

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 7:00 p.m. by Chairman John Morgan in the Assembly Room of the Millcreek Township Municipal Building. Present were Mark Zaksheske, John Groh, John Morgan, James Bock, Mark Shaw, Esq., Matthew Waldinger, Matthew Exley, Gary Snyder and Sheryl Williams.

Following the Pledge to the Flag, Chairman Morgan called for public comment on agenda items other than development or rezoning applications. No public comment was received.

It was moved by Mr. Groh, seconded by Mr. Bock and carried by unanimous roll call vote to approve the minutes from the June 12, 2018 meeting.

It was moved by Mr. Groh, seconded by Mr. Bock and carried by unanimous roll call vote to approve payment of the General Fund bills in the amount of \$904,913.19, and payment of Sewer Revenue Fund bills in the amount of \$1,211,834.01.

Planning and Development Director Matthew Waldinger announced the bid results for the Millcreek Township Sidewalk Accessibility Project – Phase VI, opened at 3:00 p.m. on June 21, 2018. He reported the Township received one bid from Russell Standard Corporation in the amount of \$307,850, which was over the project budget of \$200,000. After review and discussion with the bidder, the Engineering Department decided to reduce the amount of ramps requested to 80, which in combination with this year's paving projects will allow the Township to remain in compliance with the Consent Decree for a total of 144 ramps to be constructed in 2018. On recommendation of Township Engineer Anne Sokol, it was moved by Mr. Groh, seconded by Mr. Bock and carried by unanimous roll call vote to award the contract for the Millcreek Township Sidewalk Accessibility Project – Phase VI to Russell Standard Corporation for \$307,850.

It was moved by Mr. Groh and seconded by Mr. Bock to adopt Resolution 2018-R-24; A Resolution pursuant to Resolution 2015-R-20 and the Municipal Records Manual to approve proposed disposition of certain Township records. This authorizes disposal of police Dash Cam videos after the mandatory 180 days through July 10, 2018. Motion carried by unanimous roll call vote.

Treasurer Mark Zaksheske reported that previously the Township has utilized an informal travel policy based upon collection of receipts and subsequent reimbursement, whereas the police department has been using a per diem reimbursement policy since June of 2017. Mr. Zaksheske recommended that all Township departments utilize one per diem reimbursement policy to ensure consistency across all departments. On Mr. Zaksheske's recommendation, it was moved by Mr. Groh and seconded by Mr. Bock to adopt Resolution 2018-R-25; A Resolution Adopting an Administrative Policy for Travel Expenses and Reimbursement. Motion carried by unanimous roll call vote. Motion carried by unanimous roll call vote.

On recommendation Planning and Development Director Matthew Waldinger, it was moved by Mr. Groh and seconded by Mr. Bock to adopt Resolution 2018-R-26; A Resolution of the Board of Supervisors of Millcreek Township Approving the FY 2018 – FY 2022 Consolidated Plan and the FY 2018 Action Plan for the Community Development Block Grant Program. Motion carried by unanimous roll call vote.

Mr. Morgan explained that Emergency Management and Code Enforcement Director Matt Exley has developed a policy for requiring identification badges to all Township employees, and Solicitor Mark Shaw recommended amending the last paragraph to make it consistent with the language in Resolution 2018-R-25. It was moved by Mr. Groh and seconded by Mr. Bock to adopt Resolution

2018-R-27, as amended; A Resolution Adopting an Administrative Township Identification Policy. Motion carried by unanimous roll call vote.

Mr. Morgan reported that since the approval of the 2018 Road Maintenance and Improvement Program, the Township has received a grant from PennDOT, thereby affording opportunity for the Township to complete the East Grandview paving project this year instead of in 2019, as originally planned. Public Works Director Gary Snyder added that this project is very close to this year's scheduled paving project on Conrad Road, so it made sense to complete the East Grandview project this year as well. Mr. Waldinger noted that this project does not require the addition of any ramps. On recommendation of Mr. Snyder, it was moved by Mr. Groh, seconded by Mr. Bock and carried by unanimous roll call vote to approve the 2018 Road Maintenance & Improvement Program Amendment.

Treasurer Mark Zaksheske reported he received and is evaluating a proposal from one of the Township's health insurance brokers, and will have a recommendation at a future meeting.

On recommendation of Parks and Recreation Director Ashley Marsteller, it was moved by Mr. Groh, seconded by Mr. Bock and carried by unanimous roll call vote to approve the following part-time Summer Season 2018 staff:

NAME	POSITION	HOURLY RATE	HIRE DATE
Sean Marsden	Maint., Part-time	\$ 7.65	New Hire
Grace Shaw	Office, Part-time	\$ 8.45	New Hire
Lindsey Rowane	Gymnastics	\$ 7.65	New Hire
Ava Fillak	Concession Sub.	\$ 7.65	New Hire
Quentin Santillan	Driving Range	\$ 7.65	New Hire
Alexis Pamula	Gymnastics	\$ 7.65	New Hire
Marty Kaverman	MIHS Lifeguard	\$ 7.65	New Hire
Eric DiTullio	Millcreek Golf Learning Center	\$ 7.65	New Hire

Mr. Morgan reported that the Board met with Solicitor Mark Shaw in Executive Session on June 14 and 21, 2018 to discuss legal and personnel matters.

On recommendation of Planning and Development Director Matthew Waldinger and on request of Township Engineer Anne Sokol, it was moved by Mr. Groh and seconded by Mr. Bock to authorize Inspector Rob Donokowski to attend the AIA Contract Document training seminar on July 18, 2018 in Coraopolis, PA at a cost of \$279.00, with use of a Township vehicle. Motion carried by unanimous roll call vote.

On separate motions by Mr. Bock, seconded by Mr. Groh, it was carried by unanimous roll call vote to approve the following MPD requests from Chief Heidt:

Permission to provide a Conditional offer of Probationary Employment to Mackenzie Kranz with a hire date of June 29, 2018.

Permission to advance Patrolwoman K. Kuhl to Class D Patrol Officer status, retroactive to June 19, 2018, as she has successfully completed her probationary period.

Permission for six (6) MPD Tactical Team members attend the National Tactical Officers Association Law Enforcement Conference in Milwaukee, WI from September 15-22, 2018, at an estimated cost of \$6,633.62, to be reimbursed by the

Northwest PA Emergency Response Group/PEMA, with travel by two MPD vehicles. Mr. Bock noted that two members of the Team are MPS Medics and their cost is not included.

Permission for one MPD member to attend the Great Lakes Leadership Seminar in Niagara Falls, NY from October 14-19, 2018, at an estimated cost of \$1,069.25, with use of a department vehicle.

Emergency Management and Code Enforcement Director Matthew Exley announced that the annual Fourth of July Parade will start at 9:45 a.m., with road closings to begin at 8:30 a.m. For residents who live on the south side of 12th Street, Shenk Avenue will be opened intermittently during the parade for those who need access. Mr. Exley asked residents to please exercise patience and caution when driving near the parade route.

Mr. Exley also emphasized that there are some misconceptions regarding the new state fireworks law, and noted that although residents are permitted to purchase fireworks, because of the population density of the Township, there are very few areas where it is legal to set them off. Mr. Exley reported that fireworks cannot be discharged within 150 ft. of an occupied structure, and fines can be as high as \$100 with additional court costs.

James Jones, 3335 West 40th Street, reported that his street has been in poor condition since Sue Weber was a Supervisor, and that he has been promised that it is near the top of the list to be repaired for many years. He stated he has spent \$60.00 for cold patch so that he will not “bottom out” at the end of his driveway. Mr. Morgan responded that in the past, the annual paving list would change, and that is why the Road Maintenance & Improvement Program (RMIP) was created to ensure accountability. Public Works Director Gary Snyder noted that a Storm Sewer Project is scheduled this year for West 40th Street between Concord and Lancaster Roads, and subsequent paving is scheduled for the same area in 2019. Mr. Jones commented that it seems that some roads were being reclaimed in higher taxation areas that do not need it. Mr. Morgan and Mr. Snyder replied that this was the reason the RMIP was created and adopted in 2017.

Bob Nielsen, 3448 West 40th Street, claimed that the paving project on 43rd Street was started 12 years ago and was supposed to progress down to 39th Street, but stopped at 41st Street due to paving problems. He stated that the project was never restarted, and complained that he too “bottoms out” in his lower driveway. Mr. Morgan stated that he did come to see the condition of his street this year, and reiterated that it is on the list for storm sewer replacement this year and paving next year. Mr. Groh added that Township roads cannot be milled and paved until the storm sewers are repaired.

There being no other citizens to be heard or any further business to come before the Board, it was moved by Mr. Groh and seconded by Mr. Bock to adjourn the meeting at 7:43 p.m.

Sheryl A. Williams
Township Secretary

Approved: July 10, 2018

John E. Morgan _____ James S. Bock _____

John H. Groh _____