

**REGULAR MEETING APRIL 12, 2016**

**REGULAR MEETING  
APRIL 12, 2016  
7:00 P.M.**

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, ON JANUARY 6, 2016 AND IN THE HAMMONTON GAZETTE, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 13, 2016, AND POSTED AT TOWN HALL.

**Roll Call:**

**Committee Present:** Edward Hagaman, Christopher Silva, Mayor Brown

**Committee Absent:** Larry Riffle, John Walther

**Municipal Clerk:** Kimberly Johnson

**Solicitor:** Tracy Siebold

**CFO:** Dawn Stollenwerk

**Approval of Committee Minutes:** Mayor Brown entertained a motion to approve the minutes of the March 22, 2016 Meeting; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: Mr. Hagaman, Mr. Silva, Mayor Brown.

**Public Discussion Relating to Agenda Items:** None.

**Budget Hearing: 2016 Municipal Budget:** Mayor entertained a motion to read by title; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

*2016 Municipal Budget of the Township of Mullica, County of Atlantic for the fiscal year 2016*

Mayor opened to the public; no public comment. Mr. Silva asked if this includes the replacement of one officer and a Class II. Mayor stated yes. Mayor Brown entertained adopt; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

**Committee Reports:**

**Development & Housing:** Mr. Hagaman reported the following: For the month of March the Construction Department issued twenty-two new permits and one update which included a new single family dwelling, elevate existing home, roof and ground mount solar systems, front porches and a pavilion. The remaining new permits were for alterations. Mr. Hagaman also reported the Construction Office collected \$9,772.00 in fees of which \$799.00 is remitted to the State and the Zoning Department issued 12 Zoning Permit, and 5 Maintenance Certificate. The Zoning/Housing Department collected \$1,350.00.

**Department of Public Safety:** Mr. Silva reported the following: Municipal Court collected \$22,091.83 for the month of March, 2016 and the municipality retained \$10,464.55. From February 24 – April 12, the Police Department has responded to the 29 burglar alarms, 13 domestics, 8 drunk-drivers, 66 ambulance calls, 10 erratic drivers, 15 fires, 3 missing person, 24 motor vehicle accidents, 327 motor vehicle stops, conducted 552 property checks and 11 suspicious motor vehicles. Total calls for service was 1,513. The month of April marks the crackdown on drivers who choose to use cell phones while driving. State Highway Safety is promoting “Distracted Driving Crackdown – U Drive. U Text. U Pay.

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**Department of Revenue & Finance:** Mayor Brown reported the following: March treasurer's report was e-mailed to all members of committee and will be included in the minutes of the meeting. Tax sale was held April 6<sup>th</sup>, 86 properties were on the list; 23 were taken by outside lienholders, 63 by the Township. \$59,131.28 in taxes and interest was received by bidders plus \$91,500 in premium. The township transferred \$33,198.44 in taxes and interest to the township owned lien account. Bid packages for the Reconstruction of Indian Cabin Road can be obtained from the Engineers Office, bid opening is May 4<sup>th</sup>. Mayor requested to hold a Special Meeting to transfer the Liquor License for Sweetwater Casino. Mr. Hagaman moved to hold a Special Meeting on April 18<sup>th</sup> at 9:00 a.m. seconded by Mr. Silva. RCV: Yeas: All voted yes.

**Public Works:** Mayor Brown reported the following: Public Works has been busy chipping, patching, replacing and repairing and replacing roadway signs, maintenance and landscaping at municipal complex, maintenance to recreation fields and Pine Cone Zone. Superintendent is researching reduction of e-electronics.

**Department of Administration:** Mayor Brown reported the following: Nesco Volunteer Fire Company is holding a hoagie sale on Tuesday April 19<sup>th</sup>. Pick-up and delivery available, hoagies are \$6.00, call or fax orders to 561-6791. Mullica Township PTA Annual Raffle is underway, win a trip to Great Wolf Lodge, tickets cost \$10. Drawing will be held April 28<sup>th</sup> at 7 pm. Mullica in the Pines Historical Society is honored to have Bill Butterhof as their guest speaker at their April 19<sup>th</sup> meeting. Bill will give us some of the background history of "Butterhof Feed Store". Check out their display "Balance of Nature" as we now have samples of blooming/budding local trees/shrubs. Come to our next fund raising event "Gentleman Jim's" Elvis show April 23<sup>rd</sup> at the Nesco Firehouse. Info call 609-965-2991.

**Hearing: Ordinance #6-2016 / Amending Chapter 102, Construction Codes, Uniform, Section 102-3 / Fees.** Mayor entertained a motion to read by title; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

*An Ordinance Amending Chapter 102, Construction Codes, Uniform, Section 102-3, Fees, of the Code of the Township of Mullica, County of Atlantic, State of New Jersey.*

Mayor Brown opened to the public. Ms. Barbara Sarraf, asked which fees were changing. Mayor stated the entire Ordinance was being addressed and stated she could receive a copy. Mayor entertained a motion to adopt; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

### Old Business:

**Approve RFP – Vehicle Maintenance:** Mayor after reviewing he had questions that arose, and would like to table until the next meeting.

### New Business:

**Resolution #68-2016: Increase Bid Threshold:** Mayor Brown entertained a motion to increase bid threshold to \$40,000; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

**Resolution #69-2016: Approve Land sale / Block 1136, Lots 1-8, 10-16:** Mayor Brown entertained a motion to approve Land sale; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

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**Resolution #70-2016: Renew 2016 Junkyard License / SJ Truck & Auto Salvage:** Mayor Brown entertained a motion to renew 2016 Junkyard License for SJ Truck & Auto Salvage; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

### **Correspondence:**

Resolution from Galloway Township demanding the Greater Egg Harbor Regional School Board rescind the payment of bonuses to school administrators.

Notification that Greater Egg Harbor Regional is holding focus groups for the vision of the schools future. Cedar Creek focus group to be held June 2<sup>nd</sup>, at 6:30 pm, all invited.

Mayor stated on the Galloway Resolution, noting that he attended the School Board Meeting regarding the bonuses to school administrators and noted Mullica's unhappiness with bonuses. Mr. Silva moved to adopt a Resolution rescinding the bonuses seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

**Payment of Bills:** Mayor entertained a motion to approve the Bill List; so moved by Silva, noting he abstains to anything pertaining to Captain Zeck seconded by Mr. Hagaman. RCV: Yeas: Mr. Hagaman, Mr. Silva, Mayor Brown.

### **Public Discussion:**

Barbara Sarraf stated at the March 8<sup>th</sup> meeting she referred to Police Department adjust out time and wanted to further clarify. Ms. Sarraf stated the definition is "time-off granted by the Chief to Patrolman and himself for participating in Township community events, such as Shop-with-a-Cop, cleaning their patrol car, etc.

Mr. Jack O'Hara questioned adjust-out time. Mayor stated he is not aware of it. Mr. O'Hara questioned minimum staffing. Mayor Brown referred him to Chief Thompson. Committeeman Silva stated there is no set prescribed standard in New Jersey.

Mayor Brown entertained a motion to enter Executive Session; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: Mr. Hagaman, Mr. Silva, Mayor Brown. Clerk read Resolution ES 7-2016 in full, to discuss, Update on ejection of persons in wrongful possession of municipal property, an investigation, potential contact negotiations, potential litigation and to review Executive Session Minutes.

Mayor Brown entertained a motion to come back to Regular Session at 8:30 pm; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: Mr. Hagaman, Mr. Silva, Mayor Brown. Clerk reported in Executive Session the Governing Body was updated on an ejection of persons in wrongful possession of municipal property, updated on the procedures of an investigation, discussed potential contract negotiations, potential litigation, discussed engaging with a Foreclosure Attorney regarding potential litigation, and reviewed the Executive Session Minutes of March 22, 2016. Mr. Silva moved to allow Ms. Siebold to engage services with a Foreclosure Attorney seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

**Approve Executive Session Minutes:** Mr. Silva so moved to approve the minutes of March 22, 2016 seconded by Mr. Hagaman. RCV: Mr. Hagaman, Mr. Silva, Mayor Brown.

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Mayor Brown requested a copy of the Township’s policy regarding the purchase of tires. Mr. Silva stated we utilize State Contract Vendors. Mayor stated Crescent Tire is not on the vendor list and suggested we needed to review.

Mayor Brown entertained a motion to adjourn; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

**BILL LIST**

Animal Capture & Control Svc.	598.00	March Services
Atlantic County Assoc. of Assessors	290.00	2016 Dues
Atlantic City Electric	2,519.08	March Services
Business Cards Tomorrow	17.50	Zoning Official Business Cards
C.A.M. Co.	995.02	Compactor Service
Casa Payroll Services, LCC	289.60	March Services
Lorco Petroleum Services	122.50	Used Oil Removal
Dimeglio Septic, Inc.	65.00	February Services
Elwood Gasway Gas Station	127.93	Gasoline
General Code Publishers	1,195.00	Ecode Maintenance
Lowe’s	56.87	Air Filters/Drop Lights
National Bulb Recycling Inc.	465.25	Bulb Recycling
MGL Printing Solutions	261.00	Minute Book/Supplies
Civil Solutions, A Division	2,400.00	Tax Map Updates
Verry, Robert A.	50.00	Trading Seminar - Zeck
Nehmad Perillo & Davis	2,500.00	March Retainer
Nehmad Perillo & Davis	4,615.49	February 2016 Services
Ancero	940.00	March Services
Pitney Bowes Credit Corp	307.93	Postage Meter Supplies
Absecon Lock Service	209.00	Gas Pump Keys / Eviction Service
Reserve Account	2,000.00	Postage
South Jersey Gas Company	655.04	March Services
Staples Business Advantage	306.45	Office Supplies
Swift, James P.	333.33	March Services
TCTA of New Jersey	400.00	Spring Conference
Truckmasters, Inc.	1,898.09	January Services
Thanks for Being Green	940.00	Services
Petroleum Traders	3,729.54	1 <sup>st</sup> Quarter 2016 Purchases
Groff Tractor of NJ	1,318.68	Parts
Val-U Auto Parts	565.16	Feb-March Blanket Voucher
Vital Services Group	204.00	March Services
Avaya, Inc.	237.70	March Lease Installment
Marathon Engineering Inc.	4,257.98	5 <sup>th</sup> Avenue Project
Atlanticare Physicians Group	230.00	New Employee Physicals

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Atlantic County Clerk's Office	8.00	Record Landsale Deed 10822/4
DeMichele & DeMichele, PC	666.67	March Services
Treasurer, State of New Jersey	450.00	Stormwater Permit Indian Cabin Road
NJ State Health Benefits Fund	72,929.48	April Premiums
Current Fund5-01	4,518.98	
Current Fund6-01	100,968.06	
Trust Fund T-03	1,536.55	
<b>TOTAL OF ALL FUNDS</b>	<b>107,023.59</b>	

**TOWNSHIP OF MULLICA  
MONTHLY TREASURER'S REPORT  
FOR THE MONTH OF March 2016**

**Current Fund**

%/budget  
expended

Beginning Balance 517,297.94

Cash Receipts:

Interest 365.61  
 Current year tax receipts 1,889,171.87  
 Receivables/Interfunds 0.00  
 Anticipated Revenue 128,697.14  
 Unanticipated Revenue 3,193.15  
 Total Cash Receipts 2,021,427.77

Expenditures:

2015 Appropriations (12,518.99)  
 2016 Appropriations (595,520.45)  
 Liabilities (556,717.53)  
 Interfunds (1.61)  
 Grant Fund (162.24)  
 Total Expenditures (1,164,920.82)  
 Ending Cash Balance 1,373,804.89  
 Cash Increase/(Decrease) 856,506.95  
 Reserve Budget 282,838.40  
 2016 Temporary Budget 1,470,681.41  
 Reserve Budget Balance 204,952.68  
 2016 Temporary Budget Balance 220,542.50

27.54%  
85.00%

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MONTHLY TREASURER'S REPORT  
FOR THE MONTH OF March 2016**

**Capital Fund**

Beginning Cash Balance 590,163.09  
  
 Cash Receipts 0.00  
 Cash Disbursements 0.00  
  
 Ending Cash Balance 590,163.09  
  
 Due from Current Fund 0.00

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<b>Total Cash Available</b>	<b><u>590,163.09</u></b>
Capital Fund Balance	42,438.35
Capital Improvement Fund	24,195.60
Reserves for Projects	<u>0.00</u>
Total Available for Projects	66,633.95
Def Charges Future Tax Unfunded	1,914,000.00
Def Charges Future Tax Funded	<u>0.00</u>
Total Deferred Charges	1,914,000.00
Funded Improvement Author	21,302.96
Unfunded Improvement Author	502,226.18
Due to Current Fund	<u>0.00</u>
Total Improv Author	523,529.14
Bonds Payable	0.00
BANS Payable	1,914,000.00
Green Trust Loan Payable	0.00
Debt Authorized but not Issued	<u>0.00</u>
Total Debt	1,914,000.00

Proof	Assets	2,504,163.09
	Liabilities	2,504,163.09
	Difference	0.00