

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman Kujawa in the Assembly Room of the Millcreek Township Municipal Building. Present were Gerald Wolf, Richard Figaski, Joseph Kujawa, Evan Adair, Esq., Phyllis Vollbrecht and Richard Morris, P.E. Mr. McGrath was on vacation.

Following the Pledge to the Flag, Chairman Kujawa called for public comment on agenda items other than development or rezoning applications. No comments were received.

It was moved by Mr. Figaski, seconded by Mr. Kujawa and carried to approve the minutes of the Board's November 26, 2013 meeting.

It was moved by Mr. Figaski, seconded by Mr. Kujawa and carried to approve payment of the weekly General Fund bills in the amount of \$248,046.01.

It was moved by Mr. Figaski and seconded by Mr. Kujawa to approve Ordinance No. 2013-9; an Ordinance to amend the Millcreek Township Zoning Ordinance, No. 2011-8, as amended, by changing the classification of a certain parcel of land situate in the Township of Millcreek, Erie County, Pennsylvania, described as follows, to-wit: 1.9 acre parcel known as 2206 West 15th Street, now zoned I-1 Light Industrial District, to be rezoned to C-4 Regional Commercial District. Motion carried by unanimous roll call vote.

It was moved by Mr. Figaski and seconded by Mr. Kujawa to approve Ordinance No. 2013-10; an Ordinance of the Township of Millcreek to amend and restate provisions governing the licensing and regulation of transient merchants; providing penalties for violation and including severability and repealor clauses. Motion carried by unanimous roll call vote.

It was moved by Mr. Figaski and seconded by Mr. Kujawa to approve Ordinance No. 2013-11; An Ordinance of Millcreek Township providing for the levying, assessment and collection for general revenue purposes of a tax upon transfers of interest in real property to the extent that such transfers are subject to tax under the Realty Transfer Tax Act, 72 P.S. §8101-C, et seq., as authorized by 72 P.S. §8101-D, et seq. and to be administered, collected and enforced under the Local Tax Enabling Act, 53 P.S. §6901, et seq.; requiring the filing of statements of value where the full value of the interest conveyed is not set forth in the instrument or where exemption is claimed; establishing standards for issuance of determinations and collection of the tax; establishing penalties for violation and containing repealor and severability clauses. Motion carried by unanimous roll call vote.

On the recommendation of Engineer Morris, it was moved by Mr. Figaski and seconded by Mr. Kujawa to deny the request of Leonard E. and Walburga Kolb for the release of Citizens Bank Letter of Credit S700118 in the amount of \$15,200.00 for Briarwood Village No. 7, because according to Engineer Morris, all public improvements were supposedly satisfactorily completed, but a flat area next to the flood detention basin possibly caused some flooding to a nearby neighbor. That situation needs to be resolved which may not be until spring. Motion carried by unanimous roll call vote.

On the recommendation of Human Resources Manager Diane Lyons, it was moved by Mr. Figaski and seconded by Mr. Kujawa to appoint Sheryl Williams as Administrative Assistant to Phyllis Vollbrecht effective December 16, 2013 at the annual salary of \$40,000.00, pending the successful passing of a pre-employment physical and drug screening. No public comment was offered. Motion carried by unanimous roll call vote.

It was recommended by James Sperry, Parks and Recreation Director, moved by Mr. Figaski and seconded by Mr. Kujawa to approve the following for the 2014 winter season staff:

Leona Carlson	WSI/Aquatic Director	\$10.50/hour
Ashley Marsteller	WSI/Pool Supervisor	\$10.50/hour
Alex Bartlebaugh	WSI/Pool Supervisor	\$10.50/hour
Kathleen Magoon	Water Exercise Supervisor	\$10.50/hour
Alexa Smith	Water Safety Instructor	\$ 9.50/hour
Samantha Dylewski	Water Safety Instructor	\$ 9.50/hour
Gina Spinelli	Water Safety Instructor	\$ 9.50/hour
Jillian Robertson	Water Safety Instructor	\$ 9.50/hour
Chelsea Warner	Water Safety Instructor	\$ 9.50/hour
Robert Sprickman	Water Safety Instructor	\$ 9.50/hour
Rachel Willis	Water Safety Instructor (sub)	\$ 9.50/hour
Kaitlyn Howland	Water Safety Instructor (sub)	\$ 9.50/hour
Kristen Owens	Water Safety Instructor (sub)	\$ 9.50/hour
Megan Mitchell	Water Safety Instructor (sub)	\$ 9.50/hour
Erric DiFilippo	Lifeguard	\$ 8.45/hour
Amy Mizakowski	Lifeguard	\$ 8.45/hour
Andrew Sarbak	Lifeguard	\$ 8.45/hour
Richard Smith	Lifeguard	\$ 8.45/hour
Steven Owens	Lifeguard	\$ 8.45/hour
Ashley Warner	Lifeguard	\$ 7.45/hour
Kylie Howland	Lifeguard	\$ 7.45/hour
Adrienne Steppic	Part-time Office	\$10.05/hour
Adrienne Steppic	Preschool and Toddlers Aerobics	\$10.50/hour
Haley Haggerty	Youth Dance	\$10.50/hour
Kathy Smith	Yoga	\$10.50/hour
Nancy Rovin	Yoga	\$ 9.50/hour
Laurie King	Aerobics	\$10.50/hour
Karle Lyons	Kick Box Supervisor	\$10.50/hour
Carol Gilbo	Adult Dance Supervisor	\$10.50/hour
Nylene Baney	Weight Training Supervisor	\$10.50/hour
Charles Elliott	Adult Leisure	\$10.50/hour
Charles Elliott	Barn Supervisor	\$ 9.50/hour
Arlene Elliott	Adult Leisure	\$10.50/hour
Arlene Elliott	Barn Supervisor	\$ 9.50/hour
Arlene Elliott	Part-time Office	\$10.05/hour
Betty Nelson	Adult Leisure	\$10.50/hour
Al Bossar	Barn Supervisor	\$ 9.50/hour
Evelyn Bossar	Barn Supervisor	\$ 9.50/hour
Robert Fuller	Barn Supervisor	\$ 9.50/hour
Mark Coursey	Gourmet Grilling	\$10.50/hour
Susan McCall	Zumba Supervisor	\$10.50/hour
Chet Vendetti	Open Gym (J. H. Wilson)	\$ 8.45/hour
Arvin Fiedtkou	Open Gym (Westlake)	\$ 8.45/hour
Sam Steiner	Table Tennis	\$ 8.45/hour
Dave Wayman	Tai Chi Supervisor	\$10.50/hour
Kathy Wayman	Qi Gong Supervisor	\$10.50/hour
John Schardt	Model Airplane	Volunteer
Joe Logue	Tuite	Volunteer
Bob Shafer	Community Band	Volunteer
Russ Waha	Community Bank	Volunteer
Charlotte Haggerty	Wedding Dance	Volunteer

Kathy Piotrowicz

Beads and Jewelry

Volunteer

No public comment was offered. Motion carried by unanimous roll call vote.

There being no further business to come before the Board or citizens to be heard, it was moved by Mr. Figaski and seconded by Mr. Kujawa to adjourn the meeting at 9:39 a.m.

Phyllis A. Vollbrecht
Assistant Secretary

APPROVED: December 10, 2013

Joseph S. Kujawa
Richard P. Figaski