

TOWN COUNCIL BUSINESS – BRIEF OF LEGISLATIVE ACTION

FY 2009-2010

JULY 15, 2009 REGULAR MEETING

- 2009-069 To approve the following resolutions: 1) to approve the charter revision referendum questions; 2) to approve the preparation of an explanatory text for the charter revision referendum questions; and, 3) to approve the detailed list of charter sections to be modified by the charter revision referendum questions.
- 2009-070 To appoint Jonathan Leonard and Jack Platt to the Public Safety Building Committee; to appoint Ray Coggeshall as an alternate member for the Public Safety Building Committee; to accept the Public Safety Building Committee's 2008 final report; to proceed dependent upon funding to construct a new Public Safety Building at 909 Norwich-New London Turnpike; and, to approve the charge of the Building Committee.
- 2009-071 To refund taxes due to overpayments and corrections in the amount of \$537.82.
- 2009-072 That the Town of Montville join a new Probate District consisting of East Lyme, Montville, Old Lyme, and possibly Salem; East Lyme would serve as the location of the Probate Court.
- 2009-073 To approve and adopt the 2010 Water Budget.
- 2009-074 To approve the department guidelines and procedures for the Crisis Intervention Team (CIT) training program. (Police Department)
- 2009-075 To approve the interdepartmental transfers attached hereto. (No attachment.)

AUGUST 10, 2009 REGULAR MEETING

- 2009-076 To adopt the ordinance concerning sewer use.
- 2009-077 To accept the \$5,000.00 grant from the State Historical Preservation Grant Program for the fiscal year 2009-2010; and to make an additional appropriation from General Fund Surplus to line item 10560-53023 "Land Records Expense".
- 2009-078 To enter into a contract with Nexgen for proposed retrofit work to be performed in accordance with CL&P Small Business Energy Advantage program for the Town Hall, Senior Center and Public Works; and further, to authorize the Mayor to execute any and all necessary related documents.
- 2009-079 To approve, fund and authorize the Mayor to execute the collective bargaining agreement between the Town and the Teamsters Local 493 Union.
- 2009-080 To approve the revised position descriptions for Transfer Station Gate Attendant, Transfer Station Attendant I, and Transfer Station Attendant II.

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- 2009-081 To establish two equal Administrative Assistant positions for the Public Works Department as replacements for the original clerical positions for the department and to approve the position description for said positions.
- 2009-082 To enter into a Memorandum of Understanding with the Public Works union whereby the original Administrative Assistant position and the Clerk position are replaced with two equal Administrative Assistant positions.
- 2009-083 To set the wage of \$9.00 an hour for the part-time, per diem Transfer Station employees, and, further, to authorize a 3% increase each year for five years with the first increase effective July 1, 2011, and the last approved increase effective July 1, 2015.
- 2009-084 To approve an increase to the rate of pay for the part-time MedRIDE drivers from \$10.00 an hour up to \$11.00 an hour; said wages are covered by the grant for this program.
- 2009-085 To waive Section C708 of the Town Charter and authorize the Public Works Director to obtain salt for the winter season from the same product as last year.
- 2009-086 To approve and authorize the Mayor to execute an amendment to the Temporary Easement granted to the Town from Smurfit-Stone Container Enterprises, Inc. in May of 2009; this amendment is known as the First Amendment to the temporary easement and amends the expiration date to July 31, 2014 from December 1, 2009. This First Amendment shall be made a part of these minutes.
- 2009-087 To waive Section C708 of the Town Charter and authorize the Fire Marshal to purchase high band radio equipment for the Police Department and Public Works Department repeaters, to keep the same type of equipment and same vendor as was used for the purchase of the Fire Department repeaters.

SEPTEMBER 14, 2009 REGULAR MEETING

- 2009-088 To refund taxes due to overpayments and corrections in the amount of \$16,430.12.
- 2009-089 To accept the settlement as proposed concerning Mark and Paula Suprenant and Walker Road.
- 2009-090 To authorize the Mayor to execute on behalf of the Town of Montville any and all contracts and amendments thereto and any other related instruments with respect to the Town's award of \$9,100.00 from the Recovery Act Connecticut Local Pass-Through Justice Assistance Grant Program.
- 2009-091 To authorize the Mayor to execute on behalf of the Town of Montville any and all contracts and amendments thereto and any other related instruments with respect to the Town's award of \$81,171.00 from the Recovery Act Connecticut Energy Efficiency Conservation Block Grant Program.
- 2009-092 To set the rate of \$21.40 an hour for the newly established "Potable Water Systems Operator" position for the Water Pollution Control Authority.

Town Council Legislation
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- 2009-093 To approve and authorize the Mayor to execute an employment agreement for the term of April 13, 2009 through June 30, 2012, with the Director of Finance, Terry Fafard.
- 2009-094 To approve and authorize the Mayor to execute an employment agreement for the term of April 10, 2009 through June 30, 2011, with the Director of Information Systems, William O'Neill.
- 2009-095 To enter into an agreement with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security for participation in the Federal Fiscal Year 2008 SHSGP regional allocations made through Regional 4 Regional Emergency Planning Team.
- 2009-096 To authorize the Mayor to execute an agreement with the Eastern Connecticut Agency on Aging concerning their \$8,000.00 grant award to the Town for Senior Citizen Medical Transportation Services.
- 2009-097 To authorize the Mayor to execute an agreement with the Eastern Connecticut Agency on Aging concerning their \$16,400.00 grant award to the Town for Senior Citizen Medical Transportation Services.
- 2009-098 To authorize the Mayor to execute a Single Stream Recyclable Processing Agreement for the term of October 1, 2009 through September 30, 2014 with Willimantic Waste Paper Company whereby all of the Town's recyclable materials will be processed at their facility.
- 2009-099 To authorize the Mayor to execute a Curbside Single Stream Collection Agreement for the term of September 1, 2009 through September 1, 2012. (With Willimantic Waste)
- 2009-100 To return the \$1,225,000.00 designated for the Old Colchester Road Bridge to Undesignated General Fund Surplus.
- 2009-101 To consider and act on a Resolution entitled, "Resolution with respect to the authorization, issuance and sale of not exceeding \$12,000,000.00 Town of Montville General Obligation Refunding Bonds." (The "act" was to adopt the named resolution.)
- 2009-102 To approve and authorize the Mayor to execute an employment agreement for the term of July 1, 2009 through June 30, 2011 with the Assistant Superintendent of the Water Pollution Control Authority, Thomas McNally.
- 2009-103 To establish a classified position entitled "WPCA Accountant I" and to approve the position description.
- 2009-104 To approve and authorize the Mayor to execute a Memorandum of Understanding with Teamsters Local 493 whereby the wages are set for the new position of WPCA Accountant I and employee Maureen Benway is promoted to this position at the Step 3 level.

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2009-105 To approve and authorize the Mayor to execute a Memorandum of Understanding with the State of Connecticut Department of Emergency Management and Homeland Security for the FY2010 Emergency Management Performance Grant Program.

2009-106 To adopt the revised Rules and Procedures for the Montville Town Council.

OCTOBER 14, 2009 REGULAR MEETING

2009-107 To approve and adopt the ordinance entitled "An Ordinance Regarding Blighted Premises".

2009-108 To refund taxes due to overpayments and corrections in the amount of \$1,321.37.

2009-109 That Resolution No. 2009- I 02 is hereby amended to change the starting date of the employment agreement with Thomas McNally to September 21, 2009.

2009-110 To authorize the Mayor to execute a Memorandum of Understanding between the Town of Montville and Local 1303- 341, Council 4, AFSCME, AFL-CIO concerning the placement of the Potable Water Operator position into the union.

2009-111 To authorize the Mayor to make the required certifications on behalf of the Town of Montville and to execute the Water Supply Agreement Certificate in accordance with the requirements of the Regional Water Supply Agreement of May 24, 2004.

2009-112 To authorize the Mayor to execute the grant agreement with the State for the replacement of the Old Colchester Road bridge over Oxoboxo Lake.

2009-113 To accept the unfavorable CGS §8-24 review conducted by the Planning & Zoning Commission with regard to the Town purchasing the property of 20 Connecticut Boulevard and therefore reject the owner's request for the Town to make the purchase.

2009-114 To accept the favorable CGS §8-24 review conducted by the Planning & Zoning Commission with respect to the Town selling a portion of the property located at 1887 Route 32 (PTA Lane) and accordingly request the Town Attorney to prepare an ordinance for the sale of the property.

2009-115 To approve and authorize the Mayor to execute an Employment Agreement between the Town of Montville and Cathy Cubilla, Administrative Assistant to the Mayor, for the term of July 1, 2008 through June 30, 2011.

2009-116 To use \$10,000.00 from line item 209995410 (Custodian Van) for the purchase of a Building/Maintenance Pick-up Truck.

2009-117 To transfer \$5,000.00 to 10960-54054 (Vehicle Replacement) from Contingency (10480-52164) for the purchase of Building/Maintenance Pick-up Truck.

2009-118 To transfer \$/0,600.00 from line 3099954080 (Field Lighting) to a new line 20999-54321 (Camp Oakdale Volley Ball Court).

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2009-119 To transfer \$20,000.00 from line 3099954080 (Field Lighting) to a new line 30999-54322 (Multi-purpose Path Construction).

NOVEMBER 9, 2009 ORGANIZATIONAL MEETING

2009-120 To refund taxes due to overpayments and corrections in the amount of \$3,522.68.

2009-121 To adopt the Montville Town Council Rules of Procedures.

2009-122 To set the 20 10 regular monthly meeting dates of the Town Council on the second Monday of every month, excluding holidays which shall be on the Wednesday of that week.

2009-123 To close Town offices at 1 :00 PM on Wednesday, November 25,2009, as part of the Thanksgiving Holiday.

DECEMBER 14, 2009 REGULAR MEETING

2009-124 To adopt the ordinance entitled "An Ordinance Regarding the Conveyance of Real Property Located at 1887 Route 32."

2009-125 To refund taxes due to overpayments and corrections in the amount of \$1983.05.

2009-126 To close Town Hall at 1:00 PM on Thursday, December 24,2009, in observance of the Christmas holiday.

2009-127 To approve Holiday Bonuses in the amount of \$100.00 for full-time permanent staff, \$25.00 for part-time permanent staff that work an average of at least 15 hours per week, and \$50.00 for the Registrar of Voters, who work 20 hours per week.

2009-128 To authorize the Mayor to execute the Employment Agreement negotiated by the Mayor between the Town of Montville and Local 1303-341, Council #4, AFSCME, AFL-CIO (WPCA) which shall be in effect from July 1, 2009, through June 30, 2010.

2009-129 To authorize the Mayor to execute a Side Letter dated November 6, 2009, with Local 1303-341, Council # 4, AFSCME, AFL-CIO (WPCA) concerning clarification of leave issues with respect to the change of the term dates of the contract.

2009-130 To approve and adopt the position description for the position of Recreation Director as prepared by and requested by the Parks & Recreation Commission.

2009-131 To authorize the Mayor to execute the Local Bridge Program Supplemental Application on behalf of the Town of Montville for the Old Colchester Road over Oxoboxo Lake, Bridge No. 085005 project.

2009-132 To enter into a grant agreement with the State of Connecticut Department of Emergency Management & Homeland Security for the FFY2008 Homeland Security Grant, and further, to authorize Mayor Joseph W. Jaskiewicz to execute any and all necessary documents.

2009-133 To establish a new fund called Oxoboxo Road Bridge.

Town Council Legislation
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- 2009-134 To establish a new fund called Palmertown Water Phase II.
- 2009-135 To enter into a one year agreement with Point and Pay LLC to provide Credit Card processing services.
- 2009-136 To transfer \$20,000 to Unemployment (#10420-52018) from Contingency (#10480-52164).
- 2009-137 To rescind Resolution numbers 2009-050 and 2009-070 and to establish a Public Safety Building Committee and set its charge, etc.

JANUARY 11, 2010 REGULAR MEETING

- 2010-001 To continue to retain the firm of Shipman LLP as legal counsel for the Town of Montville for the term of January 1, 2010 through 31, 2011; and further, to authorize the Mayor to execute the fee agreement.
- 2010-002 To refund taxes due to overpayments and corrections in the amount of \$832.94.
- 2010-003 To establish a new line item for a fund called the Montville Road Bridge Fund designated under the bridges fund.
- 2010-004 To make an additional appropriation of \$4,604.98 to the Millstone Drill expenses line (#10810-52120) from the General Fund.
- 2010-005 To adopt a policy concerning the reproduction and authorized use of the Town Seal.
- 2010-006 To approve an interdepartmental transfer of \$13,500 from line item (#10620-52123) "Land Use Engineering" to line item (#10860-53999) "Public Safety Building Committee Expenses.
- 2010-007 To make an additional appropriation of \$9,100.00 to the Police Equipment-Grant Funding expense line (#10820-54039) from the General Fund.

FEBRUARY 8, 2010 REGULAR MEETING

- 2010-008 To refund taxes due to overpayments and corrections in the amount of \$4362.51.
- 2010-009 To authorize the Mayor to execute and submit the Local Bridge Program Supplemental Application for the Derry Hill Road bridge over Mohegan Brook, Bridge No. 085008.
- 2010-010 To adopt and support as its policy the nondiscrimination agreements and warranties required under Connecticut state law.
- 2010-011 To authorize the Mayor to execute all necessary contracts, amendments, etc. for the FY2008/2009 \$200,000 "STEAP" grant for the renovation of the former Fair Oaks school building into the Town's community center.
- 2010-012 To authorize the Mayor to execute the agreement with the State for the use of federal recovery money for the replacement of the Old Colchester Road bridge over Oxoboxo Lake.

Town Council Legislation
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- 2010-013 To authorize the Mayor to execute an agreement with Nathan L. Jacobson & Associates for construction inspection services for the Old Colchester Road Bridge replacement project.
- 2010-014 To authorize the Mayor to apply for and execute a subsequent agreement for a \$220,000 grant from the state Department of Economic Development for the 14 Bridge Street Remediation project.
- 2010-015 To transfer \$30,000 from the Contingency line in 10480 to the Outside Contractor line in 10310 for the demolition of two town properties.
- 2010-016 To transfer \$1,000 to the Recreation Commission secretary salary line from the director salary line in the Recreation Department budget.

MARCH 8, 2010 REGULAR MEETING

- 2010-017 To refund taxes due to overpayments and corrections in the amount of \$15,557.38.
- 2010-018 To authorize the implementation of an increase to building code permit fees as requested by the Building Official, to be effective April 1, 2010.
- 2010-019 To approve the refund policy for the return of permit application fees.
- 2010-020 To approve and authorize the Mayor to execute an Employment Agreement with Brian Lynch, WPCA Administrator.
- 2010-021 To authorize the Mayor to enter into a three year agreement with Prescient Worldwide for telecommunication services.
- 2010-022 To make an additional appropriation of \$3,270.00 (Three Thousand Two Hundred Seventy Dollars) to the Millstone Drill expenses line (#10810-52120) from the General Fund.
- 2010-023 That the Town Council will receive the monthly bills from the Town Attorney and all supporting documentation as necessary.

APRIL 6, 2010 SPECIAL MEETING

- 2010-023 (Number used twice.) To provide an Amnesty Period for the 3-day period of April 9-11 to allow residents free disposal of their household items damaged by flooding from the rainstorms of March 29th and 30th 2010; and further, that the regulations specific to Transfer Station entry and the amnesty program will be in force.

APRIL 12, 2010 REGULAR MEETING

- 2010-024 To set the dates of April 21, 2010 and April 22, 2010 for public hearings concerning the FY10/11 proposed budgets for general government and education.

Town Council Legislation
FY2009/2010

- 2010-025 To refund taxes due to overpayments and corrections in the amount of \$11,654.91.
- 2010-026 To accept the job description and salary increase of \$17 per hour for all Minutes Clerks.
- 2010-027 To accept the Town Council Policy and Procedures as revised.
- 2010-028 To hire Sandra Anderson as the Clerk of the Town Council.
- 2010-029 To approve the Town of Montville 2010 Plan of Conservation and Development.
- 2010-030 To refer to the Planning and Zoning Commission for its consideration pursuant to CGS §824 the question of whether the Town should sell and convey the real property known as 12 New York Road (a.k.a. Nevada Road.)
- 2010-034 To approve and authorize the Chairman of the Water Pollution Control Authority and the Mayor to execute a Memorandum of Understanding between the Town of Montville Water Commission for Water System Operations Assistance on an as-needed basis; the term is for one year and is automatically extended from year to year unless either party moves to terminate.
- 2010-035 To make a budget transfer of \$100,000 from the Contingency line item #10480-52164 to the Municipal Insurance line item #10425-52143.
- 2010-036 To make a budget transfer of \$10,000 from Contingency #10480-52164 to the Unemployment Compensation line item #10420-52018.
- 2010-037 To create an Operational Annual Budget for the Public Safety Building Committee, #10865, and to transfer from the Public Safety Commission's Operating Annual Budget line #10860-53999 (Public Safety Building Committee Misc. Expense), \$13,500 to Public Safety Building Committee Engineering line #10865-52123 and \$500 to Public Safety Building Committee Misc. Expense line #10865-53999.
- 2010-038 To transfer sixty thousand dollars from the General Surplus Fund for the purpose of road repairs for damage done during the heavy rain storms in March.
- 2010-039 To approve and authorize the Mayor to pay a two thousand dollar stipend to Carol Bunnell, Administrative Assistant of the Parks & Recreation Department for the additional duties that were required of her in the absence of a Recreation Director from September 7, 2009 through April 2, 2010.

MAY 10, 2010 REGULAR MEETING

- 2010-040 To introduce an Ordinance entitled "An Ordinance Regarding The Conveyance Of Real Property Known as 12 New York Road (A.K.A. Nevada Road.*)" and set the date of June 14, 2010 for a public hearing.

Town Council Legislation
FY2009/2010

- 2010-041 To introduce an Ordinance entitled “Ordinance Authorizing Conveyance Of The Town’s Remaining Interest In The Discontinued Portion of Walker Road” and set the date of June 14, 2010 for a public hearing
- 2010-042 To refund taxes due to overpayments and corrections in the amount of \$2,083.79.
- 2010-043 To approve the 2010 Suspense List in the amount of \$58,692.73.
- 2010-044 To authorize the Mayor to execute any and all documents necessary to settle by stipulated judgment the matter between the Town of Montville and Bottling Group, LLC which is before the New London Superior Court, Docket No. KNL CV 074007181S.
- 2010-045 To approve the employment agreement between the Montville Water Pollution Control Authority and the WPCA Administrator, Brian Lynch.
- 2010-046 To oppose the proposed Department of Correction and Department of Justice sex offender facility to be located at 986 Norwich-New London Turnpike (Corrigan-Radgowski Correctional Center).
- 2010-047 To repeal the agreement between the Town of Montville and the Montville Water & Sewer Commission as described in Resolution #2006-057.
- 2010-048 To institute a free brush disposal program at the Transfer Station, at no cost for residents, effective April through June 30, 2010.
- 2010-049 To have McGladrey and Pullen perform the Town Audit for fiscal years 2010 and 2011.
- 2010-050 To make an additional appropriation of \$50,355.00 from General Fund Balance to 10620-52184 (Public Works Engineering).
- 2010-051 To make a transfer of \$7,000.00 from 10480-52164 (Contingency) to 10620-52123 (Land Use Engineering).
- 2010-052 To set the date for a public hearing regarding the increase in water rates and fees to be held June 14, 2010, at 6:00 PM.
- 2010-053 To set the Mill Rate for the 2010-2011 fiscal year at 22.4.
- JUNE 14, 2010 REGULAR MEETING
- 2010-053 (Number used twice.) To accept and incorporate into the Town roadway system the extension of Elberta Place to the cul-de-sac at its end.
- 2010-054 To refund taxes due to overpayments and corrections in the amount of \$518.29.

Town Council Legislation
FY2009/2010

- 2010-055 To Amend Resolution #2010-034 as follows: To approve and authorize the Chairman of the Water Pollution Control Authority and the Mayor to execute a Memorandum of Understanding between the Town of Montville Water Commission **and the** Mohegan Tribal Utility Authority for Water System Operations.....
- 2010-056 To approve the new water rates and fees for all water service located within the Town of Montville service area, billed on and after July 1, 2010.
- 2010-057 To adopt the ordinance authorizing the conveyance of the Town's remaining interest, if any, in the discontinued portion of Walker Road per Schedule D.
- 2010-058 To adopt the ordinance regarding the conveyance of real property known as 12 New York Road (aka Nevada Road) per Schedule E.
- 2010-059 To transfer \$9,000 to Tax Refunds (10410-52026) from Contingency ((10480-52164).
- 2010-060 To transfer \$200 to Park & Recreation Commission Secretary (10760-51016) from Contingency (10480-52164).
- 2010-061 To transfer \$5,000 to Fair Oaks Electricity (10770-52000) from Contingency (10480-52164).
- 2010-062 To transfer \$182,000 to Revaluation (10410-52009) from Rand Whitney Debt Interest (10460-52193) for the 2011 Revaluation costs.
- 2010-063 To approve and authorize the Mayor to execute an Agreement between the Town of Montville and Glenn Sneddon and Amber Sneddon in settlement of drainage issue on their property at 394 Kitemaug Road.
- 2010-064 To accept and authorize the Mayor to execute a temporary construction easement from Glenn Sneddon and Amber Sneddon to allow the Town to install drainage on the property of 394 Kitemaug Road.
- 2010-065 To approve and authorize the Mayor to execute an Agreement between the Town of Montville and M & R Thames Construction, LLC in settlement of the drainage issue on the property of 394 Kitemaug Road.
- JUNE 30, 2010 SPECIAL MEETING
- 2010-066 To amend the Solid Waste Collection and Disposal Regulations Section VIII Fees, Sub-Section titled Residential Permit as follows: to increase the Annual Permit fee to \$55.00 and to increase the Senior Permit fee to \$45.00.
- 2010-067 To adopt the fiscal year 2010-2011 Capital Improvement Plan in the amount of \$14,973,856.00.