58,033.93. Motion carried by unanimous roll call vote.

On recommendation by Chief Tesore, Mr. Figaski moved that the Board approve purchase of seven Alco-Sensor FST portable breath test devices from Intoximeters, Inc., having offices at 2081 Craig Road in St. Louis, MO for a total cost of \$3,500 exclusive of shipping pursuant to the written quotation received. After this acquisition, costs of which are included in the budget, each patrol car will have its own portable breath test device. Mr. Groh seconded the motion. No public comment was offered. Motion carried by unanimous roll call vote.

On recommendation by Chief Tesore, Mr. Figaski recommended that the Board approve purchase of one Sirchie evidence vacuum sweeper kit, one Sirchie electrostatic dust print lifter and one Sirchie protective rubber sweeper boot from National Law Enforcement Supply, having offices at 21 Aviation Road, Albany, NY for a total cost of \$997.84 exclusive of shipping, these items being included in the 2015 budget. Mr. Groh seconded the motion and no public comment was offered. Motion carried by unanimous roll call vote.

On recommendation by Director of Human Resources Diane Lyons, Mr. Figaski recommended that the Board approve employment of Sandra Cenfetelli as a part-time dispatcher at \$11.33 per hour effective February 23, 2015 and contingent upon satisfactory results of a drug screen. Mr. McGrath seconded the motion. No public comment was offered. Motion carried by unanimous roll call vote.

On recommendation by Director of Human Resources Diane Lyons, Mr. Figaski recommended that the Board approve employment of Miranda Cashdollar as a part-time dispatcher at \$11.33 per hour effective February 23, 2015 and contingent upon satisfactory results of a drug screen. Mr. Groh seconded the motion. No public comment was offered. Motion carried by unanimous roll call vote.

On recommendation by Director of Human Resources Diane Lyons, Mr. Figaski recommended that the Board approve employment of Alex Pearson as a part-time dispatcher at \$11.33 per hour effective February 23, 2015 and contingent upon satisfactory results of a drug screen. Mr. Groh seconded the motion. No public comment was offered. Motion carried by unanimous roll call vote.

On recommendation by Director of Human Resources Diane Lyons, Mr. Figaski recommended that the Board approve an increase of \$0.50 in the rate of hourly compensation paid to Anne Flickinger for part-time work in the Police Department, the increase raising the hourly rate to \$10.55. Mr. Groh seconded the motion and no public comment was offered. Motion carried by unanimous roll call vote.

Mr. Groh announced that the Township had received three proposals for purchase of all-in-one copier, scanner, fax and print machines for use in the Sewer Revenue Department - Hagen at \$3,890, Kubinski Business Machines at \$3,303 and Schwab at \$3,285. On recommendation by IT Manager Kristoffer Filson, Mr. Groh moved that the Board approve purchase of the proposed machine from Schwab, the lowest price proposed, Mr. McGrath seconded the motion and no public comment was received. Motion carried by unanimous roll call vote.

Mr. Groh asked that he be authorized by the Board, in his capacity as Administrator of Administrative Services, to attend his final retreat and Capstone Project presentation as he graduates from the Certified Public Manager Program at Millersville University, this involving time off on March 3 and 4, 2015 and with Mr. Groh paying the cost of all lodging and travel expenditures. Mr. McGrath moved that such approval be given and Mr. Figaski seconded the motion. No public comment was offered. Motion carried by unanimous roll call vote.

Ms. Sokol recommended that the Board approve an agreement between the Township and Northwestern Hardwoods, which will involve temporary use by Northwestern Hardwoods of a portion of Millfair Road that does not involve the bridge. Mr. McGrath moved that the contract be approved and Mr. Figaski seconded the motion. No public comment was offered. Motion carried by unanimous roll call vote.

Michael Simon, residing at 304 Presque Isle Blvd., stated that he had spoken with the Township's new director of Parks and Recreation, Ashley Marsteller and that he is confident she will do a good job. He also said that Presque Isle Apartments is working with the State regarding possible development of a trail.

David Baldwin, residing at 1440 High Street, provided the Supervisors with a sketch of a two-family dwelling he proposes to build on land now zoned R-4 along Cider Mill Road. He asked the Board to consider granting relief by way of modification from planting strip and side yard regulations. The Board advised that the Supervisors would review the application and schedule it for some formal action at a later meeting.

No other citizens wishing to be heard, on motion by Mr. Groh, seconded by Mr. McGrath and duly carried, the meeting was adjourned at 9:44 a.m.

Gail Jares
Assistant to the Assistant Secretary

APPROVED: February 24, 2015

Richard P. Figaski
John H. Groh
Brian P. McGrath