

Regular Meeting

March 5, 2013

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman Kujawa in the Assembly Room of the Millcreek Township Municipal Building. Present were Gerald Wolf, Richard Figaski, Joseph Kujawa, Brian McGrath, Evan Adair, Esq., Phyllis Vollbrecht and Richard Morris, P.E.

Following the Pledge to the Flag, Chairman Kujawa called for public comment on agenda items other than development or rezoning applications. No comments were received.

It was moved by Mr. Figaski, seconded by Mr. McGrath and carried by unanimous roll call vote to approve the minutes of the Board's February 26, 2013 meeting.

It was moved by Mr. McGrath and seconded by Mr. Figaski to approve payment of the weekly General Fund bills in the amount of \$154,458.00. Motion carried by unanimous roll call vote.

The bids for the Millcreek Township Sidewalk Accessibility Project – Phase 1 were announced at last week's meeting. After review by the Engineering Department and Erie County, it was recommended by the Engineering Department, moved by Mr. Figaski and seconded by Mr. McGrath to award the contract for Alternate 2 to Excaliber Construction for \$120,470.00. Motion carried by unanimous roll call vote.

Mr. Kujawa read a letter from Atty. James McCormick requesting the Board to postpone its vote on the El Patio Inn Services, Inc. subdivision plan and the Sheetz El Patio land development plan and that the time requirements set forth in Section 508 of the Pennsylvania Municipalities Planning Code be waived. Mr. Kujawa made it clear that the Board is not delaying this project. Sheetz is still waiting for its Highway Occupancy Permit so the Board cannot vote on the project until that is received by Sheetz. It was moved by Mr. McGrath and seconded by Mr. Figaski to approve the request and when the HOP is received by Sheetz, the plans will be put on the agenda. Motion carried by unanimous roll call vote.

It was moved by Mr. McGrath and seconded by Mr. Figaski to approve Resolution 2013-R-7; a Resolution to authorize exoneration of taxes assessed against a mobile home (5149 Henderson Road, Lot 117) deemed by the Erie County Bureau of Assessment to have been removed or damaged to an extent rendering them worthless. Motion carried by unanimous roll call vote.

It was moved by Mr. Figaski and seconded by Mr. McGrath that Jessica James, Recycling Coordinator, and two other employees be authorized to attend the 2013 Annual PROP Conference from July 24 to 26, 2013 in Wilkes-Barre, PA. Approval includes use of a Township vehicle and two nights lodging. No public comment was received. Motion carried by unanimous roll call vote.

It was moved by Mr. McGrath and seconded by Mr. Figaski that Jessica James and Corey Walters be authorized to attend PROP continuing education classes on April 11, 2013 in Greensburg, PA. Approval includes use of a Township vehicle. No public comment was received. Motion carried by unanimous roll call vote.

It was moved by Mr. McGrath and seconded by Mr. Figaski that Jessica James be authorized to attend PROP continuing education classes on March 21, 2013 in Bellefonte, PA with one night lodging. She will use her own vehicle for travel. No public comment was received. Motion carried by unanimous roll call vote.

It was moved by Mr. McGrath and seconded by Mr. Figaski that Jessica James be authorized to attend PROP continuing education classes on March 13 and 14, 2013 in Bellefonte, PA with two nights lodging. She will use her own vehicle for travel. No public comment was received. Motion carried by unanimous roll call vote.

Buildings and Grounds Foreman Bill Perry received the following quotations for trench drains, grates and screens for the Police Department garage:

Ditrich Construction Supply, LLC	\$6,819.00
Irr Supply Centers, Inc.	\$6,824.66
Venango Supply	\$7,786.00

On the recommendation of Mr. Perry, it was moved by Mr. Kujawa and seconded by Mr. Figaski to purchase the drains, etc. from Ditrich Construction for \$6,819.00. No public comment was received. Motion carried by unanimous roll call vote.

It was recommended by Chief Carlotti, moved by Mr. McGrath and seconded by Mr. Figaski to hire Herbert Eugene Lucas as a probationary patrol officer retroactive to March 4, 2013. Mr. Lucas will be sworn in at next week's meeting. No public comment was received. Motion carried by unanimous roll call vote.

On the recommendation of Chief Carlotti, it was moved by Mr. McGrath and seconded by Mr. Figaski that Ptlm. Michael Inman and Ptlm. Ryan Bolash be authorized to attend "On-Scene Collision Investigation, Level 2" from April 29 to May 10, 2013 at the Pennsylvania State Police Southwest Training Center in Greensburg, PA. There is no cost for the training but the officers will need ten nights lodging, daily meal allotment, and money for gas and tolls for a total estimated cost of \$1,825.00. No public comment was received. Motion carried by unanimous roll call vote.

On the recommendation of Chief Carlotti, it was moved by Mr. McGrath and seconded by Mr. Figaski that Cpls. Scott Sebulak and Mark Irwin be authorized to attend "Police Response to Active Shooter Instructor Certification" training from May 20 to 22, 2013 at the Monaca Police Department in Monaca, PA. The officers will need \$520.00 each for tuition, two nights lodging, meal allotment and money for gas and tolls for an estimated total cost of \$1,660.32. The Officers will then be able to train and certify the other members of the Department. No public comment was received. Motion carried by unanimous roll call vote.

It was recommended by Chief Carlotti, moved by Mr. McGrath and seconded by Mr. Figaski to authorize the Police Department to purchase 30 Glock handguns and holsters at an estimated cost of \$15,270.00 (\$509.00 each). Participating officers will be issued a gun and sign a payroll deduction agreement. Once the gun has been paid for, the Department will transfer ownership to the officer. Officers will carry the weapons while on duty and will need to qualify with them twice each year. No public comment was received. Motion carried by unanimous roll call vote.

It was moved by Mr. McGrath and seconded by Mr. Figaski that Anne Sokol, P.E. be authorized to attend a Pennsylvania Stormwater Program and Sustainable Design and Low Impact Development Best Management Practices one-day seminar and one day of site visits on April 17 and 18, 2013 at the Tom Ridge Environmental Center at the cost of \$35.00. Travel will be by Township vehicle. No public comment was received. Motion carried by unanimous roll call vote.

On the recommendation of IT Manager Kris Filson, it was moved by Mr. McGrath and seconded by Mr. Figaski to approve a support services agreement with New World Systems at the cost of \$2,400.00. No public comment was received. Motion carried by unanimous roll call vote.

The Sewer Department received the following quotations for one push camera reel and monitor for the I&I crew to be paid from the Sewer Revenue budget:

Trumbull Industries	\$10,018.00
H. K. McJunkin	\$10,235.00
Grainger	\$10,700.00

It was moved by Mr. McGrath and seconded by Mr. Figaski to purchase the camera, etc. from Trumbull Industries for \$10,018.00. No public comment was received. Motion carried by unanimous roll call vote.

Mr. Kujawa announced the following from the Recycling Department:

- Millcreek Township was awarded \$15,000.00 from the DCNR TreeVitalize Grant administered by Environment Erie. The grant will help plant over 200 trees within the Township.
- The Millfair Compost and Recycling Center was awarded \$65,000.00 from the Erie County Gaming Revenue Authority. The grant will allow Fairview and Millcreek Townships to purchase an in-vessel composter (digester) for the compost site.
- Millcreek Township recently partnered with Lincoln Recycling to administer an Earth Day related coloring contest in order to promote the benefits of recycling. The contest between the Millcreek Township School District's elementary schools will allow the public to vote for their favorite submission online at Lincoln Recycling's facebook page from April 13 to 19. Winning classrooms will be awarded a pizza party. Art submissions are due by April 10 with the final winner announced on April 20.

There being no further business to come before the Board or citizens to be heard, it was moved by Mr. Figaski, seconded by Mr. McGrath and carried to adjourn the meeting at 9:50 a.m.

Phyllis A. Vollbrecht
Assistant Secretary

APPROVED: March 12, 2013

Joseph S. Kujawa
Brian P. McGrath
Richard P. Figaski