

**REGULAR MEETING OCTOBER 27, 2015**

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OCTOBER 27, 2015  
7:00 P.M.**

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, HAMMONTON GAZETTE, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 7, 2015, AND POSTED AT TOWN HALL.

**Roll Call:**

**Committee Present:** Anthony Gabris, Barbara Rheault, Larry Riffle, Christopher Silva, Mayor Brown

**Municipal Clerk:** Kimberly Johnson

**Solicitor:** Tracy Siebold

**CFO:** Dawn Stollenwerk

**Approval of Committee Minutes:** Mayor entertained a motion to approve the minutes of the October 13, 2015 Meeting; so moved by Mr. Riffle seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mr. Silva, Mayor Brown.

**Public Discussion Relating to Agenda Items:** None.

**Committee Reports:**

**Public Works:** Ms. Rheault reported the following: Public Works has been busy cutting shoulders, clearing ditches and intersections, chipping, litter pick up (Reading, 2<sup>nd</sup>, Jackson, Hankins, Neil, Richards), serviced the snow plows and augers and salt spinners for all vehicles, maintenance of fields and inspected all township fire extinguishers. Removed concrete blocks at waste oil center at the Transfer Station and installed metal steps (donated by Forestry Service) and handrails for a safer area. Utilizing the new tractor, Public Works placed top soil (donated by Stomper Enterprises) on the soccer fields to reseed certain areas and covered the areas with a filter media blanket. Included in your packets are amendments to Chapter 225, Trash Disposal and Recyclables Code. These amendments are to incorporate changes to be in compliance with the Atlantic County Solid Waste Management Plan Update. Ms. Rheault has been contacted by a resident regarding the habitat of the monarch butterfly and have referred that to the Environmental Commission to investigate no mow areas regarding same. Ms. Rheault reported as was requested, that an approximate cost to pave a 1 mile of roadway would be \$111,000.00. Ms. Rheault stated Mr. Sperlak is preparing a Road Improvement Plan. Committee briefly discussed paving.

**Development & Housing:** Mr. Silva reported we have received requests to have properties deeded over to us and wants to discuss further with the Solicitor before we move forward. Mr. Gabris suggested that the Economic Development Committee contact Mr. Steve Petrosh regarding acquiring the former Devonshire Motor Lodge.

**Department of Public Safety:** None.

**Department of Administration:** Mr. Gabris reported the following: On behalf of the Township, I wish to thank those who donated to the Annual Halloween Parade as well as those who came out to participate. Congratulations to the winners. Thank you to Public Works for their assistance as well. Mr. Gabris noted

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Municipal Offices will be closed Tuesday, November 3<sup>rd</sup> for Election Day. However, the Municipal Clerk's Office will remain open for election purposes. Municipal offices will be closed Wednesday, November 11<sup>th</sup> for Veteran's Day.

**Department of Revenue & Finance:** Mayor Brown reported the following: The September Treasurer's report was e-mailed to members of committee and will be included in the minutes of tonight's meeting.

**Correspondence:** None.

### Old Business:

**COAH Update:** Ms. Siebold reported we have been granted immunity until December 8, 2015 and can request an extension at any time. She stated one of the Orders issued by the Judge is for each municipality to place in escrow \$2,000.00. This cost is to pay the Court Masters, they have been hired by the Court to assist the Judge in determining the Fair Share Obligation for each municipality and for reviewing of the respective plans. Mr. Silva moved to grant the funding seconded by Ms. Rheault. RCV: Yeas: All voted yes.

### New Business:

**Resolution #123-2015/ Appoint School Resource Officer / Belford Rivera:** Mr. Silva suggested utilizing the current SRO on a full time status, noting this Officer does not require health benefits and will waive other conditions of employment, vacation time, etc. Mr. Silva stated this would allow the Department to hire 2 Class II Officers at 20 hours per week allowed by statute. Mr. Silva stated economically this would make more sense. Mayor stated he is in favor of part-time positions at the School. Ms. Rheault stated this Officer is a part of our community and has many ties to the school. Committee continued to discuss part-time verses full-time School Resource Officer. Mayor Brown entertained a motion to appoint Belford Rivera as School Resource Officer; so moved by Mr. Gabris seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mayor Brown; Nays Mr. Riffle, Mr. Silva.

**Resolution #124-2015 / Renew 2015-2016 Liquor License / Owheya:** Mayor Brown entertained a motion to approve 2015-2016 renewal of liquor license; so moved by Ms. Rheault seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mr. Silva, Mayor Brown.

**Resolution #125-2015 / Approve MTRA Application #60-2015:** Mayor Brown entertained a motion to approve MTRA Application #60-2015 for a heater; so moved by Mr. Riffle seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mr. Silva, Mayor Brown.

**Payment of Bills:** Mayor entertained a motion to approve the Bill List; so moved by Mr. Silva seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Riffle, Mr. Silva, Mayor Brown

### Public Discussion:

Mr. Francis Paulsgraf, Environmental Commission, stated he is going to work with Public Works to determine the no mow zones for the monarch butterflies. Mr. Paulsgraf stated behind the Hilda Frame School they are proposing a garden for butterflies and a community garden. Historical Society is hosting a School House Christmas on November 17<sup>th</sup>, 6-8pm, live music and light refreshments.

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Mrs. Francis Walker stated she has been manning the Hilda Frame School and will be supplying the Township with hours to be posted on the Township’s website when they will be open during the day.

Cathy Werner, Mullica Seniors, asked Committee to consider plowing the Hilda Frame parking lot during snow season. Ms. Rheault stated she will review with the Solicitor.

Mr. Bud Walker, spoke about the Egg Harbor City Round House, noting he was the first President, spoke about monarch butterflies and thanked everyone for their support of the Hilda Frame School.

Mayor called for a two minutes recess. Mayor Brown stepped down from the dais to speak as a resident. Deputy Mayor Riffle to Chair the meeting.

James Brown addressed the members of the Public regarding the Historical Society and the requested stipend. Mr. Brown stated Committee agreed to a stipend once the Society organized, had by-laws, received their non-profit status, etc. Mr. Brown stated there are rumors surfacing that he is against this group which is not true. He indicated there are problems within the membership and was hopeful they could work it out.

Ms. Werner agreed there have been disagreements and that they are working them out.

Deputy Mayor Riffle entertained a motion to adjourn; so moved by Ms. Rheault seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Ms. Rheault, Mr. Silva, Deputy Mayor Riffle. Absent: Mayor Brown.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

**BILL LIST**

Atlantic Coast Alarm Inc.	225.00	Replace Keypad Chief Office
Alicea, Miriam	300.00	Court Sessions
Atlantic City Electric	4,371.45	September Services
Crown Trophy of Mays Landing	40.00	Halloween Trophy
Crossmatch Technologies, Inc.	91.81	Parts for Fingerprint Machine
Best Eastern Exterminating	100.00	September Services
Butterhof Farm & Home Supply	84.79	PW Supplies
C.A.M. Co.	499.98	Sale Spreader Repairs
Casa Payroll Services, LCC	135.20	May-December Services
Dimeglio Septic, Inc.	65.00	April-December Services
G.T.B.M. Inc.	145.25	July - September E-Ticketing
G&P Floor Maintenance	425.00	April-December Services
Georgia Golf Construction Inc.	2,156.00	Field Maintenance
Grainger Industrial Supply	92.85	PW Supplies

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Goldenberg, Mackler, Sayegh	646.20	September In Rem Services
Heavenly Promotions	70.00	Business Cards CPWM
Heartland Services, Inc.	387.11	Laptop Repair
UPS	81.02	Alcotest Recert Shipping/Shipping PD Repairs
Crystal Springs	184.11	April-December Services
Lowes	54.13	PW Supplies
AE Stone, Inc.	583.50	Patch
Mazza Harvesting LLC	3,500.00	Tub Grinding
Maguire & Maguire	512.50	April-December Services - Aug svc.
Civil Solutions, A Division	1,800.00	Services thru 9/20/15
Hammonton Gazette	130.20	Bell Escrow, land sale, Heavy Equipment Operator
Nehmad Perillo & Davis	2,500.00	May-December Retainer
Verizon	242.85	September Services
Verizon Wireless	200.07	4 <sup>th</sup> Quarter 2015 Services
Sprint Spectrum	427.19	October Services
Ancero	790.00	May-December AMSP Services
ACMJIF	50,346.00	4 <sup>th</sup> Quarter Assessment
AC and Sons Tree Service	1,500.00	Tree Removal
ARCA Advanced Processing	263.50	AC Fridge Recycling
Penn Power Systems	1,555.00	Generator Control Board
Rodio Tractor Sales Inc.	324.75	Tractor parts
South Jersey Gas Co	149.38	September Services
South Jersey Welding Supply	127.58	Acetylene/Oxygen
UnitedHealth care Insurance co.	761.04	November Premium
Staples Advantage	387.04	Office Supplies
Swift, James P.	333.33	April-December Services
Eurofins QC	700.00	Well Monitoring
Truckmasters, Inc.	987.20	September Services
Thanks for Being Green	192.64	Non- CED Recycling
Petroleum Traders	4,554.50	April-December Purchases
Groff Tractor of NJ	24.00	Filter
Val-U Auto Parts	755.38	3 <sup>rd</sup> Quarter Filter
Vital Services Group	204.00	May-December Services
Marathon Engineering Inc.	7,100.00	5 <sup>th</sup> Avenue Pinelands/NJDEP / SJ Gas St Opening Permits
Blaney & Donoghue, PA	540.00	Employment Matters PD
Cedar Creek Crew Booster Club	250.00	2015 Alliance Sponsorship

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Central Jersey Equipment	12.29	Tractor Service
Atlantic County Clerk's Office	8.00	Record land sale Deed (Burke)
Atlantic County Utilities Auth.	15,845.49	Sept-December Services
Comcast	305.74	4 <sup>th</sup> Quarter 2015 Services
Comcast Business	332.42	October Services
DeMichele & DeMichele	666.67	April - December Services
Johnson, Kimberly	820.00	Halloween Parade Prizes
Lupinetti, Ann	310.66	Halloween Candy Reimbursement
Stollenwerk, Dawn	184.95	Domain Renewal 5 Years
Silva, Chris	106.30	DDED Checkpoint Reimbursement
Sperlak, Stephen	28.59	Reimbursement / Fazio
Gruccio, Pepper De Santo & Ruth	1,620.00	Services Through 9/30/15
LB Landgraf & Associates	312.50	Bell Escrow
National MS Society	7,650.24	Refund Detail Deposit
NJ Division of Pensions	38.28	DCRP Employer Cont sept 2015
Treasurer, State of NJ / ML	275.00	3 <sup>rd</sup> Quarter 2015 M/L Fees
NJ State Health Benefits Fund	68,363.94	October Premium
Treasurer, State of NJ	1,852.00	3 <sup>rd</sup> Quarter DCA Fees
Pangaro Training	466.20	Police Photography Course
Mullica District Schools	2,000.00	2015 Stokes Trip Contribution
Greater Egg Harbor Regional	138,570.80	2015 Levy Installment/Oct
Mullica Twp. Board of Ed	327,541.33	Levy November / Alliance Summer Camp

Current Fund 4-01	1,800.00
Current Fund 5-01	640,663.60
Grant Fund G-02	5,931.30
Trust Fund T-03	10,913.05
Total of All Funds	659,307.95

**TOWNSHIP OF MULLICA  
MONTHLY TREASURER'S REPORT  
FOR THE MONTH OF SEPTEMBER 2015**

**Capital Fund**

Beginning Cash Balance 58,047.18

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Cash Receipts	1,440,000.00
Cash Disbursements	<u>(859,610.09)</u>
Ending Cash Balance	638,437.09
Due from Current Fund	<u>0.00</u>
<b>Total Cash Available</b>	<b><u>638,437.09</u></b>

Proof	Assets	2,552,437.09
	Liabilities	2,552,437.09

Capital Fund Balance	42,438.35
Capital Improvement Fund	24,195.60
Reserves for Projects	<u>0.00</u>
Total Available for Projects	66,633.95

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Def Charges Future Tax Unfunded	1,914,000.00
Def Charges Future Tax Funded	<u>0.00</u>
Total Deferred Charges	1,914,000.00

Funded Improvement Author	26,802.96
Unfunded Improvement Author	545,000.18
Due to Current Fund	<u>0.00</u>
Total Improv Author	571,803.14

Bonds Payable	0.00
BANS Payable	1,914,000.00
Green Trust Loan Payable	0.00
Debt Authorized but not Issued	<u>0.00</u>
Total Debt	1,914,000.00

**TOWNSHIP OF MULLICA  
MONTHLY TREASURER'S REPORT  
FOR THE MONTH OF SEPTEMBER 2015**

<b>Current Fund</b>		<u>%/budget expended</u>
Beginning Balance	658,784.33	
<u>Cash Receipts:</u>		
Interest	301.25	
Current year tax receipts	2,213,484.27	
Receivables/Interfunds	785,000.00	
Anticipated Revenue	130,318.63	
Unanticipated Revenue	<u>4,103.48</u>	
Total Cash Receipts	3,133,207.63	

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Expenditures:

2014 Appropriations	(362.78)
2015 Appropriations	(365,920.97)
Liabilities	(1,244,441.66)
Interfunds	(785,072.16)
Grant Fund	<u>(12,499.44)</u>

Total Expenditures	(2,408,297.01)
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Ending Cash Balance	1,383,694.95
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Cash Increase/(Decrease)	724,910.62
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Reserve Budget	246,218.67
2015 Budget	5,517,595.59

Reserve Budget Balance	150,016.78	39.07%
2015 Budget Balance	1,237,322.57	77.57%