

REGULAR MEETING OCTOBER 25, 2016

**REGULAR MEETING
OCTOBER 25, 2016
7:00 P.M.**

Ms. Johnson called the meeting to order at 7:00 p.m. read the following statement and led the flag salute. Ms. Johnson requested everyone remain standing for a Moment of Silence for resident Manny Respes.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, ON JANUARY 6, 2016 AND IN THE HAMMONTON GAZETTE, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 13, 2016, AND POSTED AT TOWN HALL.

Roll Call:

Committee Present: Edward Hagaman, Christopher Silva, John Walther

Committee Absent: Larry Riffle, James Brown

Municipal Clerk: Kimberly Johnson

Solicitor: Tracy Siebold

CFO: Dawn Stollenwerk

Chief of Fire Affairs: Jerry Critelli

Mullica School: Andrew Weber, Superintendent; Karen Gfroehrer, Business Administrator/ Board Secretary

Ms. Johnson called for nominations for Chairman due to the absence of the Mayor and Deputy Mayor. Mr. Walther nominated Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

Approval of Committee Minutes: Mr. Silva entertained a motion to approve the minutes of the October 11, 2016 Meeting; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: All voted yes.

PRESENTATION: Mr. Andrew Weber, Superintendent of Mullica School / Referendum Project: Mr. Weber, Superintendent provided a power point presentation in regards to the referendum that is on the ballot on Election Day, November 8th. He explained the referendum will allow the School District to address many critical areas of need, which include, sanitary sewer system, masonry wall, lighting, electrical panels, roofs, boiler systems, air conditioning, windows and doors, and parking. Mr. Weber explained the State Aid and the tax implications. He urged everyone to please come out and support this referendum. Information regarding the referendum can be found on the Schools website www.mullicatownshipschools.com.

Committeeman Silva asked the costs savings for led lighting. Mr. Weber stated will depend on the work they are actually able to complete. Mr. Roger Muessig questioned the bonding and the life of the improvements. Mr. Weber stated that will be handled by Bond Counsel and that they will not bond more than the life expectancy of the project. Mr. Paulsgraf asked if the new parking lot will have entrance and exit on Elm Street and if solar has been considered. Mr. Weber stated yes on Elm Street and if the referendum passes they have an initial analysis hoping solar is suitable for the roof it will be explored for cost savings. Mr. Muessig asked when it would be completed and how will it be bid. Mr. Weber stated if approved, by next September and they anticipate to package the bids. Ms. Gfroehrer added if approve they will apply for energy grants to further offset the costs for the led lighting. Mr. Walther asked if the solar will be leased or owned. Mr. Weber stated a power purchase agreement.

Public Discussion Relating to Agenda Items: None.

REGULAR MEETING OCTOBER 25, 2016

First Reading: Ordinance #13-2016 / An Ordinance to Vacate a Portion of Maryland

Avenue: Mr. Silva entertained a motion to read by title; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: All voted yes.

An Ordinance Entitled "An Ordinance to Vacate and Release from Dedication Maryland Avenue, a Paper Street, between Fourth and Fifth Avenues, in the Township of Mullica, County of Atlantic and State of New Jersey"

Mr. Silva entertained a motion to approve and set the hearing date for November 22nd at 7pm; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: All voted yes.

Committee Reports:

Development & Housing: Mr. Hagaman thanked Mr. Weber for his presentation. Mr. Hagaman stated office is running smoothly.

Public Works: Mr. Walther reported the following: Public Works has been busy with the following: built an ammo cabinet for the Police Department, welding projects at Transfer Station, maintenance and preparation to Township fields and Pine Cone Zone, litter pick-up, chipping, servicing of equipment, decorated Town Hall for the fall.

Department of Administration: Mr. Walther reported the following: The Clerk's Office would like to thank everyone who participated and donated to our first Trunk or Treat! It was a very successful, fun event! Special thanks to the Police Department and Public Works for their assistance! Halloween will be celebrated on October 31st from 6pm -8pm. November 8th is the General Election – Municipal Offices will be closed with the exception of the CLERK'S office which is open for elections. Polls open at 6:00 a.m. and close promptly at 8:00 a.m. MULLICA WOODS is sponsoring a Pancake Breakfast, Saturday, November 5th from 8:30 a.m. -11:30 a.m. Adults \$7.00 / Children 3-10 years \$4.00 / Children under three – free. Spaghetti Dinner sponsored by the Mullica Township Senior Citizens, November 5th, 2016 from 4:00 p.m. to 7:00 p.m. at the Elwood School Cafeteria - 500 Elwood Road. Adults – \$10.00 ~ Children under ten – \$5.00. MULLICA TOWNSHIP HISTORICAL SOCIETY is holding a fund raiser and selling fresh oranges and grapefruits direct from Fla! Price range from \$23.00 to \$39.00. Orders must be placed by November 5th. Contact Bob 609-839-7348. SCHOOLHOUSE CHRISTMAS Take a trip down 'Memory Lane' Tuesday, November 15th, 6:00 to 8:00pm, at the Second Schoolhouse Christmas. Stories, music and Santa Claus plans to visit the Schoolhouse. Holiday refreshments will be served. November 15th at 6:00 p.m., at the Hilda Frame School, Nesco Road, Information call 609-5614034. Municipal Offices will be closed November 11th in observance of Veteran's Day.

Department of Public Safety: Mr. Silva stated the Department would like to recognize the passing of Emanuel "Manny" Respes 57 who passed away from a battle with cancer earlier today. Manny was a great friend of the department and the community for many years. As a local community leader he was a person that we could rely on for support and advice, he will be sadly missed. Mr. Silva reported the following calls from September 13th – October 25th: burglary alarms 26, fire alarms 3, animal complaints 20, arson 1, assist other agencies 10, attempted suicide 1, bank bags 24, burglary 2, burglary attempt 1, general complaints 15, criminal mischief 1, death 1, debris in roadway 10, disabled motor vehicle 14, disturbance 6, domestic 8, drunk driver 4, ambulance call 59, erratic driver 4, firearms application 37, health & welfare check 13, mail transport 36, motor vehicle accident 22, motor vehicle stop 290, noise complaint 3, property check 481, property damage 4, sexual assault

REGULAR MEETING OCTOBER 25, 2016

1, stolen property 1, suspicious motor vehicles 16, suspicious person 10, terroristic threat 1, traffic control 10, unwanted person 5, vehicle maintenance 15 and wires arching 2.

Department of Revenue & Finance: Mr. Silva reported the following: The deadline for the 2014 Homestead Benefit application is Wednesday, Nov. 30, 2016. The September treasurer's report was e-mailed to all members of committee and will be included in the minutes of tonight's meeting. The ACIA Pooled Bond Sale will close on 10/26/16. The \$14,615,000 in bonds was placed with Roosevelt & Cross in a negotiated sale. Rates vary annually from 2 – 5%. Mullica's portion is \$1,310,000 with \$143,529.63 in premium which will be used to pay our first principal payment in 2017. The bond proceeds, combined with our 2016 budget appropriation, will be used to pay off the one Bond Anticipation Note we have outstanding in the amount of \$1,420,000.

Correspondence:

Resolution from Egg Harbor City opposing Question No. 1 on the General Election proposing a State constitutional amendment to permit casino gambling in two additional counties.

Old Business:

Resolution #142-2016: Mr. Silva entertained a motion to approve RFP for Seventh Avenue and Pleasant Mills Roadway improvements in the amount of \$11,300.00 to J-Fal Contractors; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: All voted yes.

Resolution #143-2016: Mr. Silva entertained a motion to approve RFP for North and South Black Oak Drives roadway improvements in the amount of \$25,800.00 to Arawak Paving; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: All voted yes.

Discuss Township Meeting Date / November 8th / Election Day: Mr. Silva entertained a motion to change November 8th meeting date due to General Election to November 15th; so moved by Mr. Hagaman, seconded by Mr. Walther. RCV: Yeas: All voted yes.

Approve Bid Specifications / FEMA Generator Grant: Mr. Silva entertained a motion to approve Bid Specifications for FEMA Generator Grant; so moved by Mr. Hagaman, seconded by Mr. Walther. RCV: Yeas: All voted yes.

Discuss Elwood Fire Department Grant: Chief Critelli stated the commitment is five percent not ten percent as he presented at the last meeting. CFO stated if approve we could pull the money from the Capital Fund. Mr. Silva entertained a motion that the Governing Body would match 5% of the grant for the Elwood Fire Department for a new tanker; so moved by Mr. Hagaman, seconded by Mr. Walther. RCV: Yeas: All voted yes.

New Business:

Resolution #144-2016 / Chapter 159 / Body Armor Grant : Mr. Silva entertained a motion to insert \$1,462.38 into the budget; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: All voted yes.

Resolution #145-2016 / Chapter 159 / Bulletproof Vest Fund: Mr. Silva entertained a motion to approve insert \$800.00 into the budget; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: All voted yes.

REGULAR MEETING OCTOBER 25, 2016

Resolution #146-2016 / Chapter 159 / Drive Sober or Get Pulled Over: Mr. Silva entertained a motion to insert \$5,000.00 into the budget; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: All voted yes.

Resolution #147-2016 / Approve Policy Notification of Tax Appeals: Mr. Silva entertained a motion to approve policy; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: All voted yes.

Resolution #148-2016 / Change CRT Handling Fee: Mr. Silva entertained a motion to approve; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: All voted yes.

Accept Resignation / Kim Trivelli / Deputy Court Clerk: Mr. Silva stated this will be addressed after Executive Session.

Payment of Bills: Mr. Silva entertained a motion to approve the Bill List so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: Mr. Hagaman, Mr. Walther, Mr. Silva, abstain on the payment to the Galloway.

Public Discussion:

Ms. Cathy Williams, resident of Mullica Woods, stated they are facing a possible Capital Improvement Charge for the sewer fields and will be seeking Committee's help. Ms. Williams asked who the Chair of the Rent Control Board and how are the members picked. Ms. Johnson stated the Board has not convened to select a Chair and that there will be a hearing on November 9th in regards to the Capital Improvement Increase filed by Hometown America. She stated the Rent Control Members are appointed by Township Committee.

Ms. Barbara Maskos stated she has an on-going issue with her neighbor and trash in their yard. She stated Mr. Toussaint did send her neighbor a letter in June, but now the trash is back. Mr. Hagaman stated he will address this issue with the Code Official.

Mr. Roger Muessig stated he had a similar problem in his neighborhood and it was corrected very quickly through Code Enforcement.

Ms. Joy Ramer expressed her concern with the parking of commercial vehicles on Anderson Avenue.

Mr. Silva entertained a motion to enter Executive Session; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: Mr. Hagaman, Mr. Walther, Mr. Silva. Clerk read Resolution ES 18-2016 in full, to discuss, a grievance, a personnel matter, applicants for employment, and to review Executive Session Minutes.

Mr. Silva reconvened the Regular Meeting at 8:20 p.m. Clerk reported in Executive Session the Governing Body discussed matters of personnel, an on-going grievance, candidates for hiring, and reviewed the Executive Session. Clerk stated the Governing consented to support Chief Thompson's recommendation for hire.

Accept Resignation / Kim Trivelli / Deputy Court Clerk: Mr. Silva stated this will be addressed after Executive Session. Mr. Silva entertained a motion to reject the resignation; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: All voted yes. Mr. Silva entertained a motion to increase the pay of Ms. Trivelli, Deputy Court Administrator by \$3.00 per hour; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: All voted yes.

REGULAR MEETING OCTOBER 25, 2016

Approve Executive Session Minutes: Mr. Hagaman so moved to approve the minutes of October 11, 2016 seconded by Mr. Walther. RCV: All voted yes.

Mr. Silva entertained a motion to adjourn; so moved by Mr. Hagaman seconded by Mr. Walther. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

BILL LIST

Capture & Control Svc.	598.00	October Services
Atlantic City Electric	3,222.50	September Services
Best Eastern Exterminating	100.00	Pest Control Services 9/21/16
Business Cards Tomorrow	425.00	Tow Forms
C.A.M. Co.	444.68	Compactor Repairs
Casa Payroll Services, LCC	151.50	May-December Services
Lorco Petroleum	187.75	Used Oil Removal
Dimeglio Septic, Inc.	65.00	May-December Services
G&P Floor Maintenance	425.00	April-December Services
General Sales Administration	468.90	PD Light Replacements / 4G MDT Antenna Puck
Mullica Seniors	259.99	Meeting Expense Reimbursement
Grainger Industrial Supply	238.14	Safety Vest
Graphic Designs International	710.84	Graphics Kit – New Vehicle
Crystal Springs	178.36	April-December Services
Lowe's	128.72	PW Supplies
MGL Printing Solutions	174.00	Current Fund Deposits Tickets
Township of Galloway	51,230.45	November 1, 2016 Installment
Maguire & Maguire C	187.50	April-December Plan Bd Service
Municipal Equipment Enterprise	687.44	License Plate Lighting / Radio
Nehmad Perillo & Davis	2,500.00	April-December Retainer
Verizon	25.67	April-December Services
Verizon Wireless	240.10	June-December Services
Spring Spctrum, LP	368.57	April-December Services
Pogue Information & Ed Svc.	290.00	2017 Public Entity Consortium
South Jersey Turf Consultants	1,299.86	Recreation Field Services
South Jersey Well Drilling Co.	3,900.00	MTRA 63-2016
Tactical Public Safety LLC	1,501.10	Radio Installations
Eurofins QC	700.00	Well Monitoring
Val-U Auto Parts	1,371.72	3 rd Quarter Purchases
Walmart	697.39	Halloween Candy / Prizes
Thomson Reuters West	1,224.00	Statute Updates
Marathon Engineering Inc.	600.00	Misc. Rd Projects
Atlantic City Cycle Center	136.80	Polaris Repairs

REGULAR MEETING OCTOBER 25, 2016

Cape May County	200.00	Training – Tantum
Atlantic County Utilities Auth.	15,039.20	April-December Services
Comcast	398.88	May-December Services
Comcast Business	373.07	May-December Services
Jamerson, Michael	250.00	Payment as Per Agreement
Farm-Rite, Inc.	420.06	Mower Repairs
Gruccio, Pepper, DeSanto & Ruth	945.00	September Services
NJ Division of Pensions	37.66	September Services
NJ State Health Benefits Fund	77,229.67	October Premium
Treasurer, State of NJ	1,126.00	3 rd Quarter DCA
Greater Egg Harbor Regionals	151,245.70	Tax Levy October 2016
Mullica Twp Board of Ed	327,314.97	2016 Levy – October / IT Services Fee September-December 2016
Mullica Township Rec Assoc.	9,274.30	206 Contribution

Current Fund 5-01	4,274.30
Current Fund 6-01	648,512.71
Grant Fund G-02	1,021.34
Trust Fund G-02	1,021.34
Trust Fund T-03	4,785.14
Total of All Funds	658,593.49

Current Fund

%/budget
expended

Beginning Balance	940,660.37
<u>Cash Receipts:</u>	
Interest	356.31
Current year tax receipts	1,942,017.04
Receivables/Interfunds	1,420,000.00
Anticipated Revenue	174,997.87
Unanticipated Revenue	<u>16,271.68</u>
Total Cash Receipts	3,553,642.90
<u>Expenditures:</u>	
2015 Appropriations	(2,759.88)
2016 Appropriations	(360,373.23)
Liabilities	(957,091.94)
Interfunds	(1,420,000.00)
Grant Fund	<u>(9,335.31)</u>
Total Expenditures	(2,749,560.36)
Ending Cash Balance	1,744,742.91
Cash Increase/(Decrease)	804,082.54

REGULAR MEETING OCTOBER 25, 2016

Reserve Budget 282,838.40
 2016 Budget 5,601,636.97

Reserve Budget Balance 195,171.29 31.00%
 2016 Budget Balance 1,486,809.87 73.46%

**TOWNSHIP OF MULLICA
 MONTHLY TREASURER'S REPORT
 FOR THE MONTH OF September 2016**

Capital Fund

Beginning Cash Balance 539,730.53
 Cash Receipts 0.00
 Cash Disbursements (34,610.28)
 Ending Cash Balance 505,120.25
 Due from Current Fund 0.00

Total Cash Available 505,120.25

Capital Fund Balance 45,921.03
 Capital Improvement Fund 69,195.60
 Reserves for Projects 0.00
 Total Available for Projects 115,116.63

Def Charges Future Tax
 Unfunded 1,827,125.00
 Def Charges Future Tax Funded 0.00
 Total Deferred Charges 1,827,125.00

Funded Improvement Author 17,250.00
 Unfunded Improvement Author 372,753.62
 Due to Current Fund 0.00
 Total Improv Author 390,003.62

Bonds Payable 0.00
 BANS Payable 1,827,125.00
 Green Trust Loan Payable 0.00
 Debt Authorized but not Issued 0.00

Proof	Assets	2,332,245.25
	Liabilities	2,332,245.25
	Difference	0.00

REGULAR MEETING OCTOBER 25, 2016

Total Debt	1,827,125.00	238
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