

**REGULAR MEETING JANUARY 9, 2018**

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JANUARY 9, 2018  
7:00 P.M.**

Mayor Silva called the meeting to order at 7:05 p.m. read the following statement and led the flag salute.

IN COMPLIANCE WITH CHAPTER 231 PUBLIC LAWS OF 1975 ANNUAL NOTICE OF THIS MEETING WAS GIVEN BY NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, ON JANUARY 6, 2018, AND POSTED AT TOWN HALL

**Roll Call:**

**Committee Present:** James Brown, Barbara Rheault, Larry Riffle, John Walther, Christopher Silva

**Municipal Clerk:** Kimberly Johnson

**Solicitor:** Tracy Siebold

**CFO:** Dawn Stollenwerk

**Chief of Police:** John Thompson

**Approval of Committee Minutes:** Mayor Silva entertained a motion to approve the minutes of the December 12<sup>th</sup> meeting; so moved by Mr. Brown seconded by Mr. Walther. RCV: Yeas: Mr. Brown, Ms. Rheault, Mr. Walther. Abstain: Mr. Riffle, Mayor Silva. Mayor Silva entertained a motion to approve the minutes of the Special Meeting held December 28<sup>th</sup>; so moved by Mr. Walther seconded by Mayor Silva. RCV: Yeas: Ms. Rheault, Mr. Riffle, Mr. Walther, Mayor Silva. Abstain: Mr. Brown.

**Public Discussion Relating to Agenda Items:** None.

**First Reading: Ordinance #1-2018 / 2018 Salary Ordinance:** Mayor Silva entertained a motion to read by title; so moved by Ms. Rheault seconded by Mr. Walther. RCV: Yeas: Mr. Brown, Ms. Rheault, Mr. Riffle, Mr. Walther. Abstain: Mayor Silva.

*An Ordinance Entitled "An Ordinance setting the Salaries and Wages of Certain Officers and Employees of the Township of Mullica, County of Atlantic, State of New Jersey for the Year 2018.*

Mayor Silva entertained a motion to approve and set the hearing date for January 23, 2018 at 7pm; so moved by Mr. Brown seconded by Mr. Walther. RCV: Yeas: Mr. Brown, Ms. Rheault, Mr. Riffle, Mr. Walther. Abstain: Mayor Silva.

**First Reading: Ordinance #2-2018 / Amend Chapter 217 / Towing:** Mayor Silva entertained a motion to read by title; so moved by Mr. Brown seconded by Mr. Walther. RCV: Yeas: Mr. Brown, Mr. Riffle, Mr. Walther, Mayor Silva. Abstain: Ms. Rheault.

*An Ordinance Amending Chapter 217, of the Code of the Township of Mullica, County of Atlantic, State of New Jersey, Entitled "Towing".*

Mayor Silva entertained a motion to approve and set the hearing date for January 23, 2018 at 7pm; so moved by Mr. Brown seconded by Mr. Walther. RCV: Yeas: Mr. Brown, Mr. Riffle, Mr. Walther, Mayor Silva. Abstain: Ms. Rheault.

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**First Reading: Ordinance #3-2018 / Accept Unimproved Lands / Block 4166, Lot 2:** Mayor Silva entertained a motion to approve and set hearing date for January 23, 2018 at 7pm; so moved by Mr. Walther seconded by Mr. Riffle. RCV: Yeas: All voted yes.

*An Ordinance Authorizing the Acceptance of Unimproved Land Designated Block 4166, Lot 2, on the Tax Map of the Township of Mullica, By the Township of Mullica, County of Atlantic, State of New Jersey*

Mr. Brown moved to approve and set the hearing date for January 23, 2018 at 7pm seconded by Ms. Rheault. RCV: Yeas: All voted yes.

## COMMITTEE REPORTS

**Department of Public Safety:** Ms. Rheault reported the following comparison of frequent calls for service for the Police Department from 2016 and 2017: burglary alarm 296/229; fire alarm 22/22; burglaries 33/53; domestic violence 100/129; DWI 39/22; EMS assist 495/528; Fire calls 78/47; Motor Vehicle Accident 185/196; Motor Vehicle Stop 2854/3793; Overdose 2/7; Property Checks 4116/4626; Sexual Assault 2/5; General Theft 55/62; Total calls for service 12,012/13,606 and total traffic summons via E-ticket 1,982/2,744. Ms. Rheault reported the following which occurred prior to and during the snow storm of January 4<sup>th</sup>: She checked with the Township Clerk at 4:30 on January 3<sup>rd</sup> regarding Public Works status and was advised that Mr. Matt Ayers from Galloway and Mr. Riffle came to check on the crews and prepare for the blizzard. At 3am on the 4<sup>th</sup> she reported and supervised the Public Works crew until 8pm. She reported back at 10am January 5<sup>th</sup> and stayed until 8:30 pm to oversee the Department. Transfer Station operated normal hours on Saturday and Sunday and extra staff worked to handle emergency calls, snow drifts, road conditions, etc. Emergency purchase of a snow blower for the Municipal Building, repairs to a vehicle and a replacement tire were completed. Ms. Rheault stated Chief Thompson is requesting to advertise for an officer due to a vacancy. Mr. Silva moved to advertise. Mr. Brown suggested this first be discussed in Executive Session.

Mayor Silva stated this storm struck us at a difficult time and due to unforeseen circumstances commended everyone for coming together and thanked everyone for their efforts.

**Department of Revenue & Finance:** Mr. Brown reported the following: The December treasurer's report was e-mailed to members of committee and will be included in the minutes of tonight's meeting. The year-end tax collection reports were e-mailed to committee members and will be included in the minutes of tonight's meeting. Mr. Brown suggested scheduling a Budget Meeting. Mayor Silva suggested setting a time an hour before a Regular Meeting and suggested finalized budget requests from Departments in August. Mr. Brown suggested scheduling a Budget Meeting for February 13<sup>th</sup> at 6pm; so moved by Mr. Riffle seconded by Mayor Silva.

**Department of Administration:** Mr. Walther reported the following: Nominations for new officers for Mullica in the Pines Historical Society will take place at the next regular meeting being held Tuesday, January 16th, at 7:00 pm. at the Hilda Frame School. Stop by and visit the museum on Wednesdays and Saturdays from 11:00 am to 2:00 pm.

**Department of Development & Housing:** Mayor Silva reported for the month of November we collected \$3,300.00 through the Property Registration Program administered by Community Champions.

**Correspondence:**

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Request from National School Choice Week that the Governing Body Proclaim January 21-27 as School Choice Week in Mullica Township.

Correspondence from Mr. Francis Paulsgraf resigning from the Senior Advisory Board and Environmental Commission.

### Old Business:

**Discuss Postal Service Delivery:** Mayor Silva stated the Municipal Clerk has reported to him delivery of mail by the Hammonton Post Office is just not working. Mayor stated what is burdensome to the Police Department is delivery of the bank bags and the collection of mail from the Elwood Post Office is not. Chief Thompson concurred. Mr. Brown stated Mr. Walther had suggested placing mailboxes out front for a one-time fee of approximately \$500.00. Mr. Walther stated Hammonton assured him we would receive daily delivery with the mailboxes. Clerk stated she would rather we utilize Post Office Box 317 as our official mailing address. Ms. Rheault agreed that we continue to utilize Elwood Post Office, stated that it is not an issue for the Police Department and expressed her concern that we utilize the Post Office that is located in our municipality and maintain our identity. Committee continued to discuss. CFO stated that problem is external not internal, because of the address given by the Hammonton Post Office. Mayor Silva stated he would like to maintain a Post Office in town. Mr. Walther made a motion to utilize Post Office Box 317, Elwood, NJ 08217 as the Township's mailing address. RCV: Yeas: Ms. Rheault, Mr. Riffle, Mr. Walther, Mayor Silva. Abstain: Mr. Brown, stated it will be more confusion.

**Amend Alternate #3 Planning Board Member Appointment / Appoint Kristi Hanselmann:** Mayor Silva amended his appointment of January 1<sup>st</sup> to appoint Kristi Hanselmann to this position. So moved by Mr. Brown seconded by Mr. Walther. RCV: Yeas: All voted yes.

**Appoint Alternate #4 Planning Board Member / Joseph West:** Mayor Silva appointed Joseph West. So moved by Ms. Rheault seconded by Mr. Walther. RCV: Yeas: All voted yes.

**Resolution #28-2018 / Mayor Appoints Emergency Management Council:** Mayor Silva expressed his conflict with appointing Captain Brian Zeck who has been a member of this Council. Ms. Siebold stated there is no conflict as the Captain is on this Council due to his position in the Police Department. Mayor Silva appointed the following: John Thompson, Steve Sperlak, Barbara Rheault, Jerry Critelli, Robert Cirillo, Gary Franklin, Carmen Merlino, Anthony Tomasco, Joseph Riley, Louis Critelli, Brian Zeck, Jerry Titherington, Thomas Culleney, James Scarpato, and Diane Cheatham. So moved by Mr. Brown seconded by Ms. Rheault. RCV: Yeas: All voted yes.

### New Business:

**Resolution #29-2018 / Separation of Employment / Tara Wuko:** Mayor Silva entertained a motion to separate; so moved by Ms. Rheault seconded by Mr. Riffle. RCV: Yeas: All voted yes.

**Resolution #30-2018 / Approve 2017 Tax Overpayments:** Mayor Silva entertained a motion to approve; so moved by Ms. Rheault seconded by Mr. Walther. RCV: Yeas: All voted yes.

**Resolution #31-2018 / Approve Snow Plow / Emergency Personnel:** Mayor Silva entertained a motion to approve; so moved by Ms. Rheault seconded by Mr. Riffle. RCV: Yeas: All voted yes.

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**Resolution #32-2018 / Renew 2018 Towing Licenses / Forman, Schlue:** Mayor Silva entertained a motion to approve; so moved by Mr. Riffle seconded by Mr. Brown. RCV: Yeas: All voted yes.

**Resolution #33-2018 / Renew 2018 Junkyard License / SJ Truck Auto Salvage:** Mayor Silva entertained a motion to approve; so moved by Mr. Walther seconded by Mr. Riffle. RCV: Yeas: All voted yes.

**Resolution #34-2018 / Shared Service Agreement - Brine / Egg Harbor City:** Mr. Brown stated the original agreement was for us to utilize Egg Harbor City's street sweeper which is off the table and he stated there is not process in place for collection, etc. of the brine. Ms. Rheault felt more should be shared not just the 10% charge to Egg Harbor City. Mayor Silva stated this will be discussed in Executive Session. Mr. Brown asked that Ms. Siebold review the default language in the Agreement. CFO stated there is a process and the language is parallel to the agreement we have with the County.

**Public Discussion:** None.

**Executive Session: Resolution ES # 1-18:** Mayor Silva entertained a motion to enter Executive Session; so moved by Mr. Brown seconded by Mr. Walther. RCV: Yeas: All voted yes. Clerk read Resolution ES #1-18 in full to discuss pending litigation, matter of personnel and to review Executive Session Minutes.

Mayor Silva moved to come back to Regular Session at 9:00 PM. Clerk reported in Executive Session the Governing Body reviewed the Executive Session Minutes, discussed pending litigation, a matter of personnel, legal easements and inter-local agreements.

**Approve Executive Session Minutes:** Mr. Brown moved to approve the minutes of December 12, 2018 seconded by Mr. Walther. RCV: Yeas: Mr. Brown, Ms. Rheault, Mr. Walther. Abstain: Mr. Riffle, Mayor Silva.

Mr. Brown moved to advertise for the Police Department to create a list for future candidates seconded by Ms. Rheault. RCV: Yeas: All voted yes.

Mayor Silva made a motion to adjourn seconded by Mr. Walther. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

**TOWNSHIP OF MULLICA  
MONTHLY TREASURER'S REPORT  
FOR THE MONTH OF December 2017**

**Capital Fund**

Beginning Cash Balance	492,558.71
Cash Receipts	0.00
Cash Disbursements	<u>(25,398.56)</u>
Ending Cash Balance	467,160.15
Due from Current Fund	<u>0.00</u>
<b>Total Cash Available</b>	<b><u>467,160.15</u></b>

Proof	Assets	1,957,410.15
	Liabilities	1,957,410.15

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Capital Fund Balance	92,722.45		
Capital Improvement Fund	64,195.60	Difference	0.00
Reserves for Projects	<u>0.00</u>		
Total Available for Projects	156,918.05		
Def Charges Future Tax Unfunded	320,250.00		
Def Charges Future Tax Funded	<u>1,170,000.00</u>		
Total Deferred Charges	1,490,250.00		
Funded Improvement Author	310,242.10		
Unfunded Improvement Author	0.00		
Due to Current Fund	<u>0.00</u>		
Total Improv Author	310,242.10		
Bonds Payable	1,170,000.00		
BANS Payable	320,250.00		
Green Trust Loan Payable	0.00		
Debt Authorized but not Issued	<u>0.00</u>		
Total Debt	1,490,250.00		

**TOWNSHIP OF MULLICA  
MONTHLY TREASURER'S REPORT  
FOR THE MONTH OF December 2017**

<b>Current Fund</b>		<u>%/budget expended</u>
Beginning Balance	559,338.05	
<u>Cash Receipts:</u>		
Interest	554.03	
Current year tax receipts	2,255,216.53	
Receivables/Interfunds	0.00	
Anticipated Revenue	76,495.01	
Unanticipated Revenue	<u>8,910.25</u>	
Total Cash Receipts	2,341,175.82	
<u>Expenditures:</u>		
2016 Appropriations	(3,800.00)	
2017 Appropriations	(308,425.78)	
Liabilities	(548,614.23)	
Interfunds	0.00	
Grant Fund	<u>(4,271.34)</u>	
Total Expenditures	(865,111.35)	
Ending Cash Balance	2,035,402.52	
Cash Increase/(Decrease)	1,476,064.47	

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Reserve Budget	348,201.87	
2017 Budget	5,737,613.03	
Reserve Budget Balance	249,495.45	28.35%
2017 Budget Balance	293,816.38	94.88%