

**REGULAR MEETING APRIL 11, 2017**

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APRIL 11, 2017  
7:00 P.M.**

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, HAMMONTON GAZETTE, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 4, 2017, AND POSTED AT TOWN HALL.

**Roll Call:**

**Committee Present:** Edward Hagaman, Larry Riffle, Christopher Silva, John Walther, James Brown

**Municipal Clerk:** Kimberly Johnson

**Solicitor:** Tracy Siebold

**CFO:** Dawn Stollenwerk

**Chief of Police:** John Thompson

**Approval of Committee Minutes:** Mayor Brown entertained a motion to approve the minutes of the March 8<sup>th</sup> Budget Meeting; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: Mr. Hagaman, Mr. Silva, Mayor Brown. Abstain: Mr. Silva, Mr. Walther. Mayor Brown entertained a motion to approve the minutes of the March 28<sup>th</sup> meeting; so moved by Mr. Silva seconded by Mr. Silva. RCV: Yeas: Mr. Riffle, Mr. Silva, Mayor Brown. Abstain: Mr. Hagaman, Mr. Walther.

**Public Discussion Relating to Agenda Items:** None.

**Hearing: Ordinance #3-2017 / Amend Chapter 38 / Off-Duty Employment:** Mayor Brown entertained a motion to read by title; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes.

*An Ordinance to Amend Chapter 38, Article III, Section 189, Off-Duty Employment of the Code of the Township of Mullica Entitled "Police, Division of"*

Mayor Brown opened to the public. No public comment. Mayor entertained a motion to adopt, so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes.

**Committee Reports:**

**Department of Public Safety:** Mr. Hagaman reported the following: Municipal Court collected \$28,483.52 for the month of March 2017 and the municipality retained \$13,087.57. The Annual Police Unity Tour will be May 10, 2017. The Police Unity Tour Chapter II consists of Law Enforcement Officers bicycling from New Jersey to Washington D.C. to honor Fallen Officers who have died in the line of duty. To sponsor a Mullica Township Officer, pick-up your sponsor form located by the Tax Office or contact Captain Zeck at (609) 561-7600. Mr. Hagaman reported the following stats for the month of March: Alarm burglaries 30; burglaries 5; domestics 10; ems/ambulance calls 44; fire 3; motor vehicle accidents 14; motor vehicle stops 332; and 377 property checks.

**Department of Development & Housing:** Mr. Silva reported the following: For the month of March the Construction Department issued 29 permits which included a detached garage, steel shed, addition, enclosure of existing porch, ground mount and roof mount solar systems. The remaining new permits were for alterations (heaters, air conditioning, roofing etc.). The Construction Office collected \$9,372.00 in fees of which \$624.00

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is remitted to the State. The Zoning Department issued 12 Zoning Permits, and 2 Maintenance Certificates and collected \$835.00.

**Department of Public Works:** Mr. Riffle reported the following: Public Works has been busy with the following: chipping, litter pick up, cut 35 dead trees out of the Recreation Park, installed street signs around township, at the recreation park and speed limit signs on Hankins Road; repaired sump pump at the ball field, gazebo roof at pine cone zone, and cleaned out ditch on 7<sup>th</sup> Avenue, repaired water leak in the Police Department and corrected run-off at the municipal building, assisted CFO with the removal and mounting of new television in the court room and set up rabies clinic for the Clerk's Office.

**Department of Administration:** Mr. Walther reported the following: Municipal Offices will be closed for Good Friday, April 14th. Mullica in the Pines Historical Society is hosting an Old Time Gift Auction, Saturday, April 22<sup>nd</sup> in the school cafeteria, doors open at 4:00 p.m, calling starts 7:00 p.m, refreshments available, admission free. Mullica Seniors are sponsoring a Ceramics Classes on April 12<sup>th</sup> & 26<sup>th</sup>, Hilda Frame School at 11:00 a.m. My 29th, Memorial Day, Mullica In the Pines will again pay tribute to our Veteran's at the Hilda Frame School, after the ceremony at the Batsto Pleasant Mills Cemetery. **Cedar Creek Crew Chick-fil-A Fundraiser:** Wednesday, April 12th 5 pm – 8 pm – Spirit Night at Chick-fil-A. Mullica Recreation Spring Fundraiser Crossroads Bar and Grill, May 21st from 5 pm – 8 pm Adults \$20.00 in advance or \$30.00 at door. Mullica Township Recreation Association is seeking sponsorships, donations, labor and/or materials for the construction of a new concession stand and bath house! For more information contact [mullicarectreasurer@gmail.com](mailto:mullicarectreasurer@gmail.com).

**Department of Revenue & Finance:** Mayor Brown reported the following: The Township is selling \$320,250 in Bond Anticipation Notes. Bids are being accepted until 11:00 am on April 26<sup>th</sup>. Bid form is available on the township website, or by contacting Dawn Stollenwerk, Chief Financial Officer. Proposals were accepted for Animal Control Services on March 29<sup>th</sup>. Two proposals were received: Animal Control Services of South Jersey at \$628 per month and Shore Veterinarian Animal Control Services at \$600 per month. A resolution awarding the contract to Shore Veterinarian Animal Control Services is on tonight's meeting agenda. Mayor commended our employees for their outstanding performance in the 2016 JIF Safety Incentive Program. Due to everyone's efforts we earned \$1,900.00. Special thanks to Dawn Stollenwerk, Safety Coordinator and our Safety Committee. Mayor reminded Committee for those who did not attend the Municipal Officials Seminar offered by the JIF can now be completed on-line. Mr. Silva stated it is about a forty-five minute webinar.

### Correspondence:

### Old Business:

**Budget Discussion / Efficiencies:** Mayor Brown reported the detail rates have been increased, implementation of onsite mail delivery and pick-up is in process and research of courier service for bank deposits is being undertaken. Mayor asked the progress of the ordinance relating to fines. Chief Thompson stated he has solicited ordinances from other municipalities and is reviewing ordinances that relate to the Police Department. Mr. Silva suggested a focus be placed heavily on the efforts that require significant personnel, i.e., a horse running loose and have escalating fines when it is repetitive.

**Public Safety Hazard / Elwood Road:** Mayor Brown referenced the report from the Police Department indicating calls to the School for the past three years. Mr. Silva stated Committee is more interested in calls that relate to the public safety of parking. Chief Thompson reported he was asked if parking is a hazard at times and he replied yes. Mayor expressed his concern that it was represented that parking was an issue that needed to be

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extended not that it was a hazard. Chief Thompson explained he has been working with the School and the County to address concerns, noting it is a county road. Mayor stated the hazardous condition should be addressed now. Committee and Chief discussed the current parking ordinances adopted by the County. Mr. Silva stated he understands the sensitivity that the cars are residents and/or parents; however, he feels warnings should be issued. Chief stated he is sympathetic when there is no other parking available. Mayor suggested the cars be removed from the inside and outside of the bus loop and park those cars on Elm Street behind the school. Chief stated he has also asked the Superintendent to address the gate at rear entrance of the school which should be closed. Mr. Silva suggested the County Ordinance be re-visited and added the Police Department should be addressing the unlawful activity. Mayor entertained to send recommendations to the Superintendent, School Board and copy the Police Department that cars be moved from the inside and outside of the bus loop to temporarily relieve the hazardous conditions on Elwood Road and to please reach out to the Governing Body in the future regarding hazard conditions so moved by Mr. Hagaman seconded by Mr. Silva. RCV: Yeas: All voted yes. Mr. Silva moved to add to the motion that the County review the current Ordinance and post the roadway accordingly so it can be enforced seconded by Mr. Hagaman. RCV: Yeas: All voted yes. Ms. Barbara Rheault and Ms. Joy Wyld, School Board President, expressed their dissatisfaction with the Governing Body not reaching out to the Superintendent.

**Discuss Trailer Ordinance Revisions:** Ms. Siebold submitted a draft for Committee's review. Mr. Silva asked how this revision would impact an existing permit. Ms. Siebold stated the permit when expired is done and that there is no grandfathering. Committee reviewed with Ms. Siebold and Mr. Hagaman moved to prepare amendment for 1<sup>st</sup> reading seconded by Mr. Silva. RCV: Yeas: All voted yes.

**Discuss Absenteeism:** Mayor stated Committee all took an Oath that we would serve this community to the best of our ability and is requesting that if a Committee member is going to be absent that a process be in place. Committee briefly discussed and agreed to contact the Municipal Clerk when they are going to be absent from a meeting.

**Resolution #65-2017 / Approve AFSCME Contract 2016-2019:** Mr. Silva stated Mr. Sperlak had questions regarding the boot reimbursement and language regarding part-time employees in future contracts. Mayor stated we will address at the next contract. CFO reported in the previous contract there was no cap on the boot reimbursement. Mr. Silva expressed his concern with language regarding equivalent to state health benefits. CFO stated the language is the same in the other bargaining units. Mr. Silva suggested Committee have more input in negotiations. Mayor stated he would be happy to step down from negotiations. Mayor Brown entertained a motion to approve; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes.

### **New Business:**

**Discuss Towing Ordinance Revisions:** Chief reported in January he was approached by Mr. Schlue on behalf of himself and Mr. Forman, township towing providers to review the towing ordinance in regards to fees as the last time it was reviewed was 16 years ago. Chief stated in review of the Ordinance he not only looked at the fees, but other inconsistencies and is seeking to make the ordinance clearer. Chief stated in reviewing the current fees and suggested increases he compared it to other surrounding municipalities. Mr. Silva suggested the Chief supply the entire Ordinance to the Governing Body with the strikeouts so they can compare it easier. Committee briefly discussed with Chief Thompson, noting this is revenue neutral to the municipality. Mayor requested Chief Thompson, Committeeman Hagaman and Clerk Johnson meet with the towers to review and then submit back to the Governing Body.

**Resolution #76-2017 / Award Animal Control Contract / Shore Vets:** Mayor Brown entertained a motion to award; so moved by Mr. Silva seconded by Mr. Walther. RCV: Yeas: All voted yes.

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**Resolution #77-2017 / Authorize Sale of Surplus Property:** Mayor stated he does not see any items from Public Works or Police Department. Chief stated the computers are from the Police Department. Mayor asked confiscated and abandoned vehicles. Chief stated it is difficult to sell the vehicles that have been seized as we do not have titles. Ms. Siebold to research. Mayor Brown entertained a motion to authorize the sale; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

**Accept Resignation / Michael Neals, Part-time laborer:** Mayor Brown entertained a motion to accept; so moved by Mr. Riffle seconded by Mr. Silva. RCV: Yeas: All voted yes.

**Payment of Bills:** Mayor Brown entertained a motion to approve the bill list; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

### Public Discussion:

Mr. Ernest A. Aponte, 511 Locust Street, expressed his concern of ATV's riding on his street; a neighbor on his street that has chickens and a rooster and several commercial vehicles parked in a residential neighborhood. Mr. Aponte suggested that a charge be required for Landlord/ Tenant Registrations, and landlords obtaining Certificate of Occupancies. Chief Thompson requested Mr. Aponte call in the ATV's when he sees them. Clerk explained 2 acres is required for farm animals and requested Mr. Aponte email her and she will provide the Ordinance.

Ms. Barbara Rheault requested clarification on the inspection process rentals. Clerk stated a Certificate of Occupancy is required for rentals and if the tenant changes there is a new inspection required with no charge. She stated thereafter the year and new tenants and new inspection and fee is required.

Chelsea from Shore Animal and resident, thanked Committee for appointing them as the new Animal Control Officer for the municipality.

Ms. Cathy Werner, School Board Member, suggested that a representative meet with School Officials to discuss the safety issue. Mayor stated he has spoken to her and that the Governing Body is making recommendations to the School. Ms. Werner suggested the SRO enforce the no parking. Ms. Werner asked Chief Thompson if the SRO can be a part of the solution. Chief stated they are there during the day and do address it.

Ms. Rheault suggested the parking ordinances be reviewed as the times has changed. Mayor stated that is what Committee has suggested.

Mr. Junna, asked if the speed bump on Cypress Lane has been researched. Mr. Hagaman apologized he did not have an answer and will research it. Mr. Junna expressed his concern with the river access at the end of New Hampshire Avenue being blocked with concrete blocks. He noted a map was supplied by the Environmental Commission indicating public access areas and most have been blocked. Mayor stated we will need to research. Mr. Junna expressed his concern with no speed limit signs on New Hampshire Avenue, 7<sup>th</sup> Avenue and Cypress Lane. Chief Thompson indicated there are speed limit signs on 7<sup>th</sup> Avenue and stated if the roadway is not posted state statute still applies. Mr. Junna asked if the Township has a decimal meter and expressed his concern with the music coming from Sweetwater River Deck and suggested the bandstand be moved.

Mayor Brown entertained a motion to enter Executive Session; so moved by Mr. Silva seconded by Mr.

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Hagaman. RCV: Yeas: All voted yes. Clerk read Resolution ES 6-2017 in full, to discuss police department grievances and to review Executive Session Minutes.

Mayor Brown called the meeting back to regular session at 9:45 pm. Clerk reported in Executive Session the Governing Body discussed grievances in the Police Department, a tort claim, a possible memorandum of agreement with the PBA in regards to workers compensation policies, was updated on ejection of persons in municipal property and reviewed the Executive Session Minutes.

**Approve Executive Session Minutes:** Mayor Brown entertained a motion to approve the minutes of March 14<sup>th</sup>; so moved by Mr. Silva seconded by Mr. Hagaman. RCV: Yeas: Mr. Hagaman, Mr. Silva, Mayor Brown. Abstain: Mr. Walther. Absent: Mr. Riffle. Mayor Brown moved to approve the minutes of March 28<sup>th</sup> seconded by Mr. Silva. RCV: Yeas: Mr. Silva, Mayor Brown. Abstain: Mr. Hagaman, Mr. Walther. Absent: Mr. Riffle.

Mr. Silva moved to adjourn seconded by Mr. Walther. RCV: Yeas: Mr. Hagaman, Mr. Silva, Mr. Walther, Mayor Brown. Absent: Mr. Riffle.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

**BILL LIST**

Aspludh Tree Expert	12,186.60	Refund Detail Escrow Balance
Atlantic City Electric	2,128.08	March Services
Atlantic County Clerk's Office	24.00	Cancel MTRA, Record Land Sale – Criss, Record Property Deeded
Barrett Asphalt Corporation	190.25	Bituminous Concrete
Best Eastern Exterminating	105.00	February Pest Control Svc.
Business Cards Tomorrow	54.00	Envelopes
Butterhof's Farm & Home Supply	62.81	DPW Supplies
CAM Co.	265.09	Compactor Service
Casa Payroll Services, LCC	302.60	March Services
Civil Solutions, A Division	900.00	Map Changes
County of Cape May	750.00	Milo Recertification
Crystal Springs	125.33	Feb/March Services
DeMichele & DeMichele PC	1,333.34	Feb/March Services
DiMeglio Setic, Inc.	65.00	February Services
Dr. Kimberlee Glenn	180.00	Rabies Clinic
G&P Floor Maintenance	850.00	February / March Services
Garden State Highway Products	50.00	Signs
Goodyear Auto Service Center	522.28	Tires PD
Grainger Industrial Supply	392.40	Trash Bags / Cans
HyWay Motors, Inc.	1,680.01	March Services
IAPE, Inc.	375.00	Training March 2017
Jellison, Wilbur	407.16	Tax Refund Res 71-2017
Keefe, Kimberly	30.00	Rabies Clinic
Kelly Winthrop	49.00	Carcass 908 Darmstadt

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Lawrow Electric & Plumbing	21.95	Battery Pack
Lawyers Diary & Manual	112.00	2017 Manal
Lorco Petroleum Services	117.59	Used Oil Removal
Lowe's	186.86	PVC Fittings
Maguire & Maguire PC	187.50	March Services
Marathon Engineering Inc.	3,425.00	Misc Road Projects / SJ Gas St Openings / SJ Gas St Opening Reading
McDonald Saw Service LLC	20.00	Brush Hog Blades
MGL Printing Solutions	308.50	Forms
Mullica Seniors	454.26	Senior Meeting
Nehmad Perillo & Davis	5,000.00	Feb/March Retainer
NJ Dept of Health & Senior Svc	209.40	March Fees
Petroleum Traders	3,901.43	1 <sup>st</sup> Qtr. Blanket Voucher
Serzan, Vincent	654.00	1 <sup>st</sup> Quarter 2017 Mcare Reimbursement
South Jersey Energy Service	247.70	March Services
South Jersey Gas Co.	396.13	March Services
Staples Business Advantage	136.32	Printer Toner – Assessor
Swift, James P.	800.00	Feb/March Services
Thanks for Being Green	175.00	E-Waste Transport
The Hammonton Gazette	471.82	March Publications
Thompson, John C.	468.76	Easter Egg Hunt Supplies
US Bank Cust BV Trust 2015-1	12,249.34	Tax Refund Resolution #72.2017
Val-U Auto Parts	2,094.78	February Purchases
Vital Communications	210.00	April Services

Current Fund 6-01 4,117.01  
 Current Fund 7-01 35,998.6  
 Grant Fund G-02 292.50  
 Trust Fund T-03 14,467.63  
 Total of All Funds 54,875.20