

REGULAR MEETING FEBRUARY 24, 2015

**REGULAR MEETING
FEBRUARY 24, 2015
7:00 P.M.**

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, HAMMONTON GAZETTE, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 7, 2015, AND POSTED AT TOWN HALL.

Roll Call:

Committee Present: Anthony Gabris, Barbara Rheault, Larry Riffle, Christopher Silva, Mayor Brown

Municipal Clerk: Kimberly Johnson

Solicitor: Tracy Siebold

CFO: Dawn Stollenwerk

Chief of Police: John Thompson

Public Works: Steve Sperlak

Approval of Committee Minutes: Mayor entertained a motion to approve the minutes of the February 10, 2015 Budget Meeting; so moved by Mr. Silva seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mr. Silva, Mayor Brown. Mayor entertained a motion to approve the minutes of the January 27, 2015 Regular Meeting, so moved by Mr. Silva seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mr. Silva, Mayor Brown.

Proclamation: March 8th Lines on the Pines Day. Mayor presented Proclamation to resident Linda Stanton and acknowledged her commitment and hard work to this non-profit organization.

Public Discussion Relating to Agenda Items: None.

Committee Reports:

Public Works: Ms. Rheault reported the following: Public Works have been busy addressing roadways by repairing pot holes (utilizing 5 tons of patch), plowing, brining, addressing storm drains and maintaining plows and vehicles. Ms. Rheault stated she has firsthand knowledge that the Public Works crew has done an exception job plowing during the last three storms. Ms. Rheault commended Mr. Sperlak and his staff for the excellent job. Mayor Brown and Mr. Riffle commended Public Works as well.

Department of Housing & Development: Mr. Silva reported the following for the month of January the Construction Department issued 19 new permits and 1 update which included a footing and a foundation permit for a new single family dwelling, roof mount solar systems, pole barn, and generator. The remaining new permits were for alterations. The Construction Office collected \$3,526.00 in fees of which \$253.00 is remitted to the State. The Zoning Department issued 1 Zoning Permit, and one Maintenance Certificate. The Zoning/Housing Department collected \$575.00.

Department of Administration: Mr. Gabris reported the following: Mullica Senior Citizens will meet at the Hilda Frame School in Nesco the 3rd Wednesday of the month at 12:00 p.m. Historical Society Meetings will be held at the Hilda Frame School in Nesco on the third Saturday of the month at 11:00 a.m. 2015 Dog licenses are available. The Rabies Clinic will be held March 21st at the Township Garage from 10 a.m. – 12 p.m., Clerks

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Office will be open to distribute trash tags and bulk waste permits. 2015 Spring Baseball/Softball & Soccer sign-ups will be held February 28th at the Mullica Twp. School Gym from 9:30 a.m. to 12 noon. This is for children ages 4 and up.

Department of Revenue & Finance: Mayor Brown reported the following: The January treasurer's report was e-mailed to all members of committee and will be made part of the minutes of tonight's meeting. The Tax Sale for 2014 unpaid property taxes is scheduled for April 8th at 10:00 a.m. 2012 Homestead Benefit credit will be applied to 2015 second quarter taxes. Mayor stated we received a resignation letter from Rita Triola from the Seniors Citizen Advisory Committee and entertained a motion to accept; so moved by Mr. Riffle seconded by Mr. Gabris. RCV: Yeas: All voted yes. Mayor appointed Ms. Cathy Werner to fill the vacancy. RCV: Yeas: All voted yes.

Correspondence:

Atlantic City Electric will hold a public hearing on March 5th, 1pm, at the Electric Company Offices in Mays Landing regarding service charges.

Mayor Brown urged everyone to participate in the Atlantic County Now initiative by providing input for use in development by submitting the on-line survey, www.atlanticcountyactionnow.com. For those without computer access, survey forms are also available at Town Hall.

Old Business:

Resolution 45-2015 / Approve Land Sale / Block 6201, Lot 6: Mayor entertained a motion to approve the sale; so moved by Mr. Gabris seconded by Mr. Silva. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mr. Silva, Mayor Brown.

2015 Budget Discussion: Mayor Brown entertained a motion to move this item to the end of the meeting; so moved by Mr. Silva seconded by Mr. Riffle. RCV: Yeas: All voted yes.

New Business:

Resolution 46-2015 / Approve MTRA #59-20-15/ Heater: Mayor Brown entertained a motion to approve; so moved by Ms. Rheault seconded by Mr. Silva. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Silva, Mr. Riffle, Mayor Brown.

Resolution 47-2015 / Award of License Plate Reader / Selex Es: Mayor noted we have received \$18,000 in grant funding towards this purchase. Mayor entertained a motion to award; so moved by Mr. Silva seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mr. Silva, Mayor Brown.

Resolution 48-2015 / Setting 2015 Salaries: Mayor entertained a motion to approve salaries for non-contractual employees; so moved by Mr. Silva seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mr. Silva, Mayor Brown.

Discuss Chapter 122-14 / Fees/ Public Records: Ms. Siebold reported Chapter 122 needs to be reviewed due to changes in the law in regards to OPRA and public records. Ms. Siebold stated the Police Department OPRA Form has been updated and recommended the above Chapter be amended as well. Mayor Brown entertained a

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motion to have Ms. Siebold make the necessary amendments for Committee to consider; so moved by Mr. Gabris seconded by Mr. Silva. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mr. Silva, Mayor Brown.

Payment of Bills: Mayor entertained a motion to approve the Bill List so moved by Ms. Rheault seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mayor Brown. Abstain: Mr. Silva.

Public Discussion:

Ms. Denise Baj, expressed her dissatisfaction with Chief Thompson and his actions on December 14, 2014, in which a lost dog was given to another resident and that he assumed the responsibilities of the Animal Control Officer, contrary to state statute. Ms. Baj stated laws were broken by allowing Ms. Janet Forman to foster the dog and added that she has been threatened. Ms. Baj submitted documents to the Committee regarding statutes and personal threats. Mayor Brown stated she should report her threats to the proper authorities.

2015 Budget Discussion: Mayor Brown reported changes were made to the budget which brings the increase in our tax levy to 2.14 percent (\$68,000.00 below the tax levy CAP) and a 2.5 cent tax increase. CFO reported that a home assessed at \$100,000 the increase would be an increase of \$25.00. Mr. Silva asked if this includes the decrease in Police Salaries and Wages. Mayor stated it salaries and wages was decreased by \$25,000.00. Chief Thompson stated he can work with that number to maintain his current rank structure of Chief, Captain, one Sergeant and two Corporals . Mr. Silva disagreed with decreasing the budget by \$25,000.00 noting next year's budget will be much more difficult. CFO explained that the 2016 increase will be based on the 2015 levy and added there are many factors in determining the increase, for example, tax collection rate, health costs, retirements, etc. CFO stated this budget will fund our needs for 2015, but expressed concerns over decreasing fund balance that will be available for use as revenue in future years. Mr. Silva stated we should be prudent in future planning. Mayor stated we have been, however, our revenue decrease is our main issue. Mr. Silva expressed his concern with next year starting the budget with a 1.5 cent increase just to cover increase in salaries. Committee continued to discuss the decrease of the \$25,000 and Mr. Gabris suggested we accept this budget as proposed. Mr. Silva disagreed. Committee discussed Public Works Department, specifically chipping, vehicles and equipment. Ms. Rheault stated Public Works Department have been diligently keeping costs down and working with less employees.

Mayor Brown suggested reviewing the capital budget. CFO reported that the final payment was made on the 2002 bond. The current capital plan is to replace this debt (1.7 million) and \$500,000 has already been authorized. Tax rate for debt service is 10 cents. Need to identify our priorities, which includes Musket Lane, upgrade to public safety radios (P-25), replacement vehicles and in car videos (mandate for police cars purchased after March 1st). Chief Thompson stated most of his capital purchase requests are mandates. Chief stated his request for 2 SUV's is based upon mileage and year of vehicle. Chief reported he has researched the difference between in-car videos and body cameras and his recommendation is to purchase five in-car videos at approximately \$5,000 each. Chief reported per guidelines of the Prosecutor's Office we need to upgrade our storage of municipal complex video for up to one year. The current system can only store the video for 23 days, the cost to upgrade is \$2,500.00. As previously mentioned Chief stated the replacement costs for all portable and mobile radios is \$102,000.00. CFO asked for clarification from Governing Body regarding the capital requests totaling 1.7 million. Mayor called for a five minute recess.

Governing Body returned to full session at 8:33 pm. Ms. Stollenwerk asked Governing Body if replacement of chipper is still on the table. Ms. Rheault and Mr. Sperlak urged Committee to replace the chipper which is 16 years old, noting it has become a safety issue. Committee discussed at the length the purpose of the chipper, which was originally to assist residents with storm damage and its replacement. Committee discussed the

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following projects: Musket Lane \$25,000 minimum, funding for DOT Grant and small improvements at \$300,000; compactor has been rebuilt so we can utilize \$175,000 for another project; add additional \$20,000 for replacement of radios; 2 police sport utility vehicles. The following items were discussed for Public Works: billy goat debris loader and trailer, brine tank, chipper, mower replacement, replacement of 2005 F-250 and replace stone with pavement at municipal complex. Mr. Sperlak explained the following equipment will enhance productivity and safety in his Department, and cut down on others costs: leaf vacuum shredding system, brine tank, and chipper. Other items discussed were additional security cameras for town hall, metal detector (not required) and to replace sound system and recording system in court room. Mr. Gabris asked Governing Body consideration to include \$1,500.00 for Historical Society. Mayor stated that can be funded. Clerk requested consensus to introduce 2015 budget with a 2.5 tax increase as proposed this evening. Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mayor Brown. Nays: Mr. Silva.

Mayor Brown entertained a motion to adjourn so moved by Mr. Riffle seconded by Ms. Rheault. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

BILL LIST

Apple Printing	110.00	#10 Envelopes - Court
AT&T - ISDN	5.69	January Services
Atl. County Assoc. of Twp. Offic.	150.00	2015 Dues
Atl. Cnty Assoc of Chief of Police	525.00	2015 Dues
Atl County Mayors Assoc.	350.00	2015 Dues
Atlantic City Electric	2,505.88	January / February Service
Best Eastern Exterminating	90.00	Pest Control Services
C.A.M. Co	1,135.79	PW Equipment & Snow Plow Repairs
Conn Mechanical Systems	1,075.00	Install Baseboard Heat/PD
Crescent Service, LLC	488.00	Tires
G&P Floor Maintenance	425.00	January 2015 Services
GFDA of NJ	90.00	2015 Dues
Goloff, Carol	472.50	Alexander / Executive Escrow
Goldenberg, Mackler, Sayegh	1,372.13	In Personam Foreclosures
Direct Energy	36.50	January Services
Direct Energy Services	1,070.87	February Services
Gloucester Cnty Police Academy	80.00	Firearms Inst. Course
UPS	20.68	Radio Repair
Lawmen Supply Co. of NJ	1,072.00	Weapon Repairs/Upgrades
AE Stone, Inc.	774.00	HPP/UPM

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Murry & Becker, LLC	520.00	2014 Rental Control Bd Svc.
National Assoc of Town Watch	35.00	2015 Membership Dues
Mid-Atlantic Salt, LLC	10,896.23	Salt / Ice Control Salt
Township of Galloway	51,077.12	1 st Quarter 2015 Services
Maguire & Maguire	375.00	Jan & Feb Services
Civil Solutions, A Division	2,400.00	Services Thru 1/18/15
Municipal Equipment Enterprise	187.50	Spotlamp Handle/Labor PD
The Hammonton Gazette	159.03	Landsale, Escrow and February Publications
Nehmad Perillo & Davis	5,243.83	Jan/Feb 2015 Retainer / Dec. Svc
Verizon	197.29	January Services
Verizon Wireless	200.07	February Services
National Law Enforcement Sup	676.91	Police Evidence Supplies
NJ Emergency Preparedness Asso.	150.00	2015 Conference
NJ Planning Officials	315.00	2015 Dues
Sprint Solutions Inc.	431.01	February Services
Ancero	790.00	January Services
Power DMS Suite	315.61	Training Module 1/5-6/14
VE Ralph & Sons Inc.	326.00	Defibrillator Battery / Pads
Absecon Lock Service	150.00	Durango Keys
Rodio Tractor Sales Inc.	969.29	Tractor Repairs
Stewart Business Systems	512.02	Copier Maintenance Agreement
Unitedhealthcare Insurance	718.20	March Premium
Staples Advantage	445.75	Office Supplies
Swift, James P.	600.00	January/February 2015 Svc.
Tax Coll & Treas Assoc of AC	200.00	2015 Dues
Truckmaster, Inc.	2,578.08	December Services
The Daily Journal	66.42	January 2015 Publications
Thanks for Being Green LLC	601.20	Transportation
The Press	103.02	Committee Mtgs/Salary Ord.
Petroleum Traders	2,276.69	January Purchases
Val-U Auto Part	278.55	January Purchases
Vital Services Group	204.00	January 2015 Services
Atl Co. Municipal Clerks Assoc.	150.00	2015 Dues
Avaya Inc.	237.70	February Lease Installment
Action Uniform Co.	925.00	Body Armor - Silva
Carroll Communications,	2,880.00	Phone System Maint

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Inc.		Agreement
Atlantic Co. Clerk's Office	8.00	Record Deed Landsale 11103/6
Atlantic County Utilities Auth	13,736.45	January 2015 Services
DeMichele & DeMichele, PC	1,333.34	Jan & Feb 2015 Services
NJ Division of Pensions	37.95	January DCRP Contribution
NJ State Health Benefits Fund	70,737.68	February Coverage
NJ Dept of Health & Sr. Services	67.80	January State Dog Fees
The Depository Trust Co.	4,500.00	Bond Interest Payment
Greater Egg Harbor Regional	231,377.60	2015 Levy - February

Current Fund4-01 10,622.14
 Current Fund5-01 409,218.17
 Grant Fund G-02 925.00
 Trust Fund T-03 1,237.54

TOTAL OF ALL FUNDS 422,002.85

**TOWNSHIP OF MULLICA
 MONTHLY TREASURER'S REPORT
 FOR THE MONTH OF JANUARY 2015**

Current Fund		<u>%/budget expended</u>
Beginning Balance	1,793,330.24	
<u>Cash Receipts:</u>		
Interest	205.39	
Current year tax receipts	240,744.25	
Receivables/Interfunds	0.00	
Anticipated Revenue	70,961.03	
Unanticipated Revenue	<u>28,612.38</u>	
Total Cash Receipts	340,523.05	
<u>Expenditures:</u>		
2014 Appropriations	(57,194.06)	
2015 Appropriations	(341,382.37)	
Liabilities	(693,418.47)	
Interfunds	0.00	
Grant Fund	<u>(5,000.00)</u>	
Total Expenditures	(1,096,994.90)	
Ending Cash Balance	1,036,858.39	
Cash Increase/(Decrease)	(756,471.85)	

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2015 temporary budget	1,590,589.00	
Reserve Budget Balance	189,464.61	23.05%
2015 Budget Balance	1,249,206.63	21.46%

**TOWNSHIP OF MULLICA
MONTHLY TREASURER'S REPORT
FOR THE MONTH OF JANUARY 2015**

Capital Fund

Beginning Cash Balance	211,483.78
Cash Receipts	0.00
Cash Disbursements	<u>(8,787.50)</u>
Ending Cash Balance	202,696.28
Due from Current Fund	<u>0.00</u>
Total Cash Available	<u>202,696.28</u>

Capital Fund Balance	42,438.35
Capital Improvement Fund	34,195.60
Reserves for Projects	<u>0.00</u>
Total Available for Projects	76,633.95

Def Charges Future Tax Unfunded	1,299,000.00
Def Charges Future Tax Funded	<u>225,000.00</u>
Total Deferred Charges	1,524,000.00

Funded Improvement Author Unfunded Improvement Author	5,052.96
Due to Current Fund	<u>121,009.37</u>
Total Improv Author	126,062.33

Bonds Payable	225,000.00
BANS Payable	1,299,000.00
Green Trust Loan Payable	0.00
Debt Authorized but not Issued	<u>0.00</u>
Total Debt	1,524,000.00

Proof	Assets	1,726,696.28
	Liabilities	1,726,696.28
	Difference	0.00