

**REGULAR MEETING JUNE 14, 2016**

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JUNE 14, 2016  
7:00 P.M.**

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, ON JANUARY 6, 2016 AND IN THE HAMMONTON GAZETTE, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 13, 2016, AND POSTED AT TOWN HALL.

**Roll Call:**

**Committee Present:** Edward Hagaman, Larry Riffle, Christopher Silva, John Walther, Mayor Brown

**Municipal Clerk:** Kimberly Johnson

**Solicitor:** Tracy Siebold

**CFO:** Dawn Stollenwerk

**Approval of Committee Minutes:** Mayor Brown entertained a motion to approve the minutes of the May 24, 2016 Meeting; so moved by Mr. Walther seconded by Mr. Hagaman. RCV: Yeas: Mr. Hagaman, Mr. Riffle, Mr. Silva, Mr. Walther, Mayor Brown.

**Public Discussion Relating to Agenda Items:** None.

**First Reading: Ordinance #7-2016 / Amend Chapter 131 / Flood Damage Prevention:** Mayor Brown entertained a motion to read by title; so moved by Mr. Silva seconded by Mr. Walther.

*An Ordinance To Amend Chapter 131, of the Code of the Township of Mullica, Entitled "Flood Damage Prevention", Atlantic County, State of New Jersey*

Mayor Brown moved to approve and set hearing date for June 28<sup>th</sup>, at 7 pm; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes.

**First Reading: Ordinance #8-2016 / Temporary Trailer Permits:** Mayor Brown entertained a motion to ready by title; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes.

*An Ordinance to Amend Chapter 156 of the Code of the Township of Mullica, Entitled "Mobile Homes and House Trailers" Atlantic County, State of New Jersey*

Mayor Brown moved to approve and set hearing date for June 28<sup>th</sup>, at 7 pm; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes.

**Committee Reports:**

**Development & Housing:** Mr. Hagaman reported the following: For the month of May the Construction Department issued 18 permits which included an addition, a second floor deck, rebuild second floor roof, a generator, roof mount solar system, and ground mount solar. The remaining new permits were for alterations roofing, siding etc. The Construction Office collected \$4,338.00 in fees of which \$303.00 is remitted to the State.

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The Zoning Department issued 5 Zoning Permits, and 5 Maintenance Certificates. The Zoning/Housing Department collected \$625.00.

**Department of Public Safety:** Mr. Silva reported the following: Municipal Court collected \$27,154.24 for the month of May, 2016 and the municipality retained \$11,641.72. Police Department is seeking donations for National Night Out, scheduled for August 2<sup>nd</sup> at the Recreation Complex.

**Department of Public Works:** Mr. Riffle reported the following: Public Works has been busy working on Township roadways by cutting along shoulders, guard rails and bridges, picking up litter, and cutting and maintenance of recreation fields. Welding projects included welding the new Holland boom mower hydraulic control arm and the safety chain at the Transfer Station. Oversaw cleaning of fuel tanks, clean up of down trees and set up and broke down Election Day supplies and Community Day. The Transfer Station will be closed Monday, July 4<sup>th</sup> for Independence Day.

**Department of Administration:** Mr. Walther reported the following activities: Nesco Vol. Fire Co. is holding a hoagie sale June 21<sup>st</sup>. Hoagies are \$6.00 Pick-up is between 11 am - 4 pm, contact at 561-6791. Elwood Gaskill United Methodist Church - 2nd Annual Summer Yard Sale, Saturday, June 25, 2016, 7:00 a.m. – Noon. Blessing of the Mullica River, Saturday, June 18<sup>th</sup> 11am, St. Mary in the Pines Cemetery, followed by Mullica Township Day at Discovery House. Tom Southard, local Naturalist will be the guest speaker at the Historical Society meeting of June 21<sup>st</sup> at 7 pm. Museum open Wednesday 12:00 to 2:00 p.m. and Saturday 11:00 a.m. - 2:00 p.m. Mullica Township will be joining with Egg Harbor City for a Shredding Day on July 9<sup>th</sup> from 12 pm- 3 pm, details to follow. Township offices will be closed Monday, July 4<sup>th</sup> in observance of Independence Day.

**Department of Revenue & Finance:** Mayor Brown reported the following: Results of GovDeals auction: 1998 Brush Bandit Chipper sold for \$5,320; 2008 Dodge Charger sold for \$1,730; 2008 Jeep Grand Cherokee sold for \$4,960. The buyer of the (2) Ford Crown Victoria's and the Dodge Durango defaulted. The items are currently being re-auctioned. The May treasurer's report was e-mailed to all members of committee and will be included in the minutes of tonight's meeting.

### Correspondence:

Resolution from Egg Harbor Township opposing licensed casinos outside of Atlantic City.

Mayor Brown referenced the letter we received from Crescent Tire dated May 23<sup>rd</sup> in response to our inquiry regarding tire pricing. Mayor stated their proposal will provide General, Pirelli, Dunlap and other major brand tires under State Contract. Mayor expressed his concern with the Police Cars not being equipped with the Firestone Police Pursuit tires, noting safety is the issue. Mr. Silva made a motion to only purchase police pursuit tire seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

Mr. Riffle reported in regards to previous discussions regarding televisions that we are being charged for CRT monitors and TV's, all other items are classified as E-waste. He reported our Ordinance does not define CRT's as e-waste. Mr. Silva made a motion to amend the Ordinance to begin to charge for televisions seconded by Mr. Hagaman. RCV: Yeas: All voted yes. Mr. Riffle stated fluorescent bulbs are considered hazardous and that we should not be accepting them. Clerk's office to prepare flyer regarding the non-acceptance.

Mayor stated the other issue at the Transfer Station is the recycling bins. Mayor stated they were put there to assist a resident who missed recycling day. However, trash along the roadways has increased due to bring recyclables to the Transfer Station and the bins are filling up in a day. Committee briefly discussed and Mr. Hagaman made a

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motion to remove the recycling bins from the Transfer Station after Labor Day seconded by Mr. Silva. RCV: Yeas: All voted yes.

### Old Business:

**Discuss Revaluation:** Mayor reported we need to request an extension to the County for implementation in 2018 as the maps are still being updated. Mr. Silva questioned the cost. Ms. Stollenwerk stated it will be approximately \$400,000.00. Committee briefly discussed and agreed to have Ms. Siebold request an extension per the timeframes for specific tasks submitted by the Tax Assessor and Chief Financial Officer.

**Discuss Amendments to Chapter 225 / Trash & Recyclables:** See correspondence.

### New Business:

**Resolution #91-2016 / Liquor License Transfer / Person to Person / Pocket to Place / Gretchen Owheya to Tower Liquors / Pocket to 4423 White Horse Pike:** Mr. Silva asked location. Ms. Johnson indicated former Coffee's Tavern. Mayor entertained a motion to transfer; so moved by Mr. Hagaman seconded by Mr. Silva. RCV: Yeas: All voted yes.

**Resolution #92-2016 / Liquor License Renewals / Sweetwater Ops, Nesco Liquors:** Mayor entertained a motion to renew; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes.

**Resolution #93-2016 / Cancel Capital Appropriations:** Mayor Brown entertained a motion to cancel; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

**Sever Employment / William Porter:** Mayor Brown entertained a motion to sever; so moved by Mr. Riffle seconded by Mr. Walther. RCV: Yeas: All voted yes.

**Payment of Bills:** Mayor entertained a motion to approve the Bill List; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: Mr. Hagaman, Mr. Riffle, Mr. Walther, Mayor Brown. Abstain: Mr. Silva.

**Public Discussion:** Mrs. Barbara Sarraf stated she has been told that Police Officers are being directed by Chief Thompson to utilize adjust-out, but to not document it; questioned 60 college credit requirement for the opening in the Police Department. Ms. Sarraf expressed her concern with a resident being totally dismissed by Chief Thompson in regards to a burglary.

Ms. Robin Garwood stated she is the resident Ms. Sarraf is referring to. She reported she also had an issue with Officer Spencer and the way he handled the case of her car being egged. She expressed her dissatisfaction with the minors who damage her car, in that they have not completed their community service. Ms. Garwood acknowledged Officer Lupinetti for his assistance. Mr. Silva stated he would look into the matter.

Mayor Brown entertained a motion to enter Executive Session; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes. Clerk read Resolution ES 9-2016 in full, to discuss, Update on ejection of persons in wrongful possession of municipal property, personnel hearing contract negotiations, pending litigation and to review Executive Session Minutes.

Mayor Brown re-convened the regular meeting at 8:45 pm. Clerk reported in Executive Session the Governing Body was updated on an ejection of persons in wrongful possession of municipal property, had a personnel

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hearing, discussed contract negotiations, discussed pending litigation and reviewed the Executive Session Minutes of May 24, 2016.

**Approve Executive Session Minutes:** Mr. Silva so moved to approve the minutes of May 24, 2016 except for the portion that he was absent seconded by Mr. Walther. RCV: Mr. Hagaman, Mr. Silva, Mr. Walther, Mayor Brown. Absent: Mr. Riffle

Mr. Silva moved to adjourn seconded by Mr. Walther. RCV: Yeas: Mr. Hagaman, Mr. Silva, Mr. Walther, Mayor Brown. Absent: Mr. Riffle.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

**BILL LIST**

Alicea, Miriam	75.00	Court Session 5/3/16
AT&T – ISDN	3.83	April Services
Atlantic City Electric	4,465.41	May Services
Barrett Asphalt Corporation	75.91	Bituminous Concrete
C.A.M. Co.	305.00	Ford Tractor Service
Casa Payroll Services, LCC	401.85	May-December Services
Crescent Service, LLC	28.00	B35 Service
G&P Floor Maintenance	425.00	April-December Services
Gramco Business Communications	8,184.00	Update Liberty Recording System
McDonald Saw Service, LLC	20.00	Brush Hog Blades
MGL Printing Solutions	174.00	Tax Account Deposit Slips
Maguire & Maguire	12.50	April Legal Services
Nehmad Perillo & Davis	2,500.00	April-December Retainer
Verizon	251.31	April-December Services
Verizon Wireless	240.06	May Services
Sprint Spectrum	368.74	April-December Services
New London Technology Inc.	39,262.00	Mobile Radios
Ancero	750.00	PD Desktop Installations
Eagle Point Gun	4,357.52	Ammunition
ARCA Advanced Processing	272.00	Refrigerator Disposal
South Jersey Gas Company	145.98	April Services
Unitedhealthcare Insurance Co.	697.62	June-December Premium
Vital Services Group	198.10	Farmland Forms
Avaya, Inc.	237.70	May-December Lease Installment
Marathon Engineering Inc.	190.00	May General Engineering
Collins Business Systems Inc.	357.00	Service Call
Action Uniform Co.	123.97	Cuff/Streamlight Holder
Whitemarsh Corporation	471.64	PC Topkat Service Call
Blaney & Karavan	705.00	April Services
Lupinetti, Ann	168.21	Government Da Reimbursement

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Lupinetti, Antonio	277.28	Community Day Prizes
Farm-Rite, Inc.	303.53	Service Small Equipment
Kearsley 2 LLC, Sierra Int.	2,500.00	Refund PB Escrow
NJ Division of Alcohol Beverage	27.00	2016-2017 Liquor Licenses
NJ Division of Pensions	31.29	May DCRP Contribution
NJ State Health Benefits Fund	74,041.28	June Premium
NJ Dept of Health & Sr. Svc.	16.20	Jan Dog License / Revised – May Dog Fee
Mullica District Schools	50.00	2016 Graduation Awards
Elwood Volunteer Fire Company	12,783.41	Township Contribution – Radios
Mullica Township Board of Ed	323,966.33	2016 Levy Installment – June

Current Fund 6-01	414,446.06
Capital Fund C-04	60,229.41
Trust Fund T-03	2,788.20
<b>TOTAL OF ALL FUNDS</b>	<b>479,463.67</b>

**TOWNSHIP OF MULLICA  
MONTHLY TREASURER'S REPORT  
FOR THE MONTH OF MAY 2016**

**Current Fund**

%/budget  
expended

Beginning Balance 1,564,491.67

Cash Receipts:

Interest	232.76
Current year tax receipts	754,547.26
Receivables/Interfunds	407,125.00
Anticipated Revenue	187,746.83
Unanticipated Revenue	<u>24,269.55</u>

Total Cash Receipts 1,373,921.40

Expenditures:

2015 Appropriations	(1,170.00)
2016 Appropriations	(597,670.52)
Liabilities	(1,704,926.74)
Interfunds	(407,125.00)
Grant Fund	<u>0.00</u>

Total Expenditures (2,710,892.26)

Ending Cash Balance	227,520.81
Cash Increase/(Decrease)	(1,336,970.86)
Reserve Budget	282,838.40
2016 Budget	5,596,636.97

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Reserve Budget Balance	199,263.70	29.55%
2016 Budget Balance	2,793,329.55	50.09%

**TOWNSHIP OF MULLICA  
MONTHLY TREASURER'S REPORT  
FOR THE MONTH OF May 2016**

**Capital Fund**

Beginning Cash Balance	635,163.09
Cash Receipts	77.00
Cash Disbursements	<u>(2,209.15)</u>
Ending Cash Balance	633,030.94
Due from Current Fund	<u>0.00</u>

**Total Cash Available** 633,030.94

Capital Fund Balance	42,515.35
Capital Improvement Fund	69,195.60
Reserves for Projects	<u>0.00</u>
Total Available for Projects	111,710.95

Def Charges Future Tax Unfunded	1,827,125.00
Def Charges Future Tax Funded	<u>0.00</u>
Total Deferred Charges	1,827,125.00

Funded Improvement Author	21,302.96
Unfunded Improvement Author	500,017.03
Due to Current Fund	<u>0.00</u>
Total Improv Author	521,319.99

Bonds Payable	0.00
BANS Payable	1,827,125.00
Green Trust Loan Payable	0.00
Debt Authorized but not Issued	<u>0.00</u>
Total Debt	1,827,125.00

Proof	Assets	2,460,155.94
	Liabilities	2,460,155.94
	Difference	0.00