

**0 REGULAR MEETING
APRIL 22, 2014
7:00 P.M.**

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, HAMMONTON GAZETTE, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 8, 2014, AND POSTED AT TOWN HALL.

Roll Call:

Committee Present: Anthony Gabris, Ed Hagaman, Barbara Rheault, Larry Riffle, Mayor Brown

Municipal Clerk: Kimberly Johnson

Solicitor: Tracy Siebold

CFO: Dawn Stollenwerk

Chief of Police: John Thompson

Approval of Committee Minutes: Mayor entertained a motion to approve the minutes of the April 8, 2014 meeting; so moved by Ms. Rheault seconded by Mr. Hagaman. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Resolution 64-2014 / Appointing Police Corporal: / Christopher Silva: Chief Thompson stated Detective Silva has been with the Department since 2008 beginning as a Class II Officer. He stated Detective Silva has made a home in the Police Department as well as here in Mullica, is pursuing higher education and has become an asset to this Department. Mayor entertained a motion to appoint; so moved by Mr. Riffle seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Oath of Office Administered to Corporal Silva: Ms. Johnson administered the Oath to Corporal Silva.

Mayor called for a five minute recess.

Public Discussion Relating to Agenda Items: None.

Hearing: Ordinance 4-2014 / Amend Chapter 38 / Off-Duty Employment: Mayor Brown entertained a motion to read by title; so moved by Ms. Rheault seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

An Ordinance to Amend Chapter 38, Article III, Section 189, Off-Duty Employment of the Code of the Township of Mullica Entitled, "Police, Division Of".

Mayor opened to the public. No public comment. Mayor entertained a motion to adopt; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Committee Reports:

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Public Works: Ms. Rheault reported Public Works have been addressing pot holes, chipping brush, and completed spring clean-up at the recreation fields. Ms. Rheault stated tomorrow a meeting is scheduled with Cedar Creek to discuss shared services regarding the maintenance of the fields. Mayor Brown reported the Pre-Constriction Meeting was held regarding improvements to Fifth Avenue and construction should begin mid May.

Development & Housing: Mr. Hagaman reported his office has begun to pick up and noted Mr. Sandman is back in the Office and his scheduled hours are Monday – Wednesday, 9am – 12 noon and 1pm-4pm.

Department of Public Safety: Mr. Riffle reported the following: Municipal Court collected \$23,751.00 for the month of March 2014 and the municipality retained \$10,345.56. From April 1st thru April 21st the Police Department answered 1004 calls for service, made 30 arrests and issued 393 motor vehicle summons. We have been advised by the County that they are drafting an ordinance to change the intersection of Columbia and Moss Mill to an All-Way stop intersection with flashing red beacons. The county department of engineering monitor's frequency of crash locations and this intersection was flagged for the amount of crashes that have been reported in recent years. (Possibly will be completed by fall).

Department of Administration: Mr. Gabris reported the following The Budget Hearing for the Mullica Township School District will be held Friday, April 25th at 7pm. Historical Society will meet May 20th, 7pm. Seniors Meeting will be held Wednesday May 21st, at 12pm at the Elwood Fire House, lunch will be served. The VFW will be holding a Memorial Day Service, Monday, May 26th at 9:30 a.m. at the Batsto Church.

Department of Revenue & Finance: Mayor Brown reported March treasurer's report has been emailed to the Committee and will be included in tonight's meeting. The Township will be receiving proposals for the purchase of \$524,000 in Bond Anticipation Notes on Thursday, May 1, 2014 until 11:00 am. Information is available on the township website or by contacting Dawn Stollenwerk, Chief Financial Officer.

Old Business:

Resolution 65-2014 / Appoint Todd Gelfand, Esquire / Special Labor Counsel: Mayor Brown entertained a motion to appoint; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Approve Request for Proposals / Tax Map Updates: Mayor entertained a motion to approve; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Approve Request for Proposals / Municipal Court Fine Collection: Mayor entertained a motion to approve; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Discuss Lease / Hilda Frame School / Historical Society: Ms. Siebold reported she supplied the revised lease agreement to the School Board Solicitor and he is communicating with his client the changes we requested. Mr. Gabris expressed his concern with the emphasis on the description regarding the parking lot and commended the Solicitor for her work on the deed revisions.

New Business:

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Resolution 66-2014 / Approve Coin Drop / Elwood Fire Company: Mayor entertained a motion to approve; so moved by Ms/ Rheault seconded by Mr. Hagaman. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Payment of Bills: Mayor entertained a motion to approve the Bill List; so moved by Mr. Hagaman seconded by Ms. Rheault RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown

Public Discussion: None.

Mayor Brown entertained a motion to enter Executive Session at 7:20 pm; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown. Clerk read Resolution ES6-14 in full, to discuss, approval of elective courses in compliance with the tuition assistance policy and to review Executive Session Minutes.

Mr. Gabris moved to come back to Regular Session at 7:35 pm seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown. Clerk reported in Executive Session the Governing Body discussed tuition reimbursement for Corporal Silva and reviewed the Executive Session Minutes of April 8, 2014. Mayor entertained a motion to approve and reimburse Corporal Silva for his continuing education in Public Administration with a minor in Criminal Justice upon completion of all the required courses including the electives; so moved by Mr. Riffle seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Approve Executive Session Minutes: Mayor Brown entertained a motion to approve the minutes of April 8, 2014, so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Ms. Rheault made a motion to adjourn seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

BILL LIST

Al & Rich's Car Wash	200.00	Car Wash Ticket
Atl Cnty League of Municipalities	250.00	2014 Dues
Atlantic City Electric	228.06	April Services
Best Eastern Exterminating	265.00	Service & Renewal
Lifeline Training, Ltd.	209.00	Police Training Seminar
Municipal Record Service	150.00	ATS/ACS Warrants
The Hammonton Gazette	39.06	2014 Budget Summary
NJSACOP	1,000.00	Command & Leadership Program
Verizon Wireless	200.00	April Services
NJ League of Municipalities	45.00	Budget Webinar
Sprint Solutions, Inc.	416.52	April 2014 Services
R&R Radar, Inc.	345.42	New Radar & Repair
Reserve Account	2,000.00	Postage
United healthcare Insurance Co.	738.72	May Premium
Staples Advantage	56.60	Office Supplies

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QC Inc.	1,990.00	Well Monitoring
Truck masters, Inc.	1,440.95	March Services
The Daily Journal	1,080.20	March Publications
The Richard Stockton College	150.00	Continuing ED Course/Chief
Petroleum Traders	3,751.92	Feb/March Purchases
Rivera, Ana M.	545.60	Alliance Jan-June 2014 Stipend
Marathon Engineering Inc.	287.50	Workshop Mtg., Street Open 7 th St. SJ Gas
AA Auto Salvage	1,655.00	Police Car Parts
Atlantic County Clerk's Office	8.00	Record 407/21 in Rem Correct
Atlantic County Utilities Auth.	10,693.88	March Services
Hutton, Ryan	54.66	Reimbursement; Range Supplies
Jamerson, Michael	202.12	Reimbursement/Gun Cleaning
Treasurer, State of NJ	50.00	UCC Subscription 2014
NJ Division of Pensions	18.64	March Employer Contributions
Treasurer, State of NJ	1,250.00	March 2014 DCA Fees
Elwood Volunteer Fire Co.	14,750.00	2014 Contribution

Current Fund	3-01	1,440.95
Current Fund	4-01	41,634.65
Grant Fund	G-02	891.02
Trust Fund	T-03	105.32
Total of All Funds		44,071.94

**TOWNSHIP OF MULLICA
MONTHLY TREASURER'S REPORT
FOR THE MONTH OF MARCH 2014**

Current Fund		<u>%/budget expended</u>
Beginning Balance	829,450.15	
<u>Cash Receipts:</u>		
Interest	175.43	
Current year tax receipts	1,552,477.54	
Receivables/Interfunds	1,136.39	
Anticipated Revenue	245,263.34	
Unanticipated Revenue	<u>3,001.54</u>	
Total Cash Receipts	1,802,054.24	
<u>Expenditures:</u>		
2013 Appropriations	(5,295.86)	
2014 Appropriations	(280,891.27)	
Liabilities	(538,623.61)	
Interfunds	(723.66)	
Grant Fund	<u>(2,369.12)</u>	
Total Expenditures	(827,903.52)	
Ending Cash Balance	1,803,600.87	

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Cash Increase/(Decrease)	974,150.72	
Reserve Budget	361,856.77	
2014 temporary Budget	1,609,247.00	
Reserve Budget Balance	296,457.72	18.07%
2014 Budget Balance	422,670.59	73.73%

**TOWNSHIP OF
MULLICA
MONTHLY
TREASURER'S
REPORT
FOR THE
MONTH OF
MARCH 2014**

Capital Fund

Beginning Cash Balance	334,520.48
Cash Receipts	0.00
Cash Disbursements	<u>(47,327.81)</u>
Ending Cash Balance	287,192.67
Due from Current Fund	<u>0.00</u>
Total Cash Available	<u>287,192.67</u>

Capital Fund Balance	10,014.22
Capital Improvement Fund	19,195.60
Reserves for Projects	<u>0.00</u>
Total Available for Projects	29,209.82

Def Charges Future Tax Unfunded	1,394,000.00
Def Charges Future Tax Funded	<u>225,000.00</u>
Total Deferred Charges	1,619,000.00

Funded Improvement Author	10,254.00
Unfunded Improvement Author	247,728.85
Due to Current Fund	<u>0.00</u>
Total Improv Author	257,982.85

Bonds Payable	225,000.00
BANS Payable	1,394,000.00
Green Trust Loan Payable	0.00
Debt Authorized but not Issued	<u>0.00</u>
Total Debt	1,619,000.00

Proof	Assets	1,906,192.67
	Liabilities	1,906,192.67
	Difference	0.00

