

**REGULAR MEETING
MARCH 12, 2013
7:00 P.M.**

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 9, 2013, AND POSTED AT TOWN HALL.

Roll Call:

Committee Present: Anthony Gabris, Ed Hagaman, Barbara Rheault, Larry Riffle, Mayor Brown

Municipal Clerk: Kimberly Johnson

Solicitor: Elias Manos

CFO: Dawn Stollenwerk

Chief of Police: John Thompson

Approval of Committee Minutes: Mayor entertained a motion to approve the minutes of the February 26, 2013 Meeting; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown. Abstain: Mr. Riffle.

Presentation / School Resource Officer: Chief Thompson reported his Office has been working with our school, due to the recent events related to the school shootings in Newtown, Connecticut, to have an armed police officer in the school for the security of our children. Chief stated his Department has a very good relationship with our school and are highly involved with their emergency planning. Chief explained the similarities between Newtown and Mullica and stated it is imperative to put safeguards in place to protect our children. Chief explained the school is able to fund this position in their budget, at a zero cost to the municipality's budget; however, the School Resource Officer will be the Township's employee. Chief stated he is recommending this Officer, which will be two part-time positions, be a retired police officer within the past 3 years. Chief noted the Committee is considering this evening his recommended qualifications, performance responsibilities, and terms of employment. Mayor Brown clarified the financing will be in our budget; however, the school will be reimbursing us. Ms. Rheault asked who is conducting the interviews. Chief Thompson stated interviews will be under his direction with input from the School. Mr. Hagaman questioned the hours. Chief stated the Officer will follow the same openings and closing hours of the students.

Mr. Francis Paulsgraf asked if the Officer will be present during after school activities such as the ACE Program and dances. Chief stated that is still being discussed. Mr. Riffle thanked Chief Thompson for his efforts as a grandfather with grandchildren in the school system.

Public Discussion Relating to Agenda Items: None.

Hearing: Ordinance #1-2013 / Accept Unimproved Lands, Block 4198, Lot 2 & Block 4170, Lot 2: Mayor entertained a motion to read by title; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

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An Ordinance Authorizing the Acceptance of Unimproved Lands Designated Block 4198, Lot 2 and Block 4170, Lot 2, on the Tax Map of the Township of Mullica, By the Township of Mullica, County of Atlantic, State of New Jersey

Mayor opened to the public; no public comment. Mayor entertained a motion to adopt; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Hearing: Ordinance #2-2013 / 2013 Salary Ordinance: Mayor Brown entertained a motion to read by title; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

An Ordinance Entitled "An Ordinance Fixing the Salaries & Wages of Certain Officers and Employee of the Township of Mullica, County of Atlantic, State of New Jersey for the Year 2013"

Mayor opened to the public; no public comment. Mayor entertained a motion to adopt; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Mr. Riffle, Mayor Brown. Abstain: Ms. Rheault.

First Reading: Ordinance #3-2013 / Amend Chapter 34, Personnel Policy / School Resource Officer: Mayor entertained a motion to read by title; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

An Ordinance Amending Chapter 34, Personnel Policies, Section 34-4, Officers & Employees, Duties of the Code of the Township of Mullica, County of Atlantic, State of New Jersey

Mayor entertained a motion to approve and set hearing date for March 26, 2013, 7pm; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

First Reading: Ordinance #4-2013 / CAP Waiver: Mayor entertained a motion to read by title; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank

Mayor entertained a motion to approve and set the hearing date for March 26, 2013, 7pm; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Budget Introduction: CFO stated this Budget is a 5.5 million dollar spending plan, which is down a little from 2012, and does account for a 3 cent tax increase with maintaining all current service levels. Ms. Stollenwerk reported the loss of our Safe & Secure Grant and noted our tax collection rate is dropping. She stated the hearing will be held on April 9th and this does also include our shared service agreement with the school for a Resource Officer.

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Mayor entertained a motion to read by title; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

2013 Municipal Budget of the Township of Mullica, County of Atlantic, for the Fiscal Year 2013

Mayor entertained a motion to approve and set hearing date for April 9, 2013 at 7pm; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Committee Reports:

Public Works: Ms. Rheault reported we are currently accepting application for a part-time Laborer and Supervisor or Superintendent of Public Works.

Development & Housing: Mr. Hagaman reported for the month of February the Construction Department issued 18 new permits and 6 updates, which included an addition, flood damage repairs, water heaters and furnace replacements, generators etc. Two demolition permits were issued for a single family dwelling that were damaged during the flood and a trailer in Mullica Mobile Manor. The remaining new permits were for alterations. The Construction Office collected \$3,246.00 in fees of which \$209.00 is remitted to the State. The Zoning Department issued 3 Zoning Permits, 15 Maintenance Certificates, and collected \$1,175.00.

Public Safety: Mr. Riffle reported the following: The Mullica Township Police Departments 23rd Annual Easter Egg Hunt will be held March 23rd starting at 2 pm, ages 1 – 7 are welcome. Mullica Town Watch is holding their monthly meeting March 28th at 7 pm in the Weekstown Fire House. A Secret Service Agent will be detailing ways to recognize and thwart predators in the cyber world. Teaching about phone scams, identity theft, computer hacking and credit card fraud. Municipal Court collected \$23,939.00 for the month of February, 2013 and the municipality retained \$10,453.40. On Friday March 8th, Police Officers conducted surveillance operations which lead to an arrest a confiscation of illegal substance.

Administration: Mr. Gabris reported the following: Please join us in celebrating Mullica Township's 175th Anniversary on June 1, 2013! We are currently seeking vendors, volunteers and ideas to be a part of our Birthday festivities! If you are interested in any of the above, please contact the Township Clerk's Office. The Annual Rabies Clinic will be held Saturday, March 16th from 10 am – 12 pm. Municipal office will be open to obtain Dog License during the same time. PTA Zumba Night will be held on Wednesday's through March 20th at 7pm, in the school cafeteria, cost of class is \$5.00. Mullica Township is accepting Request for Proposals for Animal Control Services. Deadline for submission is April 10th at 10:00 am. More information is available on our web site or the Township Clerk's Office. Mr. Gabris stated if anyone is interested in an ACUA pick-up for Mullica Roads to contact him.

Revenue & Finance: Mayor Brown reported the State has advised us that the Homestead Credit will not be applied in the 2nd quarter taxes. The credit may be applied to the 3rd quarter taxes. The February treasurer's report was e-mailed to all members of Committee and will be included in the minutes of tonight's meeting.

Old Business:

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Certificate of Occupancy Discussion: Mr. Hagaman submitted the current checklist depicting the items for removal. Mr. Gabris questioned the following items which were not removed, leaks, stairs, landings, and the water heater. Clerk to forward checklist to Construction/ Zoning Department for their comments and/or suggestions.

New Business:

Resolution 47-2013 / 2012 – 2013 Liquor License Renewal / Joshua Owheya: Mayor entertained a motion to renew; so moved by Mr. Gabris seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown.

Resolution 48-2013 / Appoint 2013 Zoning Official: Mayor entertained a motion to appoint Zoning Officer; so moved by Mr. Riffle seconded by Mr. Hagaman. RCV: Yeas: Mr. Hagaman, Mr. Riffle, Mayor Brown. Nays: Mr. Gabris, Ms. Rheault.

Resolution 49-2013 / Approve 2013 Salaries / Construction Official & Tax Assessor: Mayor entertained a motion to approve; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Discuss Street Vacation Request / Washington Avenue between 21st & 22nd: Clerk reported the Planning Board has recommended this portion of Washington Avenue be vacated based upon the application documents and testimony of the applicant and surrounding property owners. Clerk stated this vacation does not land lock any property owners and the request was made to address illegal dumping. Mayor Brown entertained a motion to move forward with the adoption of an Ordinance based upon the Board's recommendation; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Discuss Baseball Field Usage Proposal: Clerk stated she has received a request from Atlantic Elite Academy Baseball who is requesting running programs for the Recreation Association in order to utilize the lights and have discounted rates. Committee discussed briefly and Mayor Brown entertained a motion that the fields be utilized in conjunction with the Recreation Associations' approval without usage of the lights; so moved by Mr. Hagaman seconded by Ms. Rheault. Mr. Gabris suggested a fee list for utilization of the lights. Clerk stated we do not have the staffing or resources to police outside usage. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Payment of Bills: Mayor entertained a motion to approve the Bill List; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Public Discussion:

Mr. Ted Behr, 16 Cardinal Drive, stated as a retired Superintendent of Schools he applauds the hiring of a Resource School Officer, commended the Governing Body for keeping the taxes down with all the obstacles they are facing, requested contact information for the Town Watch Coordinator and for the 175th Birthday Celebration, and asked when Executive Session Minutes are release. Clerk to supply contact information and stated Executive Session Minutes are released when requested.

Mayor Brown closed the public portion and entertained a motion to enter Executive Session; so moved by Mr. Riffle seconded by Mr. Hagaman. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor

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Brown. Clerk read Resolution ES 4-2013 in full to discuss a grievance in the Public Works Department and to review Executive Session Minutes.

Mayor entertained a motion to return to Regular Session at 7:20 pm; so moved by Mr. Hagan seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagan, Ms. Rheault, Mr. Riffle, Mayor Brown. Clerk reported in Executive Session the Governing Body discussed a grievance in the Public Works Department, a personnel matter in the Police Department, the retro-active salary payment in regards to the Superintendent of Public Works, and reviewed Executive Session Minutes. Mayor Brown entertained a motion that the Public Works Employee regarding the grievance be paid per the Contract; so moved by Ms. Rheault seconded by Mr. Hagan. RCV: Yeas: Mr. Gabris, Mr. Hagan, Ms. Rheault, Mr. Riffle, Mayor Brown. Mayor entertained a motion that the former Public Works Superintendent be paid retro-actively to January 1st as per the 2013 Salary Ordinance; so moved by Ms. Rheault seconded by Mr. Hagan. RCV: Yeas: Mr. Gabris, Mr. Hagan, Ms. Rheault, Mr. Riffle, Mayor Brown.

Approve Executive Session Minutes: Mayor entertained a motion to approve the minutes of January 22, 2013; so moved by Mr. Hagan seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Mr. Hagan, Mr. Riffle, Mayor Brown. Abstain: Ms. Rheault.

Mr. Riffle moved to adjourn seconded by Ms. Rheault. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson,
Municipal Clerk

BILL LIST

Alicea, Miriam	150.00	2/5, 2/19 Court Session
Animal Capture & Control	649.00	February 2013 Services
Butterhof's Farm & Home Supply	294.10	Spreader, Ice Melt
Casa Payroll Services	251.25	February 2013 Services
Crescent Service, LLC	3,724.81	January 2013 Services
Dimeglio Septic, Inc.	65.00	January 2013 Services
Dell USA LP	2,638.62	Desktops Finance/Construction – Adobe Acrobat XI – PD
Elwood Gasway/Valero	227.60	Gasoline Purchases
Community Mediation Services	206.00	2012 Mediation Services
Crystal Springs	93.38	January 2013 Services
Kevin Anderson Water Svc.	1,789.00	MTRA 55-2013
Lowe's	540.15	PW Supplies / Plywood
National Fire Protection Assoc.	165.00	2013 Dues
Metropolitan Telecommunications	874.44	February 2013 Services
Barker, Scott, Gelfand	14,180.95	Wild Matter
Nehmad Perillo & Davis	304.30	January 2013 Services
National Law Enforcement	127.29	Alcohol / Urine Specimen Kits
NJEHA	110.00	Registrar's Conference
Ancero	1,165.00	Feb AMS-Services / Install Virus Software PC
Red Bank Veterinary Hospital	29.00	Emergency Exam
Stewart Business Systems	446.00	Copier Service Agreement

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Sport Hyundai/Dodge	109.60	Latch
Tax Coll & Treasurer Assoc. Atl Cty	200.00	2013 Dues
TCTA of New Jersey	200.00	2013 Dues
The Daily Journal	62.51	January 2013 Publications
The Press	35.34	January 2013 Publications
Petroleum Traders	8,550.94	1 st Quarter 2013 Purchases
Val-U Auto Parts	747.44	January 2013 Purchases
Vital Services Group	204.00	January 2013 Services
Cargill Inc., Deicing Tech	8,327.80	DeIcing Salt
The Law Offices Of	300.00	2/5/13 Court Session
Certified Speedometer Service	192.00	Calibrate Vehicles
David J. Santoro, Inc.	650.00	MTRA – Pressure Tank
Atlantic County Clerk's Office	16.00	Record MTRA 54-2013 & 55-2013
Kahn, Ronald	139.92	2013 Workbook Purchase
Treasurer, State of NJ	472.00	Life Hazard Use Fee
NJ Dept of Health & Senior Svc.	179.40	January / February 2013 State Fees
Mullica Twp Board of Ed	312,180.00	March 2013 Levy

Current Fund	2-01	10,945.40
Current Fund	3-01	344,263.02
Capital Fund	C-04	2,706.64
Trust Fund	T-03	2,682.78
Total of All Funds		360,597.84

**TOWNSHIP OF MULLICA
MONTHLY TREASURER'S REPORT
FOR THE MONTH OF FEBRUARY 2013**

Current Fund

	1,353,496.	%budget expended
Beginning Balance	42	
<u>Cash Receipts:</u>		
Interest	292.31	
Current year tax receipts	909,019.60	
Receivables/Interfunds	15,038.65	
Anticipated Revenue	113,586.67	
Unanticipated Revenue	<u>7,980.23</u>	
Total Cash Receipts	1,045,917.	46
<u>Expenditures:</u>		
2012 Appropriations	(14,842.23)	
	(595,399.5	
2013 Appropriations	6)	
	(1,063,180.	
Liabilities	53)	
Interfunds	(15,038.65)	
Grant Fund	<u>(300.00)</u>	

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Total Expenditures	(1,688,760.97)	
Ending Cash Balance	710,652.91	
Cash Increase/(Decrease)	(642,843.51)	
Reserve Budget	264,119.18	
2013 Budget	1,575,906.00	
Reserve Budget Balance	193,074.75	26.90%
2013 Budget Balance	696,319.66	55.81%

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**TOWNSHIP OF
MULLICA
MONTHLY
TREASURER'S
REPORT
FOR THE
MONTH OF
FEBRUARY
2013**

Capital Fund

Beginning Cash Balance	474,496.79
Cash Receipts	0.00
Cash Disbursements	<u>0.00</u>
Ending Cash Balance	474,496.79
Due from Current Fund	<u>0.00</u>
Total Cash Available	<u>474,496.79</u>

Proof Assets
 Liabiliti
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Capital Fund Balance	17,097.28
Capital Improvement Fund	3,882.08
Accrued Interest on Bonds	0.00
Reserves for Projects	<u>0.00</u>
Total Available for Projects	20,979.36
Def Charges Future Tax Unfunded	1,376,000.00
Def Charges Future Tax Funded	<u>675,000.00</u>
Total Deferred Charges	2,051,000.00
Funded Improvement Author	29,813.52
Unfunded Improvement Author	425,703.91
Contracts Payable	<u>0.00</u>
Total Improv Author	455,517.43
Bonds Payable	675,000.00
BANS Payable	1,374,000.00

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Green Trust Loan	
Payable	0.00
Debt Authorized but not	
Issued	<u>2,000.00</u>
Total Debt	2,051,000.