

Regular Meeting

August 13, 2013

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:34 a.m. by Chairman Kujawa in the Assembly Room of the Millcreek Township Municipal Building. Present were Gerald Wolf, Richard Figaski, Joseph Kujawa, Evan Adair, Esq., Phyllis Vollbrecht, and Richard Morris, P.E. Mr. McGrath was absent.

Following the Pledge to the Flag, Chairman Kujawa called for public comment on agenda items other than development or rezoning applications. No comments were received.

It was moved by Mr. Figaski, seconded by Mr. Kujawa and carried to approve the minutes of the Board's August 6, 2013 meeting.

It was moved by Mr. Figaski and seconded by Mr. Kujawa to approve payment of the weekly General Fund bills in the amount of \$590,241.46 and the Brick Fund in the amount of \$7,500.00. Motion carried by unanimous roll call vote.

It was recommended by Atty. Adair, moved by Mr. Figaski and seconded by Mr. Kujawa to approve Resolution 2013-R-17; a resolution to authorize exoneration of taxes assessed against a mobile home deemed by the Erie County Bureau of Assessment to have been removed or damaged to an extent rendering them worthless (33-016-034.1-003.43). Motion carried by unanimous roll call vote.

On the recommendation of Engineer Morris, it was moved by Mr. Figaski and seconded by Mr. Kujawa to approve a Sidewalk Deferral Agreement for 3500 Hampshire Road (Zack's Realty, LLC, owner). There are no existing sidewalks on Hampshire Road between Sterrettania Road and West 38th Street. Motion carried by unanimous roll call vote.

It was recommended by Chief Carlotti, moved by Mr. Figaski and seconded by Mr. Kujawa to authorize the donation of two uniformed police officers for traffic control on September 4, 2013 between 6:30 a.m. and 1:00 p.m. for Lifeworks Erie's free flu shots event at the First Alliance Church, 2939 Zimmerly Road. No public comment was received. Motion carried by unanimous roll call vote.

It was recommended by Chief Carlotti, moved by Mr. Figaski and seconded by Mr. Kujawa to authorize the Police Department's participation in the DEA's seventh National Take-Back Initiative on October 23, 2013 between 10:00 a.m. and 2:00 p.m. This event enables citizens to drop off controlled, non-controlled and over the counter medications at the Township Building Assembly Room. No overtime will be incurred. No public comment was received. Motion carried by unanimous roll call vote.

It was recommended by Chief Carlotti, moved by Mr. Figaski and seconded by Mr. McGrath to appoint John Pakiela as a Millcreek Township Special Fire Police. Mr. Pakiela is a member of the Kearsarge Fire Department, has fulfilled all requirements for this position and has passed a background check conducted by the Police Department. No public comment was received. Motion carried by unanimous roll call vote.

The following quotations were received for three 16'2" x 14' insulated overhead garage doors with commercial operators for the old salt storage building which is being renovated as a storage building:

Plyler Overhead Door Company	\$10,941.00
Roseto-Suter Overhead Door, Inc.	\$11,434.00

Miller Overhead Door \$12,036.00

It was recommended by Tooker Bliley, Building Maintenance Department, moved by Mr. Kujawa and seconded by Mr. Figaski to award the contract to Plyler Overhead Door Company for \$10,941.00. No public comment was received. Motion carried by unanimous roll call vote.

Mr. Kujawa reported that the Township has an agreement with the owner of a house at 232 Kelso Drive that if the house is not removed by August 19, the Township would proceed with the removal of the house, the cleanup, fill the hole, bring the sewer line up to ground level and remove the debris. The following quotations were received for this project:

John Lipchik	\$ 7,500.00
Tom Engesser	\$ 5,500.00
Jim Brozell Construction	\$13,680.00

It was moved by Mr. Kujawa and seconded by Mr. Figaski to award the contract to Tom Engesser for \$5,500.00 with the condition that if the owner has not completed all of the work he was obligated to do by August 19, the above work will proceed. No public comment was received. Motion carried by unanimous roll call vote.

Mr. Kujawa reported that he received the following two proposals for management of the new senior citizen center:

LifeWorks Erie	\$102,244.00
Meca, Inc.	\$102,096.20

Mr. Kujawa reviewed both proposals. Meca, Inc. would also provide a full staff, 60 chairs, 20 tables, bingo equipment, telephone system, two copiers, fax machine and Jefferson Education Programming. It was moved by Mr. Kujawa and seconded by Mr. Figaski to award a one-year contract to Meca, Inc. for \$102,096.00 effective September 1, 2013. No public comment was received. Motion carried by unanimous roll call vote.

Jack Whipple, 940 Ardmore Avenue, appeared with the following concerns: (1) the Township had the opportunity to increase the tax base but the Supervisors did not approve the rezoning of property on Zimmerly Road to R-4; (2) eliminate traffic light on Zimmerly Road at Humane Society; (3) remove fence on Marshall Drive at West 11th Street; and (4) the double yellow line on Pittsburgh Avenue at West 16th Street that was put down incorrectly in his opinion. Mr. Whipple commended the Board for their excellent selection of Jessica James as the new Recycling Coordinator.

There being no further business to come before the Board or citizens to be heard, it was moved by Mr. Figaski and seconded by Mr. Kujawa to adjourn the meeting at 9:50 a.m.

Phyllis A. Vollbrecht
Assistant Secretary

APPROVED: August 20, 2013

Joseph S. Kujawa
Richard P. Figaski