

**REGULAR MEETING  
MAY 14, 2013  
7:00 P.M.**

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute. Mayor requested everyone remain standing for a Moment of Silence in memory of long-time residents Louise Pratzner and Joseph DeRosa.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 9, 2013, AND POSTED AT TOWN HALL.

**Roll Call:**

**Committee Present:** Anthony Gabris, Ed Hagaman, Barbara Rheault, Larry Riffle, Mayor Brown

**Municipal Clerk:** Kimberly Johnson

**Solicitor:** Elias Manos

**Approval of Committee Minutes:** Mayor entertained a motion to approve the minutes of the April 23, 2013 Meeting; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Public Discussion Relating to Agenda Items:** None.

**Presentation: Certificates of Appreciation / Daisy Troop 11324.** Mayor Brown issued Certificates of Appreciation for their community service work at cleaning up the Pine Cone Zone. Mayor Brown on behalf of the Governing Body and residents thanked Daisy Troop for their efforts in helping to keep our community clean.

**Committee Reports:**

**Public Works:** Ms. Rheault reported the following: Our Annual Fire Inspection from the State was conducted and the minor issues have been corrected. Public Works has been working on the Recreation fields to improve the safety and playability of the fields and the turf application has been completed, as well as recent repairs to the concession stand and fence. Tub grinding has been completed by County Conservation and wood chips are ready to be picked up. Public Works is currently chipping, cutting the shoulders and applying road side patch. The transfer station will be closed Monday, May 27th for Memorial Day weekend.

**Development & Housing:** Mr. Hagaman reported for the month of April the Construction Department issued 16 new permits and 4 updates, which included rebuilding a single family dwelling damaged during the storm, swapping antenna's at the Sweetwater tower, rehab of single family dwellings and the old Comcast building, a temporary foundation for a modular model, porch, deck alarms etc. The remaining new permits were for alterations. The Construction Office collected \$4,843.00 in fees of which \$316.00 is remitted to the State. The Zoning Department issued 3 Zoning Permits, an in-ground pool; rebuild a single family dwelling damaged during the storm, and a shed. 6 Maintenance Certificates were issued. The Zoning/Housing Office collected \$1,225.00.

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**Public Safety:** Mr. Riffle reported the following: Municipal Court collected \$25,491.00 for the month of April, 2013 and the municipality retained \$12,143.49. Law enforcement officers from the Mullica Township Police Department will be cracking down on unbuckled motorists and passengers as part of the national "Click it or Ticket" campaign beginning May 20 and running through June 2. The next Town Watch Meeting will be held May 23<sup>rd</sup> @ 7:00 pm in the Elwood Volunteer Fire House.

**Administration:** Mr. Gabris reported the following: The Mullica Seniors will be meeting tomorrow May 15<sup>th</sup> at noon. Please join us in celebrating Mullica Township's 175th Anniversary save the date for June 1<sup>st</sup>. Mullica Wrestling is sponsoring an Armed Forces Day 5K Fun Walk this Saturday, May 18th at Cedar Creek High School. Registration begins at 8:00 am, run begins at 9:30 am. The Elwood Post Office has new hours - Lobby is open from 8 am – 6 pm, the window hours are: Open 10:15 to 1:15; Closed between 1:15 and 1:45, and Open again 1:45 – 4:45. Rabies vaccinations available on Sunday, May 19, from 10am – 12pm Atlantic County Animal Shelter 240 Old Turnpike Pleasantville. Must provide proof of previous vaccination.

At the last meeting I was asked to meet with the Court Office regarding the comment in the Management Letter regarding the 2012 Audit. As noted the Auditor made no suggestions to the Court to rectify the discrepancies. In reviewing the log book for deposits, it was no fault of the Court that deposits were not taken to the bank. In regards to the monthly bank reconciliations for the General Account, this is due to the credit card refund process. Mr. Gabris stated the Construction Office utilizes a form to assist with reconciliations which was forwarded to the Court. He stated the Court Administrator does utilize such a form and that Ms. Stollenwerk and Ms. Acevedo have offered any assistance.

**Revenue & Finance:** Mayor Brown reported the following: The April treasurer's report was emailed to all members of committee, and will be included in the minutes of tonight's meeting. The Township will be accepting bids for the Vehicle Maintenance on Wednesday, May 29<sup>th</sup> at 10:00 am at the Mullica Township Municipal Building. Specifications and other bid information may be obtained at the Mullica Township Municipal Building during regular business hours, 9:00 am to 4:30pm or by visiting the township website. The CFO held a note sale on May 2<sup>nd</sup>, four bids were received: Oppenheimer & Co, Inc: net interest rate 1.423%; Jefferies, LLC: net interest rate 1.450%; Roosevelt & Cross: net interest rate 1.9971%; TD Bank, NA: net interest rate 2%. The \$554,000 note was awarded to Oppenheimer & Co., Inc. Closing is scheduled for May 16<sup>th</sup>.

### **Correspondence:**

Atlantic County will hold a public hearing on Tuesday June 4<sup>th</sup>, 10:15 am at the Atlantic City Library to inform the public regarding funds for the 104 Senior Citizens & Disable Transportation Assistance Program Grant.

Atlantic County will hold a public hearing on May 24<sup>th</sup>, 6pm in the Court Room of Mays Landing Government Center regarding open space funding for three county facilities.

Resolution from the Township of Barnegat and Borough of Cape May opposing Senate Bill S2601 which permits sixth and fifth class counties to assume control of beaches.

### **Old Business:**

**Certificate of Occupancy Discussion:** Mr. Hagaman stated this is still under review due to scheduling difficulties. Mr. Gabris stated he strongly believes this should only be for smoke and carbon monoxide detectors and fire

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extinguishers. Mr. Gabris stated if the dwelling has other safety issues and violations it should be addressed under the Property Maintenance Code, but it should not be a condition of occupancy.

### **New Business:**

**Resolution 64-2013 / Cancel Capital Appropriations:** Mayor entertained a motion to cancel; so moved by Mr. Hagaman seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Resolution 65-2013 / Authorizing Tax Sale Certificates Assignment / Block 11002, Lot 2 & Block 1103, Lot 3:** Mayor entertained a motion to approve; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Resolution 66-2013 / Appoint Public Agency compliance Officer / Kimberly Johnson.** Mayor entertained a motion to appoint; so moved by Ms. Rheault seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Resolution 67-2013 / Urging the Return of Forfeited Pension Monies:** Mayor entertained a motion to approve; so moved by Ms. Rheault seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Resolution 68-2013 / Approve Landsale Request / Block 1001, Lots 19 & 24:** Mayor entertained a motion to approve; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Resolution 69-2013 / Approve Police Car Lease:** Mayor entertained a motion to approve; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Mr. Riffle, Mayor Brown. Abstain: Ms. Rheault.

**Resolution 70-2013 / approve Contract Professional Property Appraisers, Inc.:** Mayor entertained a motion to award; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Resolution 71-2013 / Support 2013 Click It or Ticket Mobilization:** Mayor entertained a motion of support; so moved by Ms. Rheault seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Confirm Membership Approval / James Scarpato / Sweetwater Fire Company:** Mayor reported this individual had all approvals in 2004 and has been active since; however, the application never came before the Governing Body. Mayor entertained a motion to approve membership as of November 15, 2004; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Approve NJ State Firemen's Membership / James Scarpato:** Mayor entertained a motion to approve membership; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

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**Payment of Bills:** Mayor entertained a motion to approve the Bill List; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Public Discussion:**

Mr. Michael St. Amour, 733 Columbia Road, acknowledged Ms. Johnson’s appointment as Public Agency Compliance Officer, suggested that Committee commit that the next Police Officer the municipality hires will be someone who has attended the academy and passed the physical training requirements at the academy. Mayor stated that is the policy.

Mr. Gabris commended Ms. Stollenwerk for all the work she did when the Governing Body was considering the possibility of sharing municipal courts.

Mayor Brown closed the public portion and entertained a motion to enter Executive Session; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown. Clerk read Resolution ES 6-2013 in full to discuss contract negotiations and to review Executive Session Minutes.

Mayor entertained a motion to return to Regular Session at 8:10 pm; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown. Clerk reported in Executive Session the Governing Body discussed a matter of personnel issue, revised Executive Session Minutes and discussed a utility easement for Atlantic City Electric along Township owned property, Block 2401, Lot 7. A motion was made by Mr. Hagaman seconded by Ms. Rheault to grant the utility easement to Atlantic Electric. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Approve Executive Session Minutes:** Mr. Hagaman made a motion to approve the Executive Session Minutes of February 26, 2013 seconded by Mr. Gabris. Ms. Johnson noted these minutes need to be approved in sections due to conflict and absence of members. Mr. Hagaman withdrew his motion and entertained a motion to approve the following portions of the minutes of February 26, 2013: Shared Services of the Municipal Court, Dental Grievance, Superintendent of Public Works Contract seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Mayor Brown. Abstain: Ms. Rheault, Mr. Riffle. Mr. Hagaman so moved to approve the portion of the February 26, 2013 minutes pertaining to the Performance Evaluation of the Zoning Official seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault. Abstain: Mr. Riffle, Mayor Brown. Mayor Brown made a motion to approve the minutes of March 26, 2013 seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Mr. Riffle, Mayor Brown. Abstain: Ms. Rheault.

Ms. Rheault moved to adjourn seconded by Mr. Gabris. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson,  
Municipal Clerk

BILL LIST

Animal Capture & Control Sv.c	649.00	April 2013 Services
Atl Cnty Court Admin. Assoc.	50.00	2013 Dues
Atlantic City Electric	3,423.65	April 2013 Services
Best Eastern Exterminating	175.00	Termite Renewal 2013

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Butterhof's Farm & Home Supply	58.75	Links/Chain
C.A.M. Co.	3,430.23	Compactor Repair / New Holland Repair Etc.
Casa Payroll Services, LCC	139.85	April-December 2013 Svc.
Chase Bank	497,533.72	2010 Bank Pay Off
DiMeglio Septic, Inc.	65.00	April 2013 Services
John H. Abbot, Inc.	79.20	Split Rails / Posts
G&P Floor Maintenance	425.00	April-December Services
Glass, Gary M. MD	4,000.00	Court Testimony
Goloff, Carol	275.00	April – Dec Svc. / Rossi Escrow
Hess Corporation	1,301.28	April Services
Master Wire Manufacturing	614.52	Posts Etc. Rec Site
UPS	32.25	Radio Repairs
Crystal Springs	284.15	March, April – December 2013
Lawmen Supply Co.	1,039.94	Glocks – School Interlocal
McDonald Saw Service	72.50	Chipper Blades
Metropolitan Telecommunications	849.53	April 2013 Services
Verno, Michelle	666.67	April – December Services
Barker, Scott Gelfand	890.65	March Services
Nehmad Perillo & Davis	4,265.96	St Vacation/Court Lawsuits / April-December Retainer
NJ Dre Assoc.	25.00	2013 Membership Dues
Verizon	189.09	April 2013 Services
Reserve Account	2,000.00	Postage
Rudco Products, Inc.	515.68	Wheel Assy For Dumpster
Penn Power Systems	470.00	Generator Service
South Jersey Gas	697.90	April Services
South Jersey Turf Consultants	1,262.00	Field Maintenance
South Jersey Welding Supply	113.04	Oxygen & Acetylene
Swift, James	600.00	April-December 2013 Services
Petroleum Traders	6,401.28	2 <sup>nd</sup> Quarter Purchases
Avaya Inc.	237.70	April Lease Installment
Office Basics	221.75	Office Supplies/paper
Marathon Engineering Inc.	2,125.00	Mawhinney Variance/Escrow, General Planning/Flood Maps, Zoning Officer Assistance
Fleishman Daniels	1,998.05	2010 Ban Rollover
Action Uniform Co.	4,015.00	School Interlocal Startup, Body Armor Vest – Zeck, Jamerson Uniform
AA Auto Salvage	25.00	Fender
Silva, Chris	419.76	Reimbursement
Sperlak, Stephen	260.00	Compost Operators Course
NJ State Health Benefits Fund	61,325.35	May 2013 Coverage
Elwood Vol. Fire Company	14,750.00	2013 Contribution
Greater Egg Harbor Regional	212,732.98	April 2013 Levy

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Mullica Twp Board of Ed	312,180.00	May 2013 Levy
Weekstown Fire Co.	14,750.00	2013 Contribution

Current Fund	2-01	1,765.96
Current Fund	3-01	1,153,888.92
Grant Fund	G-02	795.00
Trust Fund	T-03	1,186.50
TOTAL OF ALL FUNDS		1,157,636.38

**TOWNSHIP OF MULLICA  
MONTHLY TREASURER'S REPORT  
FOR THE MONTH OF APRIL 2013**

**Current Fund**

%/budget  
expended

Beginning  
Balance 986,393.48

Cash Receipts:

Interest 205.28  
Current year tax receipts 127,439.52  
Receivables/Interfunds 17,212.22  
Anticipated Revenue 194,290.72  
Unanticipated Revenue 37,100.66

Total Cash Receipts 376,248.40

Expenditures:

2012 Appropriations (1,819.30)  
2013 Appropriations (418,500.54)  
Liabilities (537,924.08)  
Interfunds (17,212.22)  
Grant Fund 0.00

Total Expenditures (975,456.14)

Ending Cash Balance 387,185.74

Cash Increase/ (Decrease) (599,207.74)

Reserve Budget 264,119.18  
2013 Budget 5,522,824.84

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Reserve Budget Balance	180,310.05	31.73%
2013 Budget Balance	2,877,648.97	47.90%

**TOWNSHIP OF  
MULLICA  
MONTHLY  
TREASURER'S  
REPORT  
FOR THE  
MONTH OF  
APRIL 2013**

**Capital Fund**

Beginning Cash Balance	471,790.15
Cash Receipts	17,000.00
Cash Disbursements	<u>(128,580.10)</u>
Ending Cash Balance	360,210.05
Due from Current Fund	<u>0.00</u>
<b>Total Cash Available</b>	<b><u>360,210.05</u></b>

Capital Fund Balance	17,097.28
Capital Improvement Fund	13,882.08
Reserves for Projects	<u>0.00</u>
Total Available for Projects	30,979.36

Def Charges Future Tax Unfunded	1,449,000.00
Def Charges Future Tax Funded	<u>450,000.00</u>
Total Deferred Charges	1,899,000.00

Funded Improvement Author	28,813.52
Unfunded Improvement Author	395,417.17
Contracts Payable	<u>0.00</u>
Total Improv Author	424,230.69

Bonds Payable	450,000.00
BANS Payable	1,354,000.00
Green Trust Loan Payable	0.00
Debt Authorized but not Issued	<u>95,000.00</u>
Total Debt	1,899,000.00

Proof	Assets	2,354,210.05
	Liabilities	2,354,210.05
	Difference	0.00

