

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman John Morgan in the Assembly Room of the Millcreek Township Municipal Building. Present were Mark Zaksheske, John Groh, John Morgan, James Bock, Mark Shaw, Esq., Aaron Boyd, Matthew Waldinger, Gary Snyder and Sheryl Williams.

Following the Pledge to the Flag, Chairman Morgan called for public comment on agenda items other than development or rezoning applications. There was no public comment.

It was moved by Mr. Groh, seconded by Mr. Bock and carried by unanimous roll call vote to approve the minutes from the February 27, 2018 meeting

It was moved by Mr. Groh, seconded by Mr. Bock and carried by unanimous roll call vote to approve payment of the General Fund bills in the amount of \$826,508.97 and Sewer Revenue Fund bills in the amount of \$174,220.59.

MPD Chief Scott Heidt introduced new Probationary Officers John Drozdowski, Michael Weschler, Jr. and Jason Niggel. Supervisor James Bock administered the Oath of Office to the new Officer, and after being congratulated by the Board, the Officers and their families were excused for a reception in the lobby.

Director of Planning and Development Matthew Waldinger reported that bids were solicited by the Engineering Department for the Argyle Avenue Directional Boring Project, and two were received as follows: Amendola Development - \$20,026.00, Jim Brozell Construction - \$29,100.00. On recommendation of Township Engineer Anne Sokol, it was moved by Mr. Groh, seconded by Mr. Bock and carried by unanimous roll call vote to award the contract to Amendola Development for \$20,026.00.

Mr. Waldinger reported that bids were solicited and received by the Engineering Department for the Feidler Drive Storm Sewer Replacement Project as follows: Amendola Development - \$24,715.00, Ray Showman Jr. Excavating - \$24,200.00, Chivers Construction - \$33,500.00, Edinger Trucking - \$25,000.00, Konzal Construction - \$33,550.00, Russell Standard Corp - \$44,952.00, North Beaver Contracting - \$27,152.00, and Lebouef Industries - \$68,450.00. The Engineering Department is reviewing the bids and will issue a formal recommendation when complete.

Public Works Director Gary Snyder reported that the Township solicited bids for the Trucking and Hauling of Aggregate Materials to the Township Yard and opened bids on March 12, 2018, with results as follows:

BID TABULATION

TRUCKING AND HAULING OF AGGREGATE MATERIALS

Hauled to Township Yard

Bids opened on March 12, 2018

6,000 TONS TYPE A CRUSHED AGGREGATE, AASHTO NO. 8, 1-B LIMESTONE

Carmeuse Lime and Stone/Erie Sand and Gravel

Material - \$ 22.65/ton

		<u>Hauling</u>	<u>Combined Total</u>
Trucking Bidders:	Cindy Glover Trucking, Inc.	\$ <u>2.49/ton</u>	\$ <u>25.14/ton</u>
	Tim's Maintenance	\$ <u>2.59/ton</u>	\$ <u>25.24/ton</u>
	Russell Standard Corp.	\$ <u>3.30/ton</u>	\$ <u>25.95/ton</u>
LOW BIDDERS:	Carmeuse/Erie Sand and Gravel	\$ 22.65/ton	material
	Cindy Glover Trucking, Inc.	\$ <u>2.49/ton</u>	hauling
Combined Total		\$ <u>25.14/ton</u>	\$ <u>150,840.00</u>

6,000 TONS TYPE A CRUSHED AGGREGATE, AASHTO NO. 9 LIMESTONE

Carmeuse Lime and Stone/ Erie Sand and Gravel	<u>Material - \$ 21.95/ton</u>		
<u>Hauling</u>			
Trucking Bidders:	Cindy Glover Trucking, Inc.	\$ <u>2.49/ton</u>	\$ <u>24.44/ton</u>
	Tim's Maintenance	\$ <u>2.59/ton</u>	\$ <u>24.54/ton</u>
	Russell Standard Corp.	\$ <u>3.30/ton</u>	\$ <u>25.25/ton</u>
LOW BIDDERS:	Carmeuse/Erie Sand and Gravel	\$ 21.95/ton	material
	Cindy Glover Trucking, Inc.	\$ <u>2.49/ton</u>	hauling
Combined Total		\$ <u>24.44/ton</u>	\$ <u>146,640.00</u>

14,000 TONS BITUMINOUS ASPHALT SAND, TYPE B-3

Carmeuse Lime and Stone/ Erie Sand and Gravel	<u>Material - \$ 19.00/ton</u>		
<u>Hauling</u>			
Trucking Bidders:	Cindy Glover Trucking, Inc.	\$ <u>2.49/ton</u>	\$ <u>21.49/ton</u>
	Tim's Maintenance	\$ <u>2.90/ton</u>	\$ <u>21.90/ton</u>
	Russell Standard Corp.	\$ <u>3.30/ton</u>	\$ <u>22.30/ton</u>
Girts Sand and Gravel, LLC	<u>Material - \$ 4.70/ton</u>		
<u>Hauling</u>			
Trucking Bidders:	Cindy Glover Trucking, Inc.	\$ <u>5.30/ton</u>	\$ <u>10.00/ton</u>
	Tim's Maintenance	\$ <u>8.20/ton</u>	\$ <u>12.90/ton</u>
	Russell Standard Corp.	\$ <u>6.91/ton</u>	\$ <u>11.61/ton</u>
LOW BIDDERS:	Girts Sand and Gravel	\$ 4.70/ton	material
	Cindy Glover Trucking, Inc.	\$ <u>5.30/ton</u>	hauling
Combined Total		\$ <u>10.00/ton</u>	\$ <u>140,000.00</u>

1,250 TON AASHTO NO. PG64-22, PETROLEUM ASPHALT CEMENT - incl. delivery

Russell Standard Corporation	\$491.92/ton*	\$ <u>614,900.00</u>
	<i>*based on Feb. 2018 zone 3 index PennDOT price</i>	

On recommendation of Mr. Snyder, the following actions were moved by Mr. Groh, seconded by Mr. Bock and carried by unanimous roll call vote:

To award the contract for 6,000 TONS TYPE A CRUSHED AGGREGATE, AASHTO NO. 8, 1-B LIMESTONE to Carmeuse Lime and Stone for \$22.65/ton, and the hauling to Cindy Glover Trucking, Inc. for \$ 2.49/ton.

To award the contract for 6,000 TONS TYPE A CRUSHED AGGREGATE, AASHTO NO. 9 LIMESTONE to Carmeuse Lime and Stone for \$21.95/ton, and the hauling to Cindy Glover Trucking, Inc. for \$ 2.49/ton.

To award the contract for 14,000 TONS BITUMINOUS ASPHALT SAND, TYPE B-3 to Girts Sand and Gravel, LLC for \$4.70/ton, and the hauling to Cindy Glover Trucking, Inc. for \$ 5.30/ton.

To award the contract for 1,250 TON AASHTO NO. PG64-22, PETROLEUM ASPHALT CEMENT-including delivery, to Russell Standard Corporation for \$491.92/ton, based on Feb. 2018 zone 3 index PennDOT price.

Quotations for the removal of a tree at 6135 Tomart were solicited and received by the Streets Department as follows: Leopold's Tree Removal - \$1,600.00, Dibble Tree Service - \$2,200.00, J. Thomas Tree Service - \$995.00. On recommendation of Public Works Director Gary Snyder, it was moved by Mr. Groh and seconded by Mr. Bock to award the contract to J. Thomas Tree Service for \$995.00. Motion carried by unanimous roll call vote.

Quotations for replacement of a Check Valve at Kearsarge Pump Station were solicited and received by Sewer Department Bureau Chief Mark Wells as follows: Scobell Company - \$1,495.00, Konzel Construction - \$2,350.00, Wm. T. Spaeder - \$2,250.00. On recommendation of Public Works Director Gary Snyder, it was moved by Mr. Groh and seconded by Mr. Bock to award the contract to Scobell Company for \$1,495.00. Motion carried by unanimous roll call vote.

On recommendation of IT Manager Kris Filson, it was moved by Mr. Groh, seconded by Mr. Bock and carried by unanimous roll call vote to purchase a new server from GovConnection, Inc. for \$3,625.00 on COSTARS Contract No. 003-022.

Director of Planning and Development Matthew Waldinger reported that the developer for DJC Associates withdrew his Land Development Exemption Request and has submitted a Land Development Plan request to be heard by the Planning Commission on April 20, 2018.

It was moved by Mr. Groh and seconded by Mr. Bock to adopt Resolution 2018-R-12; A Resolution pursuant to Resolution 2015-R-20 and the Municipal Records Manual to approve proposed disposition of certain Township records. This authorizes disposal of police Dash Cam videos which may be discarded after the mandatory 180 days. Motion carried by unanimous roll call vote.

It was moved by Mr. Groh and seconded by Mr. Bock to approve the 2018 Solicitor Fee Schedule for MacDonald, Illig, Jones & Britton, LLP law firm. Motion carried by unanimous roll call vote.

On recommendation of Treasurer Mark Zaksheske, it was moved by Mr. Groh and seconded by Mr. Bock to approve the exoneration of \$239.16 in taxes for 1539 Taki Drive, Trailer and the sale of said property from the County Repository for Unsold Properties for \$250.00. Motion carried by unanimous roll call vote.

Mr. Groh presented the February Building Construction report as follows, which is available on the Township website and also in the Zoning Office.

<u>February 2018:</u>	Total Residential Structures	\$	0.00
	Total Non-residential Structures		<u>12,255.00</u>
		\$	12,255.00
	Zoning Permits Issued		2
	Zoning Permit Fees	\$	100.00

Mr. Morgan explained that due to union negotiations through 2017, 14 employees had not received automatic step increases last year, and the Board has agreed to release these increases, retroactive to the employees' anniversary dates. On recommendation of Human Resource Manager Diane Lyons, it was moved by Mr. Groh and seconded by Mr. Bock to approve the payroll adjustments noted above for those 14 employees, retroactive to their respective anniversary dates in 2017. Motion carried by unanimous roll call vote.

On recommendation of Director of Planning and Development Matthew Waldinger, it was moved by Mr. Groh, seconded by Mr. Bock and carried by unanimous roll call vote to authorize Zoning and Development Officers Matthew Puz, Jr. and Julie Maggio to attend "Special Residential Occupancies" training in Meadville on April 12, 2018, at a total cost of \$250.00, and with use of a Township vehicle.

On recommendation of Mr. Waldinger, it was moved by Mr. Groh, seconded by Mr. Bock and carried by unanimous roll call vote to authorize Project Engineer Emma George to attend a free PDEP workshop on submitting electronic Emergency Action Plans for Dams on April 25, 2018 in Pittsburgh, with use of a Township vehicle.

Mr. Morgan announced that the Board met in Executive Session with Solicitor Mark Shaw on March 2 and 8, 2018 to discuss legal and personnel matters.

On recommendation of Chief Scott Heidt, it was moved by Mr. Bock, seconded by Mr. Groh and carried by unanimous roll call vote to authorize four members of the Special Weapons and Tactics Team/Crisis Negotiator Team to attend the Ohio Tactical Officers Association Training Conference in Sandusky, OH from June 4-8, 2018 at an estimated total cost of \$3,266.00, with use of a Department vehicle.

It was requested and motioned by Mr. Bock, seconded by Mr. Groh and carried by unanimous roll call vote to authorize Mr. Bock, in his capacity as Municipal Administrator of Public Safety, to attend the PA Law Enforcement Accreditation Training Conference in Harrisburg from March 26-28, 2018, at an estimated total cost of \$400.00. Mr. Bock will be traveling with Chief Heidt and Sgt. Hauber, who were previously approved to attend the conference.

It was requested and motioned by Mr. Bock, seconded by Mr. Groh and carried by unanimous roll call vote to authorize Mr. Bock and Mr. Groh to attend the ECATO School Session on March 22, 2018 on the Opioid Epidemic at the Summit Township Building, at a total cost of \$10.00.

It was requested and motioned by Mr. Bock, seconded by Mr. Groh and carried by unanimous roll call vote to authorize up to 8 Township officials and firefighters to attend the ECATO Firemen's Conference Dinner in McKean on March 29, 2018 at a cost of \$30.00 per person.

It was requested and motioned by Mr. Bock, seconded by Mr. Groh and carried by unanimous roll call vote to authorize Mr. Groh to attend the Erie County Firefighter's Association Public Safety Awards Banquet on April 13, 2018 at a total cost of \$17.00.

Student Ambassador Aaron Boyd reported that 2 students from McDowell competed in the State Wrestling Championship, with one placing 8th and one winning a Gold Medal in his weight class. He also noted that the Mock Trial team won the District Tournament.

Solicitor Mark Shaw stated that he received an email from PennDOT requesting that the Township substitute a new Exhibit into the sidewalk reimbursement agreement which the Board approved in January. It is regarding the Nondiscrimination/Sexual Harassment Clause, and after review, Mr. Shaw felt that it was justified, and was preferable to starting the entire agreement approval process over again. On recommendation of Mr. Shaw, it was moved by Mr. Groh and seconded by Mr. Bock to authorize substitution of the new PennDOT Exhibit into the sidewalk reimbursement agreement. No public comment was offered. Motion carried by unanimous roll call vote.

Open Records Officer Sheryl Williams presented the February Right-to-Know Report, noting there were 2 requests requiring 3 hours of response preparation time.

There being no citizens to be heard or any further business to come before the Board, it was moved by Mr. Groh and seconded by Mr. Bock to adjourn the meeting at 10:13 a.m.

Sheryl A. Williams
Township Secretary

Approved: March 27, 2018

John E. Morgan _____

John H. Groh _____

James S. Bock _____