

## Regular Meeting

March 3, 2015

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman Richard Figaski in the Assembly Room of the Millcreek Township Municipal Building. Present were Gerald Wolf, Richard Figaski, Brian McGrath, Evan Adair, Esq., Gail Jares and Richard Morris, P.E. Mr. Groh and Ms. Williams were absent.

Following the Pledge to the Flag, Chairman Figaski called for public comment on agenda items other than development or rezoning applications. No comments were offered.

It was moved by Mr. McGrath and seconded by Mr. Figaski to approve the minutes of the Board's February 24, 2015 meeting. Motion carried by a unanimous roll call vote.

It was moved by Mr. McGrath and seconded by Mr. Figaski to approve payment of the February 26, 2015 Sinking Fund bills in the total sum of \$2,889.54, the February 27, 2015 General Fund bills in the amount of \$138,632.13, and Sewer Revenue Fund bills in the amount of \$190,886.68. Motion carried by a unanimous roll call vote.

Attorney Mark Shaw recommended that the Board award a contract to Cole and Associates, Inc. for provision of professional services in surveying existing sidewalks in the Township to determine their compliance with accessibility standards of the Americans with Disabilities Act (ADA). Attorney Shaw stated that proposals for the work had been solicited and that after review, it was believed that Cole Associates' proposal was the lowest price meeting requirements of the recent Consent Decree. The "not to exceed" maximum price under the contract would be \$75,728.00 and work would be completed by October 1, 2015. Mr. McGrath moved and Mr. Figaski seconded the motion that a contract in the form provided be awarded to Cole and Associates, Inc. Motion carried by a unanimous roll call vote.

Attorney Shaw recommended that the Board award a contract to United Spinal Association to review facilities of Millcreek Township to determine whether they comply with accessibility standards under the ADA. This review is required under the recent Consent Decree. The cost of the contract will not exceed \$20,000.00 and work is to be completed by October 1, 2015. Mr. McGrath moved and Mr. Figaski seconded the motion that a contract in the form provided be awarded to United Spinal Association. Motion carried by a unanimous roll call vote.

It was moved by Mr. McGrath and seconded by Mr. Figaski to table action to seek Uniform Construction Code Administration and Inspection Services until the March 10, 2015 meeting. Motion carried by a unanimous roll call vote.

Mr. McGrath read a memorandum from Recycling Coordinator Jessica James, indicating that the Township had solicited proposals for provision and mailing of 28,500 6" x 9" postcards with a 100# gloss cover and being FSC-certified. Two proposals were received, one under a COSTARS contract from Printing Concepts, Inc. in the sum of \$1,695.00 and the other from McCarty Printing in the sum of \$2,490.00. Each firm also proposed additional costs to address and mail the postcards, the proposed cost of Printing Concepts, Inc. for that addressing and mailing being \$24.00 per 1,000. On Ms. James' recommendation, Mr. McGrath moved that the contract be awarded to Printing Concepts, Inc. Mr. Figaski seconded the motion. No public comment was received. Motion carried by unanimous roll call vote.

No citizen wishing to be heard, on motion by Mr. McGrath, seconded by Mr. Figaski and duly carried, the meeting was adjourned at 9:37 a.m.

Gail Jares  
Assistant to the Assistant Secretary

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APPROVED: March 10, 2015

Richard P. Figaski  
Brian P. McGrath