

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman McGrath in the Assembly Room of the Millcreek Township Municipal Building. Present were Gerald Wolf, Richard Figaski, Brian McGrath, John Groh, Rick Morris, Evan Adair and Sheryl Williams.

Following the Pledge to the Flag, Chairman McGrath called for public comment on agenda items other than development or rezoning applications. No comments were received.

It was moved by Mr. Figaski, seconded by Mr. Groh and carried by unanimous vote to approve the minutes of the Board's June 3, 2014 meeting.

It was moved by Mr. Groh, seconded by Mr. Figaski and carried by unanimous vote to approve payment of the weekly General Fund bills in the amount of \$195,904.10, and Sewer Revenue Fund bills in the amount of \$1,252,608.23.

A Public Hearing was held regarding permission to access Caughey Road for a proposed new driveway from Caughey Road to McDowell Intermediate High School by Millcreek Township School District:

Engineer Morris explained that the proposed driveway would be located north of the existing driveway, and would contain one 12-foot entrance lane, two 12-foot exit lanes, a 6-foot boulevard and an 8-foot sidewalk on the north side.

Thomas Del Fratte, MTSD Director of Operations, stated that the proposed driveway will be designated for dropping off and picking up students only between the hours of 6:50 - 7:35 a.m. and 2:00 - 2:45 p.m. The purpose is to improve student safety and to alleviate congestion, and the driveway will be barricaded during the rest of the day. He added that future plans include moving student parking to the west side of Caughey Road for added safety as well.

Greg Turos, 3214 Caughey Road, expressed concern regarding the cost of building a new driveway, and suggested using the existing driveway at 32nd Street and Homestead Road instead of building a new driveway. Chairman McGrath replied that, although less expensive, under the terms of the Agreement for the existing driveway at 32nd Street and Homestead Road, that driveway is designated for emergency services vehicles only.

Wes Moser, 3227 Caughey Road, stated that moving the student parking lot may cause further congestion on Caughey Road. Mr. Del Fratte replied that the plans are to move student parking to the west side of McDowell High School, which would be accessed via West 38th Street.

Jim Kovacic, 3301 Caughey Road, is concerned that more police officers may be needed to manage school traffic. Mr. Del Fratte replied that the existing police officer would be moved to the new driveway entrance and the crossing guard would assist with traffic control elsewhere.

Linda Ellsworth, 3224 Caughey Road, expressed concerns regarding the cost of the driveway, possible increase in noise, and where the sidewalks would be located regarding her property.

Chairman McGrath expressed the Board's concern for student safety and thanked MTSD for their cooperation. Neighbors will continue to be updated.

It was moved by Mr. Figaski and seconded by Mr. Groh to allow MTSD to access Caughey Road as proposed. No further public comment was received. Motion carried by unanimous vote.

It was recommended by Engineer Morris, moved by Mr. Groh and seconded by Mr. Figaski to approve a Nonsubstantial Land Development Plan Amendment for the proposed Edinboro Road Hotel, originally approved by the Board of Supervisors on April 22, 2014. The owners wish to two additional parking spaces and two rooms, increasing the amount of rooms from sixty-six to sixty-eight. No public comment was received. Motion carried by unanimous vote.

The Board of Supervisors solicited and received three quotes for a consultant to conduct a Valuation Study of the Millcreek Township Water Authority (MTWA):

LWI & Associates Erie, Pennsylvania	Estimated Cost \$ 22,500.00
Frank S. Impagliazzo, P.E. and Snively King Majoros & Associates, Media, Pennsylvania	Estimated Cost \$ 19,500.00 plus expenses
Hazen and Sawyer in association with Municipal & Financial Services Group Landover, Maryland	Lump Sum Cost \$ 45,135.00

David Sterrett, Executive Director of MTWA, recommended Hazen and Sawyer in association with Municipal & Financial Services Group, based upon their experience relative to doing valuation studies in Pennsylvania, and expressed concerns about the experience levels of the other companies.

Mr. Figaski recommended Frank S. Impagliazzo and Snively King Majoros & Associates based upon their credentials, list of clients and lower cost. Chairman McGrath recommended Hazen and Sawyer based upon their knowledge and experience, and noted that their proposal was the only one that met all of the requirements in the Referral for Proposal, especially regarding a lump sum cost.

Jim Meyers, 3421 Breezeway Drive, stated his work experience in the bidding process and objected to choosing the highest bidder.

Mr. Figaski moved to award the contract to Frank S. Impagliazzo, P.E. and Snively King Majoros & Associates. The motion died for lack of a second. Solicitor Adair recommended that the Board obtain a lump sum cost from Frank S. Impagliazzo, P.E. and Snively King Majoros & Associates. It was then moved by Mr. Groh and seconded by Mr. Figaski to table the vote until the next meeting on June 17, 2014 so that the Board can further discuss the matter and obtain a lump sum cost from Frank S. Impagliazzo, P.E. and Snively King Majoros & Associates. No public comment was received. Motion carried by unanimous vote.

It was recommended by Rob Rodemoyer, Millcreek Township Sewer Authority, moved by Mr. Figaski and seconded by Mr. Groh, to adopt Resolution 2014-R-22; A Resolution to authorize a Sewage Facilities Planning Module which will connect Presque Isle Sewer, Beach One, to existing municipal sewer - Pennsylvania Department of Conservation and Natural Resources, developer. Mr. Rodemoyer explained that one meter will be added, which MTSA will maintain, and Presque Isle will continue to maintain all of their other facilities. No public comment was received. Motion carried by unanimous vote.

It was recommended by Engineer Morris, moved by Mr. Groh and seconded by Mr. Figaski, to approve the reduction of Northwest Savings Bank Letter of Credit #8305001953 for Asbury Pointe Subdivision, Citadel Development Company, developer, from \$100,490.50 to \$62,946.40. No public comment was received. Motion carried by unanimous vote.

It was requested by Chief Tesore, recommended by Treasurer Wolf, moved by Mr. Groh and seconded by Mr. Figaski, to approve the transfer of \$8,000.00 from the 2014 ammunition budget to the 2014 uniform budget to cover the cost of new uniforms for the Millcreek Township Police Department. No public comment was received. Motion carried by unanimous vote.

On motion by Mr. Figaski and seconded by Mr. Groh, the following requests from Chief Tesore were approved:

Purchase of various gun equipment for the MPD Special Weapons and Tactics Team from Brownells, Inc., Viking Tactics, Inc., and Galati International for a total cost of \$ 973.32.

Permission for Cpl. Wayne Forcier to attend the TASER Master Instructor School in Columbus, Ohio from September 29, 2014 – October 3, 2014. Total cost is estimated at \$ 1859.00, plus three hours overtime for travel.

Permission for Detectives Fiorelli, Green and Hardner to attend the Pennsylvania State Police Wiretapping School in Hershey, PA from September 8 -12, 2014. Total estimated cost is \$ 3,100.00, with \$ 1,550.00 being funded by the Erie County Drug Task Force.

No public comment was received. Motion carried by unanimous vote.

Kris Filson, IT Manager, solicited and received quotes for nine network switches:

Velocity	\$ 22,163.00
GovConnection	\$ 4,342.23 - \$ 8,566.23, depending on network fiber connector compatibility
Newegg.com	\$ 4,024.91 - \$ 4,776.75, depending on network fiber connector compatibility

On Mr. Filson's recommendation, it was moved by Mr. Figaski and seconded by Mr. Groh, to approve the purchase of nine network switches from Newegg.com at a cost not to exceed \$ 4,776.75. No public comment was received. Motion carried by unanimous vote.

It was requested by Diane Lyons, Human Resources Manager, moved by Mr. Figaski and seconded by Mr. Groh, to purchase 179 Safety T-shirts from Creative Imprints at a cost of \$ 902.15. No public comment was received. Motion carried by unanimous vote.

It was requested and moved by Mr. Figaski and seconded by Mr. Groh to be authorized to sign a commitment letter to the Cohen Law Group to perform Cable Franchise Transfer Services at a cost of \$ 7,350.00. This proposal was submitted to all of the municipalities of the Erie Area Council of Governments, and if eleven or more municipalities participate, the Township will receive a 30% discount. No public comment was received. Motion carried by unanimous vote.

Jerry Burger, Building Maintenance Head Foreman, solicited and received quotes for the purchase and installation of floor drains for Garage One:

Trumball Industries	\$ 5,538.82
Green Distributors	\$ 5,600.00
Ditrich Construction Supply, LLC	\$ 6,370.00

On Mr. Burger's recommendation, it was moved by Chairman McGrath and seconded by Mr. Groh to purchase floor drains from Trumball Industries for \$ 5,538.82. No public comment was received. Motion carried by unanimous vote.

Mr. Burger also solicited and received quotes for the installation of the floor drains for Garage One:

Jim Brozell Construction	\$ 60.00/hour, estimated total cost \$ 4,000.00
Bill Morewood Plumbing & Heating	No Response
Brad Miller	No Response

On Mr. Burger's recommendation, it was moved by Chairman McGrath and seconded by Mr. Groh to hire Jim Brozell Construction to install floor drains in Garage One for approximately \$ 4,000.00. No public comment was received. Motion carried by unanimous vote.

It was requested by Gary Snyder, Sewer Department Head Foreman, moved by Chairman McGrath and seconded by Mr. Groh to approve Gary Snyder, Mark Wells and Charlie Heffner to attend a two-day class regarding disasters in water and wastewater, June 17-18, 2014, at the Erie Water Works building. There is no charge for the class. No public comment was received. Motion carried by unanimous vote.

It was requested by Jim Sperry, Parks and Recreation Director, moved by Chairman McGrath and seconded by Mr. Groh to approve the hiring of Nick Donovan as a Tennis Instructor for the Summer Season 2014 at \$ 7.65/hour. No public comment was received. Motion carried by unanimous vote.

Gary Walters, Streets Department Head Foreman, solicited and received bids for the following:

Screened Topsoil – 100 cubic yards

Afton Landscape Supply	\$23.00/cubic yard
Gerlach's Garden Center	\$24.00/cubic yard
Kupetz	No response

It was recommended by Mr. Walters, moved by Chairman McGrath and seconded by Mr. Groh to award the bid for 100 cubic yards of screened topsoil to Afton Landscape Supply for \$23.00/cubic yard. No public comment was received. Motion carried by unanimous vote.

Tree and Stump Removal at Asbury and Old Sterrettania Roads

Dibble Tree Service	\$1,600.00
J. Thomas Tree Service	\$1,645.00
Larson Tree Service	No response

It was recommended by Mr. Walters, moved by Chairman McGrath and seconded by Mr. Groh to award the bid for Tree and Stump Removal at Asbury and Old Sterrettania Roads to Dibble Tree Service for \$1,600.00. No public comment was received. Motion carried by unanimous vote.

Cold Patch – 130 tons

Russell Standard Corp.	\$72.00/ton	Total: \$ 9,360.00
Suit-Kote Corp.	\$76.00/ton	Total: \$ 9,880.00
McCormick Construction	No response	
Mayer Bros. Constr.	No response	
Vince Cross	No response	

It was recommended by Mr. Walters, moved by Chairman McGrath and seconded by Mr. Groh to award the bid for 130 tons of Cold Patch to Russell Standard Corporation for \$72.00/ton for a total cost of \$ 9,360.00. No public comment was received. Motion carried by unanimous vote.

Mr. Groh presented the May Building Construction Report as follows:

Total Residential Structures	\$1,751,920.00
Total Non-residential Structures	<u>\$2,724,380.00</u>
	\$4,476,300.00
Zoning Permits Issued	30
Zoning Permit Fees	\$ 13,050.00

It was moved by Chairman McGrath and seconded by Mr. Figaski to approve Mr. Groh's request to attend the Pennsylvania Department of Labor and Industry Accessibility Board Meeting on June 19, 2014 in Harrisburg. All travel and lodging expenses are being covered by the Commonwealth of Pennsylvania. No public comment was received. Motion carried by unanimous vote.

Jack Flanagan, 3253 West 13th Street, stated his concerns regarding the Millcreek Golf Course driving range not being open, neighbors allowing their dogs to defecate in his yard, utility companies not repairing their road cuts properly, the starting date of the asphalt plant, and the enforcement of the 40 mph speed limit on West 12th Street.

Chairman McGrath responded that the nets for the driving range will be installed this week, advised Mr. Flanagan should call the police regarding dog defecation on his property, that the Asphalt Plant is starting up on June 11th, and that the speed is being enforced on West 12th Street when officers are available and not responding to emergency calls.

Lou Arcovio, 3927 Vista Drive, expressed concern that moving student parking to the west side of McDowell High School will cause more traffic congestion on West 38th Street and suggested that a traffic study be done.

Gary Behr, 4045 Fiedler Drive, would like to see the Township conduct a road survey to develop a repair plan. Mr. Groh responded that he has proposed municipal planning for prioritizing projects, including roads, storm sewers, driveway leveling, and other projects. Mr. Behr would also like to see current Township budget reports posted on the website. Treasurer Wolf reported that the Township is in excellent shape with a cash balance of \$10,000,000 at the end of May.

There being no other citizens to be heard or any other business to come before the Board, it was moved by Mr. Figaski and seconded by Mr. Groh to adjourn the meeting at 11:19 a.m.

Sheryl A. Williams
Assistant Secretary

Approved: June 17, 2014

Brian P. McGrath
Richard P. Figaski
John H. Groh