

CAPITAL BUDGET MEETING

May 22, 2012

7:00 P.M.

Mayor Brown called the meeting to order at 6:00 p.m. read the following statement and led the flag salute.

IN COMPLIANCE WITH CHAPTER 231 OF THE PUBLIC LAWS OF 1975, NOTICE OF THIS MEETING WAS GIVEN NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, THE EGG HARBOR AND HAMMONTON NEWS ON MAY 16, 2012 AND POSTED AT TOWNHALL.

Roll Call:

Committee Present: Ed Hagaman, Susan Polk, Mayor Brown

Committee Absent: Anthony Gabris, Larry Riffle

Municipal Clerk: Kimberly Johnson

CFO: Dawn Stollenwerk

Police Department: Chief John Thompson, Captain Brian Zeck

Public Works: Matt Ayers

Fire Department: Jerry Critelli

Capital Budget Discussion: CFO stated the purpose is to discuss the capital requests by the Departments and explained the packet which was distributed. CFO reported the municipality currently has one bond (expiring in 2015) and two bond anticipation notes. Ms. Stollenwerk explained the tax rate implications of the debt service payment, noting that once the bond is retired it should be replaced with temporary financing to keep the debt service tax rate stable. CFO explained the Governing Body will need to approve the requested projects as submitted by the Department Heads so we can move forward with the Ordinance.

Public Works: Mr. Ayers submitted his requests as follows: 2012: purchase of Ford F450 dump truck, to replace the aging 1997 small dump truck, due to costly repair, structural problems, transmission is slipping, over 100,000 miles, etc.; 2013: flail mower with enclosed cab and larger deck to replace 1992 current mower; 2014: replacement of 1998 chipper; 2015: updating of current fuel system to include replacement of fuel tanks, and professional cleaning of tanks; 2016: replacement of trash compactor, to include repair of concrete; 2017: replacement of Kubota Z-mower.

Fire Department: CFO explained they are requesting the following: 2012/2015: air packs/spare bottles (have applied for 50% through a grant); 2013: upgrade for communications to 800 MHz; 2014: Turn out Gear. Mr. Critelli added that the upgrade to the communications is critical for the Fire Departments. Mayor asked about the County's plan to utilize the WRDR tower. Mr. Critelli stated it will help, but it is not a solution. Chief Thompson explained there are two aspects to communications, paging, which is to be addressed by the County and operations, firefighters talking to one another. Chief Thompson gave a brief update regarding *Project 25*, a federal mandate, which will allow radio systems to talk to each other, which the County is currently addressing. Mr. Critelli explained OSHA standards regarding air packs and turn out gear. Chief Thompson stated he has received a quote of \$3,000 to increase the height of the antenna at the State Police Tower to allow better pager reception in the Nesco and Western Elwood sections area into Hammonton. CFO noted that can be addressed in our operating budget.

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Police Department: Chief Thompson presented his Departments requests: 2012 & 2014: police 4-wheel drive vehicles, 2012 request to replace 2002 Durango; 2012: Computer Electronics/ Equipment consisting of police/server installation, police laptop replacements & equipment, police evidence tracking system, police CAD (Enforsys) software upgrade, police interview recording system, courtroom/facility video system. Chief Thompson explained that last time the Police Department instituted a major communication upgrade was in 2005, noting the server replacement is the most critical. Chief Thompson stated the laptops in the police vehicles are approximately \$3,500 each and the majority of those are also 2005. The upgrade to the software he explained is because the vendor is not supporting the older version or making improvements to it. Chief stated the interview recording system is to be in compliant with Attorney General Guidelines. The evidence tracking system the Chief stated is a barcode method to track evidence, which is currently being accomplished by a log book. Chief stated the Prosecutor's has suggested for the past three years we invest in such a system. Chief stated he is requesting a security video system to be able to monitor the facility, noting a police car was keyed and a complaint was filed alleging an Officer pushed a defendant down the steps. Chief Thompson stated through investigations it was revealed who keyed the vehicle and that the defendant was not pushed; however, he stated we are vulnerable to these claims, and security surveillance is warranted.

CFO reported the Police Department is also requesting to enter into a contract with Info-Cop E-ticketing, and referred Committee to the submittal entitled "Projected Return on Investment". CFO stated the initial outlay would be \$23,500.00 and payment per ticket price after that for five years. Chief stated departments are moving to e-ticketing, which scans the information, and takes a huge workload off the Officer, as well as, the Court. Chief explained, currently tickets are handwritten by the Officer, entered into the computer by the Officer and then entered into by court personnel into a different computer; with e-ticketing it would all be integrated. Chief explained it is projected this is a revenue generator because the Officers are able to issue additional summonses and to clear car stops much quicker. CFO stated she wasn't convinced that the ROI submitted by the vendor is accurate, but from an efficiency standpoint it would be beneficial. Mayor asked what the Department's obligation in regards to the contract with the vendor. Chief stated we would be committed to paying for a minimum of 80% of the tickets in the contract (2,871).

Ms. Stollenwerk stated Committee needs to identify the 2012 and 2013 projects so we can secure the funding. Mayor questioned the road reconstruction/drainage projects slated for 2013/2014. CFO stated she included funding due to the additional costs we have been incurring when we receive grants, which have included delineations, permits and studies.

Mayor so moved that the Bond Ordinance be drafted for the requested 2012-2013 projects seconded by Ms. Polk. RCV: Yeas: Mr. Hagaman, Ms. Polk, Mayor Brown.

Public Discussion: None.

Ms. Polk made a motion to adjourn the meeting seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson, RMC