

REGULAR MEETING
APRIL 23, 2013
7:00 P.M.

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute. Mayor requested everyone remain standing for a Moment of Silence in memory of long-time residents Louise Pratzner and Joseph DeRosa.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 9, 2013, AND POSTED AT TOWN HALL.

Roll Call:

Committee Present: Anthony Gabris, Ed Hagaman, Barbara Rheault, Larry Riffle, Mayor Brown

Municipal Clerk: Kimberly Johnson

CFO: Dawn Stollenwerk

Solicitor: Elias Manos

Approval of Committee Minutes: Mayor entertained a motion to approve the minutes of the April 9, 2013 Meeting; so moved by Mr. Hagaman seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Mr. Riffle, Mayor Brown. Abstain: Ms. Rheault.

Public Discussion Relating to Agenda Items: None.

Presentation: 2012 Municipal Audit / Mr. Kenneth Moore, CPA, RMA: Mr. Kenneth Moore commended the staff, stated there are no comments and findings, and the finances are excellent, due to the direction of the CFO. Mr. Moore noted the Governing Body should keep an eye on the fund balance Mr. Moore referenced his Management Letter which address the Municipal Court. He reported the Court did not always meet the requirement that funds be deposited within the required 48 hours and that the monthly reconciliations for the general account were not properly prepared. Mr. Hagaman applauded the staff. Mr. Moore praised the Governing Body for maintaining their level of staff.

Mayor suggested corrective action be taken to assure the Municipal Court is in compliance and recommended Mr. Gabris meet with the CFO and Court Administrator to address Mr. Moore's comments in the Management Letter.

Hearing: Ordinance #5-2013: Mayor entertained a motion to read by title; so moved by Mr. Hagaman seconded by Mr. Gabris.

An Ordinance Entitled "An Ordinance to Vacate and Release Dedication Washington Avenue between 21st and 22nd Avenues, in the Township of Mullica, County of Atlantic, State of New Jersey"

Mayor opened to the public; no public comment. Mayor entertained a motion to adopt; so moved by Ms. Rheault seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

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Ordinance #6-2013 / Bond Ordinance: Mayor entertained a motion to read by title; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Mr. Rheault, Mr. Riffle, Mayor Brown.

Bond Ordinance Appropriating One Hundred Thousand Dollars (\$100,000) and Authorizing the Issuance of Ninety-Five Thousand Dollars (\$95,000) in Bonds and Notes of the Township of Mullica for Undertaking a Mold Remediation Program at the Township Municipal Building Located in the Township of Mullica, in the County of Atlantic, New Jersey

Mayor opened to public; no public comment. Mayor entertained a motion to adopt; so moved by Ms. Rheault seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Committee Reports:

Public Works: Ms. Rheault reported we currently have twelve applications for the position of Public Works Superintendent and requested amicable dates and times from Mr. Riffle and Ms. Johnson to schedule interviews. Mayor suggested considering a part-time Superintendent position.

Development & Housing: Mr. Hagaman reported for the month of March the Construction Department issued 15 new permits and 2 updates, which included footing and foundation to rebuild a single family dwelling damaged during the storm, flood damage repairs, solar panels and furnace replacements, etc. The remaining new permits were for alterations. The Construction Office collected \$2,202.00 in fees of which \$169.00 is remitted to the State. The Zoning Department issued 3 Zoning Permits, 5 Maintenance Certificates, and collected \$575.00. Mayor reported FEMA will be submitting maps to the Towns for review in June to review for adoption.

Public Safety: Mr. Riffle reported the following: FEMA Teams will be visiting previously flooded homes to collect data, beginning April 26th through May 14th. FEMA Team Members will have identification badges confirming his or her authorization to conduct this survey. The survey takes approximately 15 minutes. Law enforcement officers from the Mullica Township Police Department will be cracking down on unbuckled motorists and passengers as part of the national "Click it or Ticket" campaign beginning May 20 and running through June 2. The School Resource Officers have begun duties and work during normal classroom hours. The Police Department has received positive feedback regarding their presence.

Administration: Mr. Gabris reported the following: Please join us in celebrating Mullica Township's 175th Anniversary save the date for June 1, 2013. Atlantic County Animal Shelter will hold a rabies vaccination on Saturday, April 28, 10 am – 12 noon, at the shelter in Pleasantville, must provide proof of previous vaccination. The Cedar Creek High School Lady Pirates Softball Chinese Auction will be held at Cedar Creek High School Cafeteria, April 26, 2013 from 6:30 – 8:30 p.m., admission \$5.00 Door Prizes, refreshments and over 100 fantastic prizes. Mullica Wrestling is sponsoring a Armed Forces Day 5K Fun Walk on May 18th at Cedar Creek High School, registration begins at 8:00 am, run begins at 9:30 am. Students and Military \$10.00 all others \$20.00 (Children under 7 - Kids Dash \$5.00 each) to participate in the event. The next Town Watch Meeting will be May 23, 7pm at the Elwood Fire House. The Jehovah's Witness Congregation has invited everyone to attend opening of their new building on Saturday, April 27th, 11am – 1pm. Mr. Gabris stated he has been researching ways to improve overall efficiency in the daily operations and has suggested that the Bulky Waste Permit be changed to be on the same schedule as the orange stickers, which is a 12 month cycle. Mr. Gabris suggested this will cut down the trips to Town Hall by residents and will lessen paperwork.

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Committee briefly discussed the trash tags and bulky waste permit procedures. Mr. Gabris to submit his recommendation to the Governing Body at the next meeting.

Revenue & Finance: Mayor Brown reported the following: The Township will be accepting bids for the Municipal Building Mold Remediation Project on Wednesday, May 15th at 10:00 am at the Mullica Township Municipal Building. Specifications and other bid information may be obtained at the Mullica Township Municipal Building during regular business hours, 9:00 am to 4:30 pm. Specifications are also available on the Township's website: www.mullicatownship.org. In order to cut banking fees, the CFO has closed the Recycling Trust and Accumulated Absence Trust Accounts. All trust accounts will now be accounted for through the "Trust-Other" Account, which was formerly the "Clerk-Trust". \$34,867.87 was transferred from the Recycling Account to the Trust Other Account and \$17,701.37 was transferred from the Accumulated Absence Trust to the Trust Other Account. This brings the number of accounts from 19 down to 17.

Correspondence:

Proclamation from Governor Christie declaring April as Child Abuse Prevention an Awareness Month.

Resolution from the Atlantic County Municipal Clerk's Association opposing Senate Bill 2364 imposing a system of early voting in NJ

Old Business:

Certificate of Occupancy Discussion: Mr. Hagaman stated this is still under review.

Resolution 57-2013 / Amend Resolution 56-2013 / Approve Landsale Request / Block 5202, Lot 2 & Block 5201, Lot 4 (Deed Restricted Properties): Mayor entertained a motion to approve; so moved by Mr. Hagaman seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

New Business:

Mayor asked for an update on the Birthday Celebration. Clerk stated the Mullica Jazz Band will be in attendance, Mr. Levinson, County Executive, will be in attendance with a Proclamation for the Town and a living history display from the Civil War. Ms. Rheault reported Cedar Creek Baseball has agreed to run the Dunk Tank and possibly a Home Run Derby. Mr. Gabris stated Mr. William Butterhof will be supply historical items to be on display and the Historical Society is working on a brochure. Mayor Brown suggested a historian being in attendance to speak about Mullica.

Resolution 58-2013 / Acceptance of 2012 Municipal Audit: Mayor entertained a motion to accept; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Resolution 59-2013 / Approve Interlocal Services Agreement / Identification Card System: Mayor entertained a motion to approve; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown. Mayor questioned if the school has a card system. Ms. Rheault stated they do not and she has reached out to Chief Thompson to also share this service.

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Resolution 60-2013 / Mutual Aid Agreement / Atlantic County Fire Services: Mayor entertained a motion to accept; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Resolution 61-2013 / Coin Drop Approval / Elwood Volunteer Fire Company: Mayor entertained a motion to approve; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Resolution 62-2013 / Refund Public Defender Application Fee / Mr. Burk: Mayor entertained a motion to refund; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Mr. Riffle, Mayor Brown. Abstain: Ms. Rheault.

Resolution 63-2013 / Award Animal Control Service Contract / Animal Capture & Control: Mayor entertained a motion to award; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Request for Tax Sale Certificate Assignments / Jiapello: Clerk stated the Tax Office has received a request to assign municipal liens for Block 11002, Lot 2 and Block 11003, Lot 3. Clerk reported it is the recommendation of the Tax Collector to assign the liens. Mr. Hagaman so moved to move forward with sale seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Payment of Bills: Mayor entertained a motion to approve the Bill List; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Public Discussion: None.

Mr. Hagaman moved to adjourn seconded by Mr. Gabris. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson,
Municipal Clerk

BILL LIST

Atlanticare Regional Medical	5.00	CPR Cards – Trivelli
Butterhof's Farm & Home Supply	15.98	Tarp
C.A.M. Co	28.70	Compactor Repair
Casa Payroll Services	311.05	March, April – Dec. 2013 Services
G&P Floor Maintenance	425.00	March 2013 Services
General Code Publishers	250.00	Pubdocs Module
Lowe's	27.19	March / April Purchases
National Blub Recycling	157.80	Bulb Drop Off
Township of Galloway	49,432.50	2 nd Quarter 2013 Dispatch
Municipal Record Service	203.00	Bail Forms
Nehmad Perillo & Davis	1,819.30	Street Vacation/Court Lawsuits
Verizon Wireless	200.11	April 2013 Services
National Law Enforcement Supply	43.45	Police Supplies

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Nextel Communications	415.37	April 2013 Services
Ancero	940.00	Police Desktop / April 2013 Services
Porter Lee Corporation	14,718.50	Evidence Tracking System
ACMJIF	53,165.00	2 nd Quarter Installment
Unitedhealthcare Insurance Co.	636.12	April 2013 Premium
Staples Advantage	548.65	Printer – Assessor
TCTA of NJ	660.00	2013 Conference
Q.C., Inc.	1,990.00	Well Monitoring
The Daily Journal	1,697.27	March 2013 Publications
The press	221.16	March Publications
Petroleum Traders	2,425.63	2 nd Quarter Purchases
Val-U Auto Parts	369.47	March 2013
Vital Services Group	204.00	March 2013 Services
Office Basics	244.40	Office Supplies / Police
Marathon Engineering Inc.	400.00	March 2013 Escrow Svcs
Fleishman Daniels	605.00	Bond Ordinance Services
Ford Motor Credit Company	11,733.03	2012 Charge Lease Payment #2
Ford Scott & Associates	24,000.00	CY 2012 Audit
Atlantic County Utilities	14,558.64	March 2013 Services
Atlantic County Treasurer	537,287.44	Hepatitis Shows-PW 2 nd Quarter Instl.
Treasurer, State of NJ	45.00	2013 Welding Permit
Treasurer, State of NJ	75.00	1 st Quarter 2013 State Fees
NJ Dept of Health & Sr. Svc.	227.40	March 2013 State Fees
Rutgers University	260.00	Compost Operators Course
Burk, Kevin	50.00	Refund Public Defender
Sun Trust	511.64	Tax Refund 2903/17 Res 55-2013

Current Fund	2-01	1,819.30
Current Fund	3-01	703,562.66
Capital Fund	C-04	14,718.50
Trust Fund	T-03	804.54

Total of All Funds: 720,905.00