

REGULAR MEETING SEPTEMBER 27, 2016

**REGULAR MEETING
SEPTEMBER 27, 2016
7:00 P.M.**

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, ON JANUARY 6, 2016 AND IN THE HAMMONTON GAZETTE, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 13, 2016, AND POSTED AT TOWN HALL.

Roll Call:

Committee Present: Edward Hagaman, Larry Riffle, Christopher Silva, John Walther, Mayor Brown

Municipal Clerk: Kimberly Johnson

Solicitor: Tracy Siebold

CFO: Dawn Stollenwerk

Mayor stated Item B. under Old Business will be discussed after Executive Session

Approval of Committee Minutes: Mayor entertained a motion to approve the minutes of the September 13, 2016 Meeting; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: Mr. Hagaman, Mr. Silva, Mayor Brown. Abstain: Mr. Riffle, Mr. Walther

Public Discussion Relating to Agenda Items: None.

Hearing: Ordinance #11-2016 / Appropriating \$25,000 from the Capital Fund Balance for the Purchase of Computer Equipment and Software: Mayor entertained a motion to read by title; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes.

“An Ordinance Appropriating \$25,000 from the Capital Fund Balance for the Purchase of Computer Equipment and Software for the Township of Mullica, County of Atlantic, State of New Jersey”

Mayor opened to the public; no public comment. Mayor Brown entertained a motion to adopt; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

Ordinance #12-2016 / An Ordinance Amending Chapter 34, Personnel Policies: Mayor entertained a motion to read by title; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes.

“An Ordinance Amending Chapter 34, Personnel Policies, Adopting Amendments to the Personnel Policy and Procedures Manual of the Township of Mullica, County of Atlantic, State of New Jersey”

Mayor opened to the public; no public comment. Mayor Brown entertained a motion to adopt; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes.

Committee Reports:

Development & Housing: Mr. Hagaman reported the following: For the month of August the Construction Department issued 26 new permits which included removing above ground and underground storage tanks, roof and ground mount solar systems, electrical service replacements and in-ground pool. The remaining new

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permits were for alterations. The Construction Office collected \$5,934.00 in fees of which \$423.00 is remitted to the State. The Zoning Department issued 8 Zoning Permits, and 6 Maintenance Certificates. The Zoning/Housing Department collected \$1,225.00. The Community Champions Program has registered 126 properties to date and has remitted to the Township a total of \$27,900 in fees.

Department of Public Safety: Mr. Silva extended a thank you to Mullica Township School Staff and students from the Police Department for acknowledging them on “Thank a Police Officer Day”. Mr. Silva reported on September 23rd, Officers and fire personnel responded to the Bus Stop Bar on Route 30 for two vehicles on fire which were intentionally set. Investigation is on-going.

Public Works: Mr. Riffle acknowledged Superintendent Steve Sperlak and Public Works employees for their generosity to the school as they donated six back packs full of supplies. Mr. Riffle reported the following: Green Acres completed a compliance inspection of our Recreation Complex and found the park to be clean and well maintained. The department has been completing the following cutting and clearing vegetation around signs – poles – guide wires and guard rails; maintenance to irrigation and cutting of recreation fields; maintenance and litter pickup on roadways; chipping, welding projects and service to vehicles. The Transfer Station will be closed Monday, October 10th in observance of Columbus Day.

Department of Administration: Mr. Walther reported the following: 15th Annual William Kennedy Memorial Golf Tournament to Benefit Elwood Vol. Fire Co. & Township resident Linda Eagen will be held at the Mays Landing Country Club Saturday October 15th 2016 @ 8 am Rain or Shine. The September Historical Society meeting will be held Tuesday September 20th, at 7:00 pm at the Hilda Frame School. Museum will be open. Check out the canning display, Good Old Days. The Mullica in the Pines Historical Society is hosting an Outdoor Movie Night -- ”King Kong” Saturday, October 1st 2016, Starts at Dusk, Hilda Frame School, Free Admission, Bring your own lawn chairs and blankets, Concession stand refreshments available. No coolers, ATVs or golf carts permitted. Municipal Offices will be closed Monday, October 10th in observance of Columbus Day.

Department of Revenue & Finance: Mayor Brown reported the following: A representative from Professional Property Appraisers will be completing property inspections for the Tax Assessors Office from August 22nd through October 1st. The individual will have correspondence from the municipality and company identification for verification. New Jersey homeowners will begin to receive their 2014 Homestead Benefit application packets shortly. The Division of Taxation will be mailing applications over the next three weeks. The deadline for filing is Wednesday, Nov. 30, 2016. The Homestead Benefit application expected mailing date for Atlantic County is September 17th. August treasurer’s report was e-mailed to all members of committee and will be included in the minutes of tonight’s meeting.

Correspondence: None.

Old Business:

Resolution #129-2016: Cancel and Refund 2016 Taxes / Block 6401, Lot 26 (Weekstown Community Church): Mayor Brown entertained a motion to cancel and refund; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: Mr. Hagaman, Mr. Silva, Mr. Walther, Mr. Riffle. Abstain: Mayor Brown.

Resolution #134-2016: Approve Change Order / Fuel Station Installation: Mayor Brown entertained a motion to approve Change Order for Fuel Station Installation in the amount of \$5,086.00; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: Mr. Hagaman, Mr. Silva, Mr. Walther, Mr. Riffle, Mayor Brown.

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New Business:

Accept Resignation / Officer Kind: Mayor Brown made a motion to accept the Resignation of Officer Kind; so moved by Mr. Silva seconded by Mr. Walther. RCV: All voted yes.

Discuss Best Practices Inventory: Mayor Brown reported Ms. Stollenwerk has completed the survey for 2016 which was emailed to Committee Members. He noted our total score is 90% with 3 “no” answers which allows us to receive 100% of our State Aid Allocation.

Resolution #135-2016: Put Brakes on Fatalities Day / October 10, 2016: Mayor Brown entertained a motion to support; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

Resolution #136-2016: Cancel Taxes / Block 4109, Lot 1: Mayor Brown entertained a motion to cancel; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

Resolution #137-2016: Renew Liquor License / Billy’s Oak Grove, Tower Liquors: Mayor Brown entertained a motion to renew Liquor Licenses; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes.

Resolution #138-2016: Approve MTRA Application #63-2016 / Well: Mayor Brown entertained a motion to approve MTRA Application; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes.

Mayor Brown stated Item G. needs to be held until after Executive Session.

Payment of Bills: Mayor entertained a motion to approve the Bill List so moved by Silva seconded by Mr. Hagaman. RCV: Yeas: Mr. Hagaman, Mr. Riffle, Mr. Silva abstained on payment to Township of Galloway, Mr. Walther, Mayor Brown.

Public Discussion:

Mr. Ron Rulon, River Road was present on behalf of his neighbors and himself regarding the condition of his roadway. He reported that he and Mr. Panarello constructed 3 large drainage swales, small drainage ditches and will be constructing 2 additional swales. He stated this should satisfy to the Governing Body they are trying to improve the drainage issue and asked what Committee is planning to do. He reported Public Works also needs to address the potholes. Mayor reported Committee Members and Superintendent of Public Works inspected the road. Mr. Riffle asked who filled in the area where the resident’s personal boats, etc. are stored. Mr. Rulon stated that goes back about 40 years. Mr. Hagaman stated he was surprised to see the condition of the roadway, which is better than what was explained. Ms. Siebold reported there is no provision in the law for the residents to repair the roadway and receive an abatement. It was suggested Mr. Rulon attend future budget meetings. Mayor Brown requested Mr. Rulon provide any maps of River Drive to the municipality for review.

Mayor Brown entertained a motion to enter Executive Session; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: Mr. Hagaman, Mr. Silva, Mr. Walther, Mr. Riffle, Mayor Brown. Clerk read Resolution ES 16-2016 in full, to discuss, a grievance, personnel matter, settlement agreement, contract negotiations and to review Executive Session Minutes.

Mayor convened Regular Session at 8:10 p.m.

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Approve Executive Session Minutes: Mayor entertained a motion to approve to approve the minutes of September 13, 2016; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Mr. Hagaman, Mr. Silva, abstain from section he was not present, Mayor Brown. Abstain: Mr. Riffle, Mr. Walther.

Resolution #133-2016: Approve Police Captain Contract 2016-2018: Mayor Brown entertained a motion to approve; so moved by Mr. Riffle seconded by Mr. Walther. RCV: Yeas: Mr. Hagaman, Mr. Riffle, Mr. Walther, Mayor Brown. Recuse: Mr. Silva.

Resolution #139-2016 / Approve Settlement Agreement / Robles vs. Mullica: Mayor entertained a motion to approve; so moved by Mr. Riffle seconded by Mr. Walther. RCV: Yeas: All voted yes.

Clerk reported in Executive Session the Governing Body discussed a settlement agreement, contract negotiations, grievances and reviewed the Executive Session Minutes.

Mayor Brown entertained a motion to adjourn; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

BILL LIST

Atlantic Coast Alarm	480.00	Alarm Monitoring 9/2016-2017
Alicea, Miriam	300.00	August/September Court Sessions
Animal Capture & Control Svc.	598.00	September Services
Atlantic City Electric	3,686.65	August/September Services
Butterhof's Farm & Home Supply	34.27	Wasp Spray / Zip Ties
C.A.M. Co.	130.00	Brush Hog Wheel Assy
Dimeglio Septic, Inc.	65.00	May-December Services
John H. Abbot, Inc.	85.00	Split Rails
Grainger Industrial Supply	206.70	Gloves
Gloucester Cnty Police Academy	60.00	FTO Training – Lupinetti
John DeMario Advertising	749.00	Back the Blue Tees – NNO
Crystal Springs	136.06	April-December Services
Lawmen Supply Co. of NJ	403.59	Glock 23
247 Inktoner.Com	116.00	Toner – PD
Township of Galloway	51,230.45	2016 Installment
Nehmad Perillo & Davis	2,500.00	April-December Retainer
Verizon	25.67	April – December Services
Verizon Wireless	240.10	June-December Services
Sprint Spectrum	368.76	April-December Services
Ancero	463.33	May-December 2016 Services
Reserve Account	1,000.00	Postage
South Jersey Gas Company	138.85	September Services
Unitedhealthcare Insurance Co.	739.90	June-December Premium
Staples Business Advantage	399.86	Office Supplies

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Swift, James P.	333.33	April – December Services
Truckmasters, Inc.	443.47	F250 Wire Harness
Thanks for Being Green	300.00	Non-CED Device Transportation
The Press of Atlantic City	19.18	Special Meeting
Petroleum Traders	1,690.62	3 rd Quarter 2016 Purchases
Val-U Auto Parts	1,299.53	3 rd Quarter 2016 Purchases
Vital Communications, Inc.	204.00	May-December Services
Certified Speedometer Service	154.00	Calibrate Vehicles
Marathon Engineering	1,035.00	2016 Misc. Rd. Projects / Indian Cabin Project
Action Uniform Co.	3,606.99	Body Armor- O’Hara, Spencer / Uniform Cummings
Advanced Electronic Design Inc.	5,537.00	Car Video System/New Vehicle
Atlantic Tactical	141.06	Handcuffs
Atlanticare Physicians Group	147.00	New Employee Physical
Blaney & Karavan PC	390.00	August Services
Atlantic County Clerk’s Office	918.00	Record TTL Certs / Record Street Vacation
Atlantic County Utilities Auth.	18,088.93	April-December Services
Comcast	295.38	May-December Services
Comcast Business	379.51	May-December Services
DeMichele & DeMichele	666.67	April-December Services
Goodyear Auto Service Center	506.00	Tires
Hy-Way Motors	1,048.44	August Services B35 Services
Interstate Battery	115.95	Battery
Greater Egg Harbor Regional	151,245.70	Tax Levy September 2016
Mullica Twp. Board of Education	324,311.97	2016 Levy – September

Current Fund 6-01	568,838.93
Capital Fund C-04	2,722.04
Grant Fund G-02	4,394.95
Trust Fund T-03	1,079.00
Total of all Funds	577,034.92

**TOWNSHIP OF MULLICA
MONTHLY TREASURER’S REPORT
FOR THE MONTH OF AUGUST 2016**

Current Fund

%/budget
expended

Beginning Balance 1,311,764.07

Cash Receipts:

Interest 204.51
Current year tax receipts 1,261,567.66

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Receivables/Interfunds	0.00
Anticipated Revenue	252,940.15
Unanticipated Revenue	<u>13,589.65</u>

Total Cash Receipts 1,528,301.97

Expenditures:

2015 Appropriations	(1,332.53)
2016 Appropriations	(290,768.51)
Liabilities	(1,595,719.70)
Interfunds	0.00
Grant Fund	<u>(11,584.93)</u>

Total Expenditures (1,899,405.67)

Ending Cash Balance 940,660.37

Cash Increase/(Decrease) (371,103.70)

Reserve Budget	282,838.40
2016 Budget	5,601,636.97

Reserve Budget Balance	197,931.17	30.02%
2016 Budget Balance	1,826,293.68	67.40%

**TOWNSHIP OF MULLICA
MONTHLY TREASURER'S REPORT
FOR THE MONTH OF August 2016**

Capital Fund

Beginning Cash Balance 539,730.53

Cash Receipts	0.00
Cash Disbursements	<u>0.00</u>

Ending Cash Balance 539,730.53

Due from Current Fund 0.00

Total Cash Available 539,730.53

Capital Fund Balance 45,921.03

Capital Improvement Fund 69,195.60

Reserves for Projects 0.00

Total Available for Projects 115,116.63

Def Charges Future Tax Unfunded 1,827,125.00

Proof	Assets	2,366,855.53
	Liabilities	2,366,855.53
	Difference	0.00

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Def Charges Future Tax	
Funded	<u>0.00</u>
Total Deferred Charges	1,827,125.00

Funded Improvement Author	19,750.00
Unfunded Improvement Author	404,863.90
Due to Current Fund	<u>0.00</u>
Total Improv Author	424,613.90

Bonds Payable	0.00
BANS Payable	1,827,125.00
Green Trust Loan Payable	0.00
Debt Authorized but not Issued	<u>0.00</u>
Total Debt	1,827,125.00