

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman Kujawa in the Assembly Room of the Millcreek Township Municipal Building. Present were Gerald Wolf, Richard Figaski, Joseph Kujawa, Brian McGrath, Evan Adair, Esq., Phyllis Vollbrecht and Richard Morris, P.E.

Following the Pledge to the Flag, Chairman Kujawa called for public comment on agenda items other than development or rezoning applications. No comments were received.

It was moved by Mr. Figaski, seconded by Mr. McGrath and carried by unanimous roll call vote to approve the minutes of the Board's September 24, 2013 meeting.

It was moved by Mr. McGrath and seconded by Mr. Figaski to approve payment of the weekly General Fund bills in the amount of \$1,485,803.59 and the Sewer Revenue Fund bills in the amount of \$354,728.64. Motion carried by unanimous roll call vote.

One bid in the amount of \$239,700.00 was received from Emergency Traffic Systems, Inc. for the Radio-Based Traffic Signal Preemption Project. The unit price for 60 receivers was \$3,995.00. The receivers will be used at various intersections throughout Millcreek, Fairview, Summit, Harborcreek and Lawrence Park Townships to enhance safety and improve response times for emergency vehicles traveling through signalized intersections. Funding for the project will be provided by Erie County - \$100,000.00; Millcreek Community Hospital - \$30,000.00; Millcreek Township - \$45,000.00; Fairview Township - \$20,000.00; Summit Township - \$20,000.00; Harborcreek Township - \$15,000.00; and Lawrence Park Township - \$1,000.00. It was moved by Mr. McGrath and seconded by Mr. Figaski to approve Millcreek Township's participation in the project at the cost of \$45,000.00. Motion carried by unanimous roll call vote.

On the recommendation of Engineer Morris, it was moved by Mr. McGrath and seconded by Mr. Figaski to approve the Stormwater Maintenance Agreement for Twenty Two Fifteen Powell, LLC located on Powell Avenue north of West 26th Street. The developer will be responsible for ownership and maintenance of the facility. Motion carried by unanimous roll call vote.

Engineer Morris requested approval of a change order for the Millcreek Township Sidewalk Accessibility Alterations Project – Phase II because of several changes to the original scope of work. The original contract awarded to Vavala Concrete Construction was in the amount of \$104,248.00 and the change order increased the contract amount by \$11,154.00 making the updated contract amount at \$115,402.00. It was moved by Mr. McGrath and seconded by Mr. Figaski to approve the change order. Motion carried by unanimous roll call vote.

It was recommended by Treasurer Wolf, moved by Mr. McGrath and seconded by Mr. Figaski to approve a Business Associate Agreement with Benefit Administrators, Inc., effective September 23, 2013, which is required to comply with Title 13 of the American Recovery and Reinvestment Act of 2009, also know as the Health Information Technology for Economic and Clinical Health Act (the "HITECH Act"), and that the Secretary be authorized to sign the same. The Agreement sets terms and conditions under which Protected Health Information will be handled between Benefit Administrators and Millcreek Township and third parties during the term in which services are provided by Benefit Administrators. No public comment was received. Motion carried by unanimous roll call vote.

On the recommendation of Treasurer Wolf, it was moved by Mr. Figaski and seconded by Mr. McGrath to approve a budget transfer of \$45,000.00 from the 2013 Building Maintenance and Repairs account appropriated for the senior center to an established separate account for

the senior center expense. No public comment was offered. Motion carried by unanimous roll call vote.

Mr. Kujawa reported the following Costars prices received for the purchase of a new excavator for the Streets Department:

Walsh Equipment	JCB JS145	\$118,537.00
Cleveland Brothers	CAT 314E	\$121,963.00
Five Star Equipment, Inc.	John Deere 130G	\$107,300.00

All prices included the trade in of an old excavator. The John Deere was rented for three months this summer and Five Star gave the Township 100% of the rental off the price. It was moved by Mr. Kujawa and seconded by Mr. McGrath to purchase the excavator from Five Star Equipment for \$107,300.00. No public comment was offered. Motion carried by unanimous roll call vote.

Mr. McGrath requested authorization, in his capacity as Administrator of Police, Sewer, and Parks and Recreation, to attend the DEP Brownfield Conference on Valley Forge, PA on December 10 and 11, 2013, with a \$49.00 registration fee, lodging, meals and use of the Township vehicle. It was moved by Mr. Figaski and seconded by Mr. Kujawa to approve the request. No public comment was offered. Motion carried by unanimous roll call vote.

Gary Snyder, Sewer Department Head Foreman, requested authorization to send four men to Linesville, PA on October 8, 2013 for continuing education hours toward their sewer and water licenses and use of a Township vehicle. It was moved by Mr. McGrath and seconded by Mr. Figaski to approve the request. No public comment was received. Motion carried by unanimous roll call vote.

It was recommended by Chief Carlotti, moved by Mr. McGrath and seconded by Mr. Figaski to approve the use of the West Lake Fire Department Fire Police to perform traffic control at the Edinboro University homecoming parade on October 5, 2013 from 7:30 a.m. to 4:00 p.m. No public comment was offered. Motion carried by unanimous roll call vote.

On the recommendation of Chief Carlotti, it was moved by Mr. McGrath and seconded by Mr. Figaski to authorize Bomb Technician Ptlm. Ryan Mays to attend the International Association of Bomb Technicians and Investigators Region V in-service training conference in Pittsburgh, PA from October 22 to 24, 2013. Cost for the training is \$350.00 tuition, \$238.00 lodging, fuel, per diem meal allotment, and use of a Township vehicle. No public comment was offered. Motion carried by unanimous roll call vote.

Mr. McGrath announced that Chief Thomas Carlotti will retire January 31, 2014. Interviews were conducted with the three captains. It was moved by Mr. McGrath and seconded by Mr. Figaski to appoint Capt. Michael Tesore as Deputy Chief effective October 1, 2013. Capt. Tesore will continue his current assignment as Commander of the Investigative Services Division and will act as Chief of Police in the Chief's absence. No public comment was received. Motion carried by unanimous roll call vote. It was moved by Mr. McGrath and seconded by Mr. Figaski to approve an additional \$2,500.00 to Capt. Tesore's salary effective October 1, 2013 through December 31, 2013. No public comment was received. Motion carried by unanimous roll call vote.

There being no further business to come before the Board or citizens to be heard, it was moved by Mr. Figaski, seconded by Mr. McGrath and carried to adjourn the meeting at 9:53 a.m.

Phyllis A. Vollbrecht
Assistant Secretary

APPROVED: October 8, 2013

Joseph S. Kujawa
Brian P. McGrath
Richard P. Figaski