

REGULAR MEETING SEPTEMBER 22, 2015

**REGULAR MEETING
SEPTEMBER 22, 2015
7:00 P.M.**

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, HAMMONTON GAZETTE, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 7, 2015, AND POSTED AT TOWN HALL.

Roll Call:

Committee Present: Anthony Gabris, Barbara Rheault, Larry Riffle, Mayor Brown

Committee Absent: Christopher Silva

Municipal Clerk: Kimberly Johnson

Solicitor: Tracy Siebold

CFO: Dawn Stollenwerk

Approval of Committee Minutes: Mayor Brown entertained a motion to approve the minutes of the September 8, 2015 Meeting; so moved by Ms. Rheault seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mayor Brown. Abstain: Mr. Riffle. Mayor Brown entertained a motion to approve the minutes of the September 14, 2015 Special Meeting; so moved by Ms. Rheault seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mayor Brown. Abstain: Mr. Riffle.

Public Discussion Relating to Agenda Items: None.

Committee Reports:

Public Works: Ms. Rheault reported the following: Public Works has recently welded the transfer station gate back together (due to a break-in), installed new irrigation heads at recreation center, repaired spot light at the shop, continuing with pot hole and roadway maintenance, re-adjusted all gates at recreation complex and installed a brine tank on the F-250 in preparation of winter. Today DEP visited to inspect the well at the recreation complex, and all is in order. Ms. Rheault requested to post for the vacancy of the Heavy Equipment Operator; so moved by Mayor Brown seconded by Mr. Gabris. RCV: Yeas: All voted yes.

Department of Public Safety: Mr. Riffle reported that the Police Department has recently taken ownership of a Polaris Ranger 6x6 U.T.V. The vehicle allows the police department to access remote areas, can transport injured subjects out of wooded areas and assist in community events. The vehicle was acquired through the military surplus program; we are equipping the vehicle with some emergency lighting that has been retired off of older police vehicles. This vehicle is \$15,000.00 new, it has a current value of approximately \$7,500.00 and we obtained it for \$700.00 for the cost of shipping. Mr. Riffle also reported that the Municipal Court collected \$23,873.00 for the month of August, 2015 and the municipality retained \$11,080.03. Mr. Gabris commented on the cost of equipping the new police vehicles.

Department of Administration: Mr. Gabris reported the following: Elwood Volunteer Fire Company is holding their 14th Annual William Kennedy Memorial Golf Tournament to benefit the Elwood Vol. Fire Company and Angel Morales on Saturday, October 10th at the Mays Landing Country Club at 8:00 a.m. (Rain or shine). For more information or registration, the forms can be found on the front desk. Mr. Gabris also reported that the Municipal Offices will be closed Monday, October 12th in observance of Columbus Day.

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Department of Revenue & Finance: Mayor Brown reported the following: The August Treasurer's report was e-mailed to members of committee and will be included in the minutes of tonight's meeting. Mr. Brown informed that throughout the month of September, Brian Schneider of Professional Appraisers Inc. will be inspecting properties as directed by the Tax Assessor. Mr. Schneider will have the appropriate identification as required by the Township. Mr. Brown stated the Township had a Note Sale and the Township sold its \$1,420,000 note to PNC Bank, N.A. for a net interest rate of 0.82%. The note is scheduled to close on September 24th, and a principal payment of \$40,000 will be made when the note is rolled over. The other bidders were Janney at a net interest rate of 0.8211% and Oppenheimer at a net interest rate of 1.8867%.

Correspondence:

The Clerk reported she has received a request from Mullica Historical Society to waive the costs for the zoning permit and continued certificate of occupancy permit in the amount of \$225. Mayor Brown moved to waive the fees seconded by Ms. Rheault. RCV: Yeas: Ms. Rheault, Mr. Riffle, Mayor Brown. Abstain: Mr. Gabris. Mr. Gabris reported the 501C became effective in 2014 and the Certificate of Occupancy inspection was performed today, with minor improvements to be made. Mayor stated he supports the efforts, but noted many residents are displeased with certain decisions at the Historical Society Building which Mr. Gabris should address.

Old Business:

Resolution #117-2015 / Appoint Special Labor Counsel / William G. Blaney, Esquire: Mayor Brown entertained a motion to appoint William G. Blaney, Esquire as a conflict attorney for Special Labor Counsel; so moved by Mr. Riffle seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mayor Brown.

Mayor reported we are awaiting surplus equipment list from Public Works so we can auction on GovDeals. Ms. Rheault to obtain list.

New Business:

Resolution #118-2015 / Put Brakes on Fatalities Day: Mayor Brown entertained a motion to support October 10, 2015, *Put the Brakes on Fatalities Day*; so moved by Ms. Rheault seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mayor Brown.

Discuss Fund Balance Policy: Mayor stated the Governing Body should adopt a Fund Balance Policy to be in compliance with Best Practices. Mayor Brown moved to adopt a Fund Balance Policy seconded by Mr. Gabris. RCV: Yeas: All voted yes.

Discuss Best Practices Inventory: Mayor Brown asked the status of the CRS Program, which is listed as #8 in the Best Practices Inventory. Mr. Gabris reported he is working on the program, and will be dedicating more time for completion. Mayor stated we scored 92%, with the adoption of the Fund Balance Policy we are at 94% and receive no penalty from receiving State Aid. Mayor Brown made a motion to accept the survey, so moved by Mr. Riffle seconded by Ms. Rheault. RCV: Yeas: All voted yes.

Accept Resignation / Public Works Heavy Equipment Operator / Lawrence Prince: Mayor Brown entertained a motion to accept resignation of Lawrence Prince; so moved by Ms. Rheault seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mayor Brown.

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Accept Resignation / Patrolman / Erik Carricarte: Mayor Brown entertained a motion to accept resignation of Erik Carricarte; so moved by Mr. Riffle seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mayor Brown.

Payment of Bills: Mayor entertained a motion to approve the Bill List so moved by Mr. Riffle seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mayor Brown

Public Discussion: None.

Mayor Brown entertained a motion to adjourn; so moved by Ms. Rheault seconded by Mr. Riffle. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

BILL LIST

Atlantic Coast Alarm Inc.	79.00	Service Call
Atlantic City Electric	2,772.33	August Services
Butterhof's Farm & Home Supply	26.95	Tarp/Oil
Casa Payroll Services, LCC	280.30	May-December Services
Crescent Service LLC	1,469.00	Tires
General Sales Administration	152.64	LED Light heads
Graphic Designs International	931.59	Police Car Graphics
Goldenberg, Mackler, Sayegh	207.00	In Rem Services
John Deere Landscapes	955.40	Irrigation Supplies
Crystal Springs	52.66	April-December Services
Murray & Becker	65.00	OPRA Request/Williams
Maguire & Maguire PC	282.00	April-December Services, July Svc.
Nehmad Perillo & Davis	10,986.77	May-December Retainer - July Services
Verizon	25.80	August 2015 Services
Sprint Spectrum	357.44	September Services
Ancero	790.00	May-December AMS-P Services
R&R Radar Inc.	534.50	Radar Mounts/New Vehicles
Penn Power Systems	718.50	Generator Service
South Jersey Turf Consultants	1,299.86	Field Maintenance
UnitedHealth care Insurance	803.32	October Premium
Staples Advantage	2,643.49	Office Supplies
Swift, James P.	666.66	April-December Purchases

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Thanks For Being Green	417.68	Non-Ced Device Recycling
Petroleum Traders	2,461.44	April-December Services
Val-U Auto Parts	1,145.58	3 rd Quarter Blanket Voucher
Vital Services Group	204.00	May-December Services
Marathon Engineering	4,652.50	SJ Gas St. Openings / Indian Cabin Project
Lawrow Electric & Plumbing Sup	79.00	Electrical Supplies
Fleishman * Daniels	2,023.23	Ban Services
Atlantic County Utilities Auth.	17,545.49	August Services
Comcast Business	382.80	September Services
DeMichele & DeMichele	666.67	April-December Services
Thompson, John C. Jr.	834.21	Reimburse Registration & CPU freight charges reimbursement
Silva, Chris	117.68	Reimbursements/Recorder
Engelhardt, Kristy	100.00	Refund Public Defender
Maple Direct, Inc.	42.00	2015 Tax Bill Postage Balance
State of New Jersey	362.78	2015 SUI Assessment
NJ Div of Alcohol Beverage	30.00	2015-2016 License Renewals
NJ Division of Pensions	38.28	August DCRP Contribution
NJ Dept of Health & Sr Service	3.60	August State Fees
Indian Harbor Insurance Co.	4,162.58	EPL Mater
Corelogic Real Estate Tax Serv	1,107.74	Tax Refund 1101/12
Greater Egg Harbor Regional	277,141.60	2015 Levy Installment/August - Sept.
Mullica Twp Board of Ed	966,182.32	February Levy Installment August-September

Current Fund 4-01	362.78
Current Fund 5-01	1,301,969.60
Capital Fund C-04	2,023.23
Grant Fund G-02	534.50
Trust Fund T-03	821.28

Total of All Funds 1,305,711.39

**TOWNSHIP OF MULLICA
MONTHLY TREASURER'S REPORT
FOR THE MONTH OF AUGUST 2015**

Capital Fund

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Beginning Cash Balance	67,809.18
Cash Receipts	0.00
Cash Disbursements	<u>(9,762.00)</u>
Ending Cash Balance	58,047.18
Due from Current Fund	<u>0.00</u>

Total Cash Available 58,047.18

Proof	Assets	2,667,047.18
	Liabilities	2,667,047.18
	Differenc	0.00

Capital Fund Balance	42,438.35
Capital Improvement Fund	24,195.60
Reserves for Projects	<u>0.00</u>
Total Available for Projects	66,633.95

Def Charges Future Tax Unfunded	1,954,000.00
Def Charges Future Tax Funded	<u>0.00</u>
Total Deferred Charges	1,954,000.00

Funded Improvement Author	35,052.96
Unfunded Improvement Author	611,360.27
Due to Current Fund	<u>0.00</u>
Total Improv Author	646,413.23

Bonds Payable	0.00
BANS Payable	1,299,000.00
Green Trust Loan Payable	0.00
Debt Authorized but not Issued	<u>655,000.00</u>
Total Debt	1,954,000.00

**TOWNSHIP OF MULLICA
MONTHLY TREASURER'S REPORT
FOR THE MONTH OF AUGUST 2015**

Current Fund		<u>%/budget expended</u>
Beginning Balance	1,438,416.66	
<u>Cash Receipts:</u>		
Interest	267.14	
Current year tax receipts	659,284.10	
Receivables/Interfunds	0.00	
Anticipated Revenue	234,220.31	
Unanticipated Revenue	<u>15,233.26</u>	
Total Cash Receipts	909,004.81	

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Expenditures:

2014 Appropriations	0.00
2015 Appropriations	(264,002.86)
Liabilities	(1,421,850.71)
Interfunds	(1,234.52)
Grant Fund	<u>(1,549.05)</u>

Total Expenditures	(1,688,637.14)
Ending Cash Balance	658,784.33
Cash Increase/(Decrease)	(779,632.33)

Reserve Budget	246,218.67
2015 Budget	5,517,595.59

Reserve Budget Balance	150,379.56	38.92%
2015 Budget Balance	1,850,920.19	66.45%