

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman Figaski in the Assembly Room of the Millcreek Township Municipal Building. Present were Gerald Wolf, Joseph Kujawa, Richard Figaski, Brian McGrath, Evan Adair, Esq., Phyllis Vollbrecht and Richard Morris, P.E.

Following the Pledge to the Flag, Chairman Figaski called for public comment on agenda items other than development or rezoning applications. No comments were received.

It was moved by Mr. Kujawa and seconded by Mr. Figaski to approve the minutes of the Board's November 13, 2012 meeting. Voting yes: Kujawa, Figaski. Mr. McGrath was absent. It was moved by Mr. McGrath and seconded by Mr. Figaski to approve the minutes of the Board's November 27, 2012 meeting. Voting yes: McGrath, Figaski. Mr. Kujawa was on vacation.

It was moved by Mr. Kujawa and seconded by Mr. McGrath to approve payment of the weekly General Fund bills in the amount of \$520,100.89 and the Sewer Revenue Fund bills in the amount of \$65,172.60. Motion carried by unanimous roll call vote.

Treasurer Wolf presented the 2013 Preliminary Budget prepared in accordance with the Second Class Township Code in the amount of \$26,405,062.00. There will be no tax increase. It was moved by Mr. McGrath that with regard to a budget for the 2013 calendar year the minutes of this meeting include the following:

1. For approximately the last 60 days and under the direction of the Board of Supervisors, work has been undertaken to prepare a proposed budget for the 2013 calendar year.
2. A draft of the proposed and preliminary budget has now been prepared and is ready and available for public inspection.
3. Public notice of the preparation and availability for inspection of the preliminary 2013 budget has been advertised in the December 4, 2012 issue of the *Erie Times News*.
4. The preliminary and proposed budget shall be available for public inspection for the next 23 days in the Office of the Secretary at the Millcreek Township Municipal Building, from 8:00 a.m. until 4:30 p.m., Mondays through Fridays, and at the Millcreek Township Police Department on weekends and holidays from December 4, 2012 until December 26, 2012.
5. At the regular meeting of the Board of Supervisors beginning at 9:30 a.m. on Wednesday, December 26, 2012, and after making such revisions as it deems necessary, the Board of Supervisors intends to adopt a budget for the calendar year of 2013.

Mr. Kujawa seconded by motion which carried by unanimous roll call vote.

It was moved by Mr. Kujawa and seconded by Mr. McGrath that Mr. Kujawa, in his capacity as Roadmaster and liaison to Streets and Garage, two Streets Department employees and one Garage employee be permitted to travel to Meadville, PA to inspect a new Freightliner truck for the Streets Department. No public comment was received. Motion carried by unanimous roll call vote.

Mr. Kujawa reported that the Streets Department received the following quotations on an AC powered fuel transfer pump for the Eastside Building: Grainger - \$1,000.00; Kit-Master -

\$1,049.00; Northern Tool and Equipment - \$1,089.00; and Fastenal - \$1,462.26. It was moved by Mr. Kujawa and seconded by Mr. McGrath to purchase the pump from Grainger for \$1,000.00. No public comment was received. Motion carried by unanimous roll call vote.

On the recommendation of Building Maintenance Foreman Bill Perry, it was moved by Mr. Kujawa and seconded by Mr. McGrath to employ Mike Vitron, Ilian Nolan, Josh Copley and Jason Faipler to work in that department during their Christmas break at the appropriate rate to work on various projects. No public comment was received. Motion carried by unanimous roll call vote.

Mr. Figaski announced that the Board will hold a public hearing at next week's meeting on the request of the Loyal Order of Moose – Lodge 66 to transfer an inter-municipal liquor license from the City of Erie into Millcreek Township.

Mr. Figaski announced that the Board changed the last meeting of December and 2012 from Thursday, December 27, 2012 at 9:30 a.m. to Wednesday, December 26, 2012 at 9:30 a.m.

Mr. Figaski also announced that gift tags are still available on the Giving Tree and encouraged residents to come and select one and return wrapped gifts by December 17.

It was recommended by Parks and Recreation Director James Sperry, moved by Mr. McGrath and seconded by Mr. Kujawa to approve the following for the 2013 winter Parks and Recreation staff:

MIHS Pool

Leona Carlson	WSI/Aquatic Director	\$10.00/hour
Ashley Marsteller	WSI/Pool Supervisor	\$10.00/hour
Kathleen Magoon	WSI/Water Exercise	\$10.00/hour
Sabrina Klick	WSI/Asst. Supervisor	\$ 9.50/hour
Kristen Owen	Water Safety Instructor	\$ 9.00/hour
Gina Spinelli	Water Safety Instructor	\$ 9.00/hour
Alisha DiFilippo	Water Safety Instructor (sub.)	\$ 9.00/hour
Rachel Willis	Water Safety Instructor	\$ 9.00/hour
Megan Mitchell	Water Safety Instructor (sub.)	\$ 9.00/hour
Robert Sprickman	Water Safety Instructor (sub.)	\$ 9.00/hour
Katy Howland	Water Safety Instructor	\$ 9.00/hour
Alexa Smith	Water Safety Instructor	\$ 9.00/hour
Alex Bartlebaugh	Water Safety Instructor	\$ 9.00/hour
Briana Ianiro	Lifeguard	\$ 7.65/hour
Amy Mizakowski	Lifeguard	\$ 7.65/hour
Rachel Gusek	Lifeguard	\$ 7.65/hour
Abby Breakstone	Lifeguard	\$ 7.65/hour
Lee Kibler	Lifeguard	\$ 7.65/hour
Andrew Sarbak	Lifeguard	\$ 7.65/hour
Eric DiFilippo	Lifeguard	\$ 7.25/hour
Chelsea Warren	Lifeguard	\$ 7.25/hour
Richard Smith	Lifeguard	\$ 7.25/hour

OTHER CLASSES

Adrienne Steppic	Preschool Supervisor	\$10.00/hour
Haley Haggerty	Youth Dance Supervisor	\$10.00/hour
Susan McCall	Zumba Supervisor	\$10.00/hour
Dave Wayman	Tai Chi Supervisor	\$10.00/hour
Kathy Wayman	Tai Chi Supervisor	\$10.00/hour
Elyssa Lindenberger	Yoga Supervisor	\$10.00/hour

Janet Stachowiak	Yoga Supervisor	\$10.00/hour
Jody Stewart	Yoga Supervisor	\$ 9.00/hour
Laurie King	Aerobics Supervisor	\$10.00/hour
Carol Gilbo	Adult Dance Supervisor	\$10.00/hour
Nylene Baney	Weight Trainer Supervisor	\$10.00/hour
Karle Lyons	Kick Box Supervisor	\$10.00/hour
Charles Elliott	Adult Leisure Supervisor	\$10.00/hour
Charles Elliott	Barn Supervisor	\$ 9.00/hour
Arlene Elliott	Adult Leisure Supervisor	\$10.00/hour
Arlene Elliott	Barn Supervisor	\$ 9.00/hour
Arlene Elliott	Office (part-time)	\$ 9.50/hour
Betty Nelson	Art Supervisor	\$10.00/hour
Kathy Jury	Adult Leisure Supervisor	\$10.00/hour
Susan Neth	Adult Leisure Supervisor	\$ 9.50/hour
Al Bossar	Barn Supervisor	\$ 9.00/hour
Evelyn Bossar	Barn Supervisor	\$ 9.00/hour
Robert Fuller	Barn Supervisor	\$ 9.00/hour
Chet Vendetti	Open Gym – J. S. Wilson	\$ 8.00/hour
Arvin Fiedtkou	Open Gym – Westlake	\$ 8.00/hour
Sam Steiner	Table Tennis Supervisor	\$ 8.00/hour
Mark Coursey	Cooking Supervisor	\$10.00/hour
Joe Logue	Tuite Supervisor	Volunteer
Charlotte Haggerty	Wedding Dance Supervisor	Volunteer
Kathy Wiest	Babysitter Supervisor	Volunteer
John Schardt	Radio Control Airplane	Volunteer
Noreen Samuels	Yoga Supervisor (sub.)	\$ 9.00/hour
Kathy Smith	Yoga Supervisor	\$ 9.00/hour

No public comment was received. Motion carried by unanimous roll call vote.

On the recommendation of Chief Carlotti, it was moved by Mr. McGrath to authorize Sgt. Richard Skonieczka and Cpl. Timothy Fallon to attend the 2013 National Child Abuse Conference from March 18 to 21, 2012 in Huntsville, Alabama. Tuition is \$500.00 per person. Sgt. Skonieczka received confirmation of a scholarship; Cpl. Fallon's is pending. Cost for this training if Cpl. Fallon does not receive a scholarship would be approximately \$2,000.00 (includes one tuition, air fare, four nights lodging, car rental, and daily meal allotment). Mr. Kujawa seconded by motion. No public comment was received. Motion carried by unanimous roll call vote.

It was recommended by Chief Carlotti, moved by Mr. McGrath and seconded by Mr. Kujawa to authorize Ptlm. Michael Inman and Ptlm. Ryan Bolash to attend an On-Scene Collision Investigation Level 1 Course from December 10 to 14, 2012 at the Southwest Training Center in Greensburg, PA. Tuition is free; however costs would include lodging, meal allotment and fuel at a total cost of approximately \$935.00. No public comment was received. Motion carried by unanimous roll call vote.

The following quotations were received for the removal of trees and stumps at the following locations:

Three (3) trees between Hunter Willis Road and 5744 Schultz Road on Schultz Road:

Dibble Tree Service	\$350.00
J. Thomas Tree Service	\$595.00
Larson Tree Service	\$400.00

It was moved by Mr. McGrath and seconded by Mr. Kujawa to award the contract to Dibble Tree Service for \$350.00. No public comment was received. Motion carried by unanimous roll call vote.

Two (2) trees on Henderson Road and Lake Pleasant Road and one (1) fallen dead tree on Henderson Road:

Dibble Tree Service	\$350.00
J. Thomas Tree Service	\$395.00
Larson Tree Service	\$400.00

It was moved by Mr. McGrath and seconded by Mr. Kujawa to award the contract to Dibble Tree Service for \$350.00. No public comment was received. Motion carried by unanimous roll call vote.

There being no further business to come before the Board or citizens to be heard, it was moved by Mr. Kujawa and seconded by Mr. McGrath to adjourn the meeting at 9:45 a.m.

Phyllis A. Vollbrecht
Assistant Secretary

APPROVED: December 11, 2012

Richard P. Figaski
Joseph S. Kujawa
Brian P. McGrath