

**REGULAR MEETING JANUARY 23, 2018**

**REGULAR MEETING  
JANUARY 23, 2018  
7:00 P.M.**

Mayor Silva called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

IN COMPLIANCE WITH CHAPTER 231 PUBLIC LAWS OF 1975 ANNUAL NOTICE OF THIS MEETING WAS GIVEN BY NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, ON JANUARY 6, 2018, THE HAMMONTON GAZETTE ON JANUARY 10, 2018, AND POSTED AT TOWN HALL

Mr. Brown requested everyone remain standing for a Moment of Silence to the recent loss of our dedicated Superintendent of Public Works, Steve Sperlak.

**Roll Call:**

**Committee Present:** James Brown, Barbara Rheault, Larry Riffle, John Walther, Christopher Silva

**Municipal Clerk:** Kimberly Johnson

**Solicitor:** Tracy Siebold

**CFO:** Dawn Stollenwerk

**Police Department:** Captain Brian Zeck

**Approval of Committee Minutes:** Mayor Silva entertained a motion to approve the minutes of the 2018 Reorganization Meeting. Mr. Brown stated appointment of Municipal Judge motion should be amended to reflect motion made by Mr. Brown. Mr. Brown moved to approve with that correction seconded by Mr. Walther. RCV: Yeas: All voted yes. Mayor Silva moved to approve the minutes of January 9, 2018. Mr. Brown commented that there was a conflict regarding Resolution #31-2018 in that Ms. Rheault and Mr. Riffle voted for themselves to receive payment. Ms. Siebold concurred and suggested a new vote be taken. Mayor Silva move to re-vote on Resolution #31-2018/ Approve Snow Plow / Emergency Personnel seconded by Mr. Walther. RCV: Mr. Brown, Mr. Walther, Mayor Silva. Abstain: Mr. Riffle, Ms. Rheault. Mr. Brown moved to approve the minutes of January 9<sup>th</sup> seconded by Mayor Silva. RCV: Yeas: All voted yes.

**Public Discussion Relating to Agenda Items:** None.

**Hearing: Ordinance #1-2018 / 2018 Salary Ordinance.** Mayor Silva entertained a motion to read by title; so moved by Mr. Riffle seconded by Mr. Walther. RCV: Mr. Brown. Mr. Riffle, Ms. Rheault, Mr. Walther. Abstain: Mayor Silva.

*An Ordinance Entitled “An Ordinance Fixing the Salaries and Wages of Certain Officers and Employees of the Township of Mullica, County of Atlantic, State of New Jersey, for the Year 2018.*

Mayor Silva opened to the public. No public comment. Mayor Silva entertained a motion to adopt; so moved by Mr. Brown seconded by Mr. Walther. RCV: Yeas: Mr. Brown, Mr. Riffle, Ms. Rheault, Mr. Walther. Abstain: Mayor Silva.

**Hearing: Ordinance #2-2018 / Amend Chapter 217 / Towing:** Mayor Silva entertained a motion to read by title; so moved by Mr. Riffle seconded by Mr. Walther. RCV: Yeas: All voted yes.

*An Ordinance Amending Chapter 217, of the Code of the Township of Mullica, County of Atlantic, State of New Jersey, Entitled “Towing”*

## REGULAR MEETING JANUARY 23, 2018

Mayor Silva opened to the public. No public comment. Mayor Silva entertained a motion to adopt; so moved by Mr. Riffle seconded by Mr. Walther. RCV: Yeas: Mr. Brown, Mr. Riffle, Mr. Walther, Mayor Silva. Abstain: Ms. Rheault.

**Hearing: Ordinance #3-2018 / Accept Unimproved Lands / Block 4166, Lot 2:** Mayor Silva entertained a motion to read by title; so moved by Ms. Rheault seconded by Mr. Walther. RCV: Yeas: All voted yes.

*An Ordinance Authorizing the Acceptance of Unimproved Lands, Designated Block 4166, Lot 2, on the Tax Map of Township of Mullica, by the Township of Mullica, County of Atlantic, State of New Jersey*

Mayor Silva opened to the public. No public comment. Mayor Silva entertained a motion to adopt; so moved by Ms. Rheault seconded by Mr. Riffle. RCV: Yeas: All voted yes.

### Committee Reports:

**Department of Public Safety:** Ms. Rheault reported the following: Municipal Court collected \$25,003.50 for the month of December 2017 and the municipality retained \$12,347.07. The Mullica Twp. Police Department is currently accepting resumes for the position of Police Officer. Visit: [www.policeapp.com](http://www.policeapp.com), deadline for applying is January 29, 2018. Mayor Silva asked if there is a fee. Clerk stated there is a \$20.00 application fee. Mayor stated we should consider hiring residents first. It was noted that has been a preference.

**Department of Finance:** Mr. Brown reported the following Tax Sale for unpaid 2017 taxes will be held April 4<sup>th</sup> at 10:00 a.m., and first Budget Meeting will be on February 13 at 6pm.

**Department of Public Works:** Mr. Riffle reported the Transfer Station will be closed Monday, February 19<sup>th</sup> for President's Day.

**Department of Administration:** Mr. Walther reported the following: Municipal Offices will be closed Monday, February 19<sup>th</sup> in observance of President's Day.

**Department of Development & Housing:** Mayor Silva reported the following for the month of December we collected \$1,800.00 through the Property Registration Program administered by Community Champions. Construction Department issued 21 permits which included an addition, office building, generator, and roof solar. The remaining new permits were for alterations. Construction Office collected \$4,053.00 in fees of which \$120.00 is remitted to the State. The Zoning Department issued 4 Zoning Permits, and 2 Maintenance Certificates and collected \$350.00.

Mayor Silva asked Ms. Rheault if she can review the court revenue over the years. Ms. Rheault stated she will report at the next meeting.

### Correspondence:

Resolution from Joint Insurance Fund Honoring and Recognizing Dawn Stollenwerk as Finance Committee Chair for her hard work and diligence.

### Old Business:

## REGULAR MEETING JANUARY 23, 2018

**Resolution #35-2018 / Approve Shared Services Agreement / Galloway Township /Public Works Superintendent:** Mayor Silva entertained a motion to approve, so moved by Mr. Riffle seconded by Ms. Rheault. RCV: Yeas: All voted yes.

**Resolution #36-2018 / Confirm Sale of Property/ Block 7801, Lots 2,3,5,8 and Block 7403 Lots 8-15 / Errera:** Mayor entertained a motion to approve the sale; so moved by Ms. Rheault seconded by Mr. Walther. RCV: Yeas: All voted yes.

**Resolution #37-2018 / Accept Military Surplus Equipment:** Mayor Silva entertained a motion to accept; so moved by Ms. Rheault seconded by Mr. Walther. RCV: Yeas: Ms. Rheault, Mr. Riffle, Mr. Walther, Mayor Silva. Nays: Mr. Brown.

### **New Business:**

**Resolution #38-2018 / Approve Landsale Request/ Block 11315, Lots 1-14:** Mayor Silva entertained a motion to approve the sale; so moved by Mr. Riffle seconded by Mr. Walther. RCV: Yeas: All voted yes.

**Resolution #39-2018 / Refund Overpayment of Taxes 1<sup>st</sup> Qtr. 2018 / Block 4301, Lot 1:** Mayor Silva entertained a motion to refund; so moved by Ms. Rheault seconded by Mr. Walther. RCV: Yeas: All voted yes.

**Resolution #40-2018 / Renew 2018 Mobile Home Park / East Gate:** Mayor Silva entertained a motion to renew. Ms. Rheault asked if all fees and taxes have been paid for both renewals. Clerk stated yes. Ms. Rheault moved to approve seconded by Mr. Riffle. RCV: Yeas: All voted yes.

**Resolution #41-2018 / Renew 2018 Mobile Home Park / Mullica Mobile Manor:** Mayor Silva entertained a motion to renew; so moved by Mr. Brown seconded by Ms. Rheault. RCV: Yeas: All voted yes.

**Payment of Bills:** Mayor Silva entertained a motion to approve the Bill List; so moved by Mr. Riffle seconded by Mr. Walther. RCV: Yeas: Mr. Brown, Ms. Rheault, abstain from payment to herself; Mr. Riffle, Ms. Rheault, Mr. Walther, Mayor Silva.

### **Public Discussion:**

Ms. James Hanselmann asked about the status of Superintendent of Public Works. Mayor stated the agreement with Galloway is short term and that we are advertising for the position.

**Executive Session:** Mayor Silva entertained a motion to enter Executive Session; so moved by Ms. Rheault seconded by Mr. Walther. RCV: Yeas: All voted yes. Clerk read Resolution #E2-18 in full to discuss pending litigation, contract negotiations and to review Executive Session minutes.

Mayor Silva moved to come back to Regular Session at 8:15 PM. Clerk reported in Executive Session the Governing Body reviewed the Executive Session Minutes, discussed pending litigation, matters of personnel, township policies, and labor issues.

**Approve Executive Session Minutes:** Mayor entertained a motion to approve the minutes of December 28, 2017 seconded by Ms. Rheault. RCV: Yeas: Ms. Rheault, Mr. Riffle, Mr. Walther, Mayor Silva. Abstain: Mr. Brown.

**REGULAR MEETING JANUARY 23, 2018**

Mr. Riffle moved to adjourn seconded by Mr. Walther. RCV: Yeas: All voted yes.  
Respectfully submitted,

Kimberly Johnson, Municipal Clerk

**BILL LIST**

Rheault, Barbara	367.50	Snow Plowing
Atlantic City Electric	2,797.74	4 <sup>th</sup> Quarter Services
Butterhof's Farm & Homs Supply	99.00	Oil
C.A.M. Co.	654.00	Salt Spreader Repairs
Casa Payroll Services, LLC	194.80	1 <sup>ST</sup> Quarter Payroll Services
DiMeglio Septic, Inc.	65.00	May-December Services
G.T.B.M, Inc.	218.75	E-Ticketing 4 <sup>th</sup> Quarter 2017
G&P Floor Maintenance	425.00	May-December Services
George Senn Co., Inc.	6.95	Misc. Supplies
Graphic Designs International	89.29	Decals – PD
Crystal Springs	132.27	May-December Services
Ink Technologies, LLC	288.00	Ink Cartridges – PD
Maguire & Maguire	56.00	Coah Services
Tha Hammonton Gazette	183.83	Landsales/December Publications
Verizon	56.26	May-December Services
Verizon Wireless	240.08	January Services
Sprint Spectrum, LP	423.93	January Services
V.E. Ralph & Sons. Inc.	300.00	First Aid Bags / PD
South Jersey Energy Service PL	302.28	4 <sup>th</sup> Quarter Services
Unitedhealthcare Insurance Co.	1,627.68	January/February Premium
The Daily Journal	57.48	Reorganization Meeting / Special Meeting
The Press of Atlantic City	77.04	DEC Publications
Drager Safety Diagnostics Inc.	325.50	Alcotest Solution/Mouthpieces
Val-U Auto Parts	2,099.43	May-December Purchases
Marathon Engineering, Inc.	6,532.43	7 <sup>th</sup> Ave. Projects / Musket Lane Svc.
AC Kobie Electrical Corp.	200.00	Brine Tank Repairs
Absecon Electric Motor Works	1,270.00	2 HP Pump – DPW
Amazon	136.19	Podium/Misc. Supplies
Atlantic County Utilities Auth.	13,494.94	May-December Services
Atlantic County Treasurer	671,887.67	1 <sup>st</sup> Quarter Levy
Comcast	12.00	January Services
Comcast Business	371.31	January Services

**REGULAR MEETING JANUARY 23, 2018**

DeMarco's Landscape	700.00	Irrigation Shut Down
East Coast Wholesale	676.00	Tires - PD
Farm-Rite, Inc.	82.78	Misc. Parts
Goodyear Auto Service Center	544.08	Tires - PD
Hy-Way Motors Inc.	2,394.79	December Services
Majestic Oil Co. Inc.	2,932.69	November/December Purchases / 1 <sup>st</sup> Quarter Purchases
NJ Division of Pensions	26.62	December DCRP Contribution
Treasurer, State of NJ / ML	250.00	4 <sup>th</sup> Quarter Fees
NJ State Health Benefits Fund	76,265.47	January Premium
Treasurer, State of NJ	1,239.00	4 <sup>th</sup> Quarter 2017 DCA Fees
Rich Fire Protection	43.00	2018 Fire Inspection Services
Servpro of AC/Hamilton/Hammonton	5,080.00	Police Station Cleaning
Stollenwerk, Robert	225.00	Snow Plowing
Cash - Confidential	300.00	Cash - Investigation
Greater Egg Harbor Regional	452,494.00	Levy 2018 January
Mullica Twp. Board of Education	355,020.33	2018 Levy - January
Petty Cash	56.24	Reimburse Petty Cash

Current Fund 7-01	33,561.97
Current Fund 8-01	1,562,433.71
Capital Fund C-04	6,532.43
Grant Fund G-02	325.50
Total Fund T-03	468.64
<b>TOTAL OF ALL FUNDS</b>	<b>1,603,322.25</b>

**TOWNSHIP OF MULLICA  
MONTHLY TREASURER'S REPORT  
FOR THE MONTH OF January 2018**

**Capital Fund**

Beginning Cash Balance	467,160.15
Cash Receipts	0.00
Cash Disbursements	(6,532.43)
Ending Cash Balance	460,627.72
Due from Current Fund	<u>0.00</u>
<b>Total Cash Available</b>	<b><u><u>460,627.72</u></u></b>

Proof      Assets      1,950,877.72

**REGULAR MEETING JANUARY 23, 2018**

Capital Fund Balance	92,722.45	Liabilities	1,950,877.72
Capital Improvement Fund	64,195.60	Difference	0.00
Reserves for Projects	<u>0.00</u>		
Total Available for Projects	156,918.05		
Def Charges Future Tax Unfunded	320,250.00		
Def Charges Future Tax Funded	<u>1,170,000.00</u>		
Total Deferred Charges	1,490,250.00		
Funded Improvement Author	303,709.67		
Unfunded Improvement Author	0.00		
Due to Current Fund	<u>0.00</u>		
Total Improv Author	303,709.67		
Bonds Payable	1,170,000.00		
BANS Payable	320,250.00		
Green Trust Loan Payable	0.00		
Debt Authorized but not Issued	<u>0.00</u>		
Total Debt	1,490,250.00		