

**SWEARING-IN CEREMONY**

*James S. Bock, Supervisor*  
**The Honorable Denise M. Stuck-Lewis**  
**District Judge**

**AGENDA**

**MILLCREEK TOWNSHIP BOARD OF SUPERVISORS**  
**Millcreek Township Municipal Building**  
**Assembly Room**

**Annual Organization Meeting**  
**9:30 a.m.**

**January 2, 2018**  
**Tuesday**

\*\*\*\*\*

- 1. Election of Temporary Chairman**
- 2. Call to Order**
- 3. Pledge of Allegiance to the American Flag**
- 4. Nomination for and Election of Chairman**
- 5. Nomination for and Election of Vice Chairman**

**APPOINTMENTS**

- 6. Township Secretary**
- 7. Township Treasurer**
- 8. Township Engineer**
- 9. Township Solicitor**
- 10. Municipal Administrator, Public Works and Services**

Oversight of the Department of Public Works and Department of Public Services; and the Board’s liaison to the Fire and Emergency Services Commission, Recycling Advisory and Education Committee, and the Millcreek Township Sewer Authority.

- 11. Municipal Administrator, Township Operations**

Oversight of the Department of Administration and Department of Planning and Development; and the Board’s liaison to the Planning Commission and Zoning Hearing Board, and Chairman of the Safety Committee.

- 12. Municipal Administrator, Public Safety**

Oversight of the Millcreek Police Department and Department of Emergency Management and Code Enforcement; and the Board’s liaison to the Parks and Recreation Commission and Millcreek Neighborhood Watch.

- 13. Delegate and Alternate Delegate to 2018 PSATS State Conference**

14. **Member of ECATO Executive Committee for 2018**
15. **Representative and Alternate Representatives to Erie Area Council of Governments (EACOG) for 2018**
16. **Representative and Alternate Rep. to Lake Erie Coastal Zone Advisory Committee for 2018**
17. **Voting Representative #1 and Alternate to Erie Metropolitan Planning Organization (Erie MPO) Coordinating Committee for 2018**
18. **Voting Representative #2 and Alternate to Erie Metropolitan Planning Organization (Erie MPO) Coordinating Committee for 2018**
19. **Voting Representative and Alternate to Erie Metropolitan Planning Organization (Erie MPO) Technical Advisory Committee for 2018**
20. **Nominee for ECATO Representative to Erie County Planning Commission**
21. **Resolution 2018-R-1**  
Definition of Municipal Administrator, Liaison Duties

**FINANCIAL MATTERS**

22. **Establish Bond for Treasurer for 2018**
23. **Nominate Fund Depositories for 2018**
24. **Nominate Insurance Carriers for 2018**

**ADMINISTRATIVE MATTERS**

25. **Communicate Appointments, Treasurer's Bond to Board of Auditors**
26. **Committee, Authority, and Commission Appointments**
27. **Designation of Regular Meetings of Board of Supervisors**
28. **Resolution 2018-R-2**  
Employee Attendance at Meetings
29. **Adjournment**

**JANUARY MEETING SCHEDULE**

***AUDITORS' MEETING***

Wednesday, January 3, 2018 at 1:00 p.m.

**Millcreek Township Municipal Building East Conference Room**

***REGULAR MEETING***

Tuesday, January 9, 2018 at 9:30 a.m.

**Millcreek Township Municipal Building Assembly Room**

***REGULAR MEETING***

Tuesday, January 23, 2018 at 7:00 p.m.

**Millcreek Township Municipal Building Assembly Room**