

**REGULAR MEETING FEBRUARY 13, 2018**

**REGULAR MEETING  
FEBRUARY 13 2018  
7:00 P.M.**

Mayor Silva called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

IN COMPLIANCE WITH CHAPTER 231 PUBLIC LAWS OF 1975 ANNUAL NOTICE OF THIS MEETING WAS GIVEN BY NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, ON JANUARY 6, 2018, THE HAMMONTON GAZETTE ON JANUARY 10, 2018, AND POSTED AT TOWN HALL

**Roll Call:**

**Committee Present:** James Brown, Barbara Rheault, Larry Riffle, Christopher Silva

**Committee Absent:** John Walther

**Municipal Clerk:** Kimberly Johnson

**Solicitor:** Tracy Siebold

**CFO:** Dawn Stollenwerk

**Police Department:** Chief Thompson

**Approval of Committee Minutes:** Mayor Silva entertained a motion to approve the minutes of January 23, 2018; so moved by Mr. Riffle seconded by Ms. Rheault. RCV: Yeas: All voted yes. Mayor entertained a motion to approve the minutes of January 29<sup>th</sup>; so moved by Mr. Riffle seconded by Ms. Rheault. RCV: Yeas: Ms. Rheault, Mr. Riffle, Mayor Silva. Abstain: Mr. Brown.

**Public Discussion Relating to Agenda Items:** None.

**First Reading: Ordinance #4-2018 CAP Waiver:** Mayor Silva entertained a motion to read by title; so moved by Mr. Riffle seconded by Ms. Rheault. RCV: Mr. Brown. Ms. Rheault Mr. Riffle, Mayor Silva

*An Ordinance to Exceed the Municipal Budget Appropriation Limits and To Establish a CAP Bank*

Mayor Silva entertained a motion to approve and set the hearing date for February 27<sup>th</sup>, 7pm; so moved by Mr. Brown seconded by Ms. Rheault. RCV: Yeas: All voted yes.

**Committee Reports:**

**Department of Public Safety:** Ms. Rheault reported the following: Municipal Court collected \$19,779.92 for the month of January 2018 and the municipality retained \$9,517.57. As requested the comparison retained by the municipality of fines collected by the Court were \$131,642.90 in 2016 and \$137,729.81 in 2017.

Mullica Township Fire Report January 2018: Safety, no accidents or injuries. Calls: Elwood Fire, 11 in Elwood; 3 assists in Mullica; 2 mutual aid. Nesco: 11 assist in Mullica; 3 mutual aid. Weekstown: 11 assist in Mullica. Sweetwater: 3 calls in Sweetwater; 7 assist in Mullica. Elwood Fire Company has submitted to FEMA a grant for new extrication equipment, Weekstown Fire Company has submitted a FEMA grant for turn out gear in conjunction with Port Republic Fire Company. All findings as indicated in the inspections for 2017 from the JIF have been remediated. All firehouses were inspected by N.J. Dept. of Community Affairs and are currently making the repairs needed to be in compliance. Sweetwater's cold water rescue was utilized in December and in January. There is a need to consider funding for capital equipment to replace old equipment and to start a discussion regarding the replacement of Elwood's 26 year old tanker. Requesting an Ad-hoc Committee to

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consist of a member from each Fire Department, Director of Public Safety, Mayor and CFO to address staffing issues within the Fire Departments. This was submitted by Jerry Critelli, Jr., Director.

Police Department calls for service from January 1<sup>st</sup> to 31<sup>st</sup> totaled 1135 and gave the following notable calls: alarm burglary 24; burglary 2; disabled motor vehicles 29; ems and ambulance 54; motor vehicle accidents 28; motor vehicle stops 211; 2 overdose; 479 property checks. Ms. Rheault indicated she has been handling responsibilities within her department and attending meetings.

**Department of Finance:** Mr. Brown reported the following: Be advised the Green Postcards will not be mailed this year, they are for assessment purposes and we are currently going through a Re-Evaluation which is not complete. For tax purposes you can find the annual amount of taxes on your 2017 tax bill. The January treasurer's report was e-mailed to all members of committee and will be included in the minutes of tonight's meeting. Mr. Brown requested membership approvals and representation for the following organizations. All were approved with the following representatives: Pinelands Municipal Council, to be determined; Atlantic County League of Municipalities: Jim Brown, Mayor Silva, Barbara Rheault; Atlantic County Mayors Association Mayor Silva and Atlantic County Association of Township Officials, Jim Brown and Barbara Rheault.

**Department of Public Works:** Mr. Riffle reported the Transfer Station will be closed Monday, February 19<sup>th</sup> for President's Day.

**Department of Administration:** Mr. Riffle reported the following: Municipal Offices will be closed Monday, February 19, 2017 in observance of President's Day. Mullica in the Pines Historical Society will hold a Meeting on February 20<sup>th</sup>, 7pm and nominations for officers will take place. Mayor Silva urged everyone to visit.

**Department of Development & Housing:** For the month of January the Construction Department issued 24 new permits which included ground and roof mount solar systems, a deck and porch roof, reinforcement of foundation walls and rehabilitation of single family dwelling. The remaining new permits were for alterations. The Construction Office collected \$12,213.00 in fees of which \$771.00 is remitted to the State. The Zoning Department issued 10 Zoning Permits, and 2 Maintenance Certificates and collected \$600.00. At the February Planning Board Meeting the Board discussed and reviewed amendments to the Land Development Ordinance, Chapter 144 in regards to Fair Share Housing and found the amendments to be consistent with the Master Plan. It is suggested by Counsel that we scheduled for 1<sup>st</sup> Reading at our next meeting. Ms. Siebold reported these ordinance amendments are as a result of our settlement with Fair Share Housing. Mayor Silva explained this is amending the Land Development Ordinance to include the Fair Share Housing Plan that our Solicitor was able to have the Courts agree to plan that is advantageous to the municipality. He explained the risk is that if we do not adopt there are funds that need to be collected and those funds would go to the State, upon adoption, we collect and we keep.

### **Correspondence:**

Resolution from Buena Vista opposing the proposed new beekeeping regulations in the NJ register.

Buena Vista Planning Board is holding a public hearing on amendments to their Master Plan on February 15<sup>th</sup> 7:30 pm for the Spending Plan of the Housing Element and Fair Share Plan.

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Atlantic County will hold a public hearing on March 7<sup>th</sup>, 5pm at the Mays Landing Library regarding funding for a construction project at the 1800's jail facility.

Atlantic County will hold a public hearing on March 15<sup>th</sup>, 5pm at the Green Tree Golf Course for the purpose of providing information regarding open space funds to improve the facility.

### Old Business:

**Resolution #43-2018 / Amend Resolution #16-2018 / Risk Management Consultant:** Mayor Silva entertained a motion to adopt; so moved by Mr. Riffle seconded by Ms. Rheault. RCV: Yeas: All voted yes.

### New Business:

**Resolution #44-2018 / Compliance with U.S. Employment Opportunity:** Mayor Silva entertained a motion to adopt; so moved by Mr. Brown seconded by Ms. Rheault. RCV: Yeas: All voted yes.

**Resolution #45-2018 / Approve 2018 Mobile Home Park License / Mullica Woods:** Mayor Silva entertained a motion to adopt; so moved by Mr. Brown seconded by Ms. Rheault. RCV: Yeas: All voted yes.

**Resolution #46-2018 / Approve 2017-2018 Junkyard License / Capella:** Mayor Silva entertained a motion to approve; so moved by Mr. Brown seconded by Ms. Rheault. RCV: Yeas: All voted yes.

**Resolution #47-2018 / Approve 2018 Junkyard License / Vasilakis:** Mayor Silva entertained a motion to approve; so moved by Mr. Riffle. Mayor asked if this will be kept in pocket. Clerk stated yes they are not currently operating. Mayor Silva asked what the ramifications are if it fails and have we received past complaints. Clerk stated Committee would need to hold a public hearing and yes complaints were received. No second, Resolution does not pass.

**Resolution #48-2018 / Approve Recycling Tonnage Grant:** Mayor Silva entertained a motion to approve; so moved by Mr. Brown seconded by Ms. Rheault. RCV: Yeas: All voted yes.

**Resolution #49-2018 / Refund Overpayment Taxes / Corelogic:** Mayor Silva entertained a motion to refund; so moved by Mr. Brown seconded by Ms. Rheault. RCV: Yeas: All voted yes.

**Discuss Zoning Change / Weekstown Village:** Clerk reported the Planning Board has reviewed changes to the zoning map and amendments to uses in the WV Zone as recommended by the Pinelands Commission and found them to be consistent with the Township Master Plan. Ms. Johnson explained these recommendations are for the future expansion associated with the Viking Yachts facility. She stated the amendments would be to include boat building, repair and sales facilities as a permitted use and would revise the water quality standards. The map change would amend that a portion of Block 5401, Lot 2 be included in the Weekstown Village Zone. Mr. Brown stated the reason for the changes recommended by the Pinelands Commission is so Viking Yacht can enclose the current buildings that they have on site, which the Pinelands considers an expansion. Committee reviewed and discussed the amendments and Mr. Brown made a motion to move forward seconded by Mr. Riffle. RCV: Yeas: All voted yes.

**Payment of Bills:** Mayor Silva entertained a motion to approve the bill list. Ms. Rheault questioned the invoice to Atlantic County. CFO it is for added and omitted taxes. Mr. Riffle moved to pay the bills seconded by Ms. Rheault. RCV: Yeas: All voted yes.

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**Public Discussion:** Ms. Robin Garwood, 503 Grape Avenue, expressed her dissatisfaction with lack of police presence on her dead end street. She stated she was before Committee on August 8, 2017 and since that time she has had two police cars on her street. She can contest to this because she has cameras which are detected by motion. Chief Thompson stated community policing is very important to his department and he will review. Ms. Rheault offered to meet with Ms. Garwood.

**Executive Session:** Mayor Silva entertained a motion to enter Executive Session; so moved by Ms. Rheault seconded by Mr. Brown. RCV: Yeas: All voted yes. Clerk read Resolution #ES4-18 in full to discuss a personnel matter, contract negotiations and to review Executive Session minutes.

Mayor Silva moved to come back to Regular Session at 8:00 PM. Clerk reported in Executive Session the Governing Body reviewed the Executive Session Minutes, discussed pending litigation, contract negotiations, and a matter of personnel.

**Approve Executive Session Minutes:** Mr. Brown moved to approve the minutes of January 23, 2018 seconded by Ms. Rheault. RCV: Yeas: All voted yes. Mr. Riffle moved to approve the minutes of January 29<sup>th</sup> seconded by Ms. Rheault. RCV: Yeas: Ms. Rheault, Mr. Riffle, Mayor Silva. Abstain: Mr. Brown.

Mayor Silva moved to adjourn seconded by Mr. Riffle. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

**BILL LIST**

Alicea, Miriam	75.00	Court Session 1/25/18
Atlantic City Electric	1,336.00	January Services
Butterhof's Farm & Home Supply	775.00	Snow Blower / Salt
C.A.M.CO.	298.99	Truck Service
Casa Payroll Services	141.30	1 <sup>st</sup> Quarter Payroll Services
Conn Mechanical Services, LCC	90.00	Heater Repair PD
DiMeglio Septic, Inc.	65.00	May-December Services
Deer Carcass Removal Services	45.00	Deer Removal 7 <sup>th</sup> Avenue
Edmunds & Associates, Inc.	6,038.00	2018 Maintenance Agreement
GPANJ	100.00	2018 Dues
IACP	150.00	201 Membership
Laurel Lawnmower Service, Inc.	1,404.36	Mower Blades
National Fire Protection Assoc.	175.00	2018 Dues
MGL Printing Solutions	71.00	PD 5 FORMS
Maguire & Maguire	285.50	January Services / Adams Escrow Svc.
Mobile Dredging & Video Pipe	4,770.00	Storm Inlet Cleaning
The Hammonton Gazette	47.74	Reorg Publications
Nehmad Perillo & Davis	7,761.71	Oct-Dec Legal Services; January Retainer; February 2018 Retainer

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NJACOP	500.00	2018 Front Line Super Program
Verizon	28.22	January Services
NJ League of Municipalities	630.00	2018 Dues
NJ Police Traffic Officer Assoc.	50.00	2018 Dues
NJ Planning Officials	325.00	2018 Dues
ACMJIF	21,258.00	1 <sup>st</sup> Qtr. Premium
Relx Inc.	2,628.00	Contract 1/1/18-12/31/18
NJ Registrar's Association	25.00	2018 Membership Dues - Ann
Stewart Business Systems	568.72	Copier Maintenance 2018
South Jersey Gas Co.	2,574.22	January Services
South Jersey Energy Service Pl	213.02	January Services
South Jersey Turf Consultants	6,069.30	2017 Athletic Field Maintenance / Aerate/seeding - repair soccer
Staples Business Advantage	1,775.19	Toner/Time Clock
Swift, James P.	800.00	January / February Services
Tax Coll & Treasurer Assoc. Atl City	200.00	2018 Dues
TCTA of New Jersey	200.00	2018 Dues
Dragger Safety Diagnostics Inc.	257.50	Alcotest Solutions
Vital Communications, Inc.	13,164.60	January 2018 Services
Atl. Co. Municipal Clerk's Assoc.	150.00	2018 Dues
Marathon Engineering Inc.	895.00	SJ Gas Street Openings / Adam Variance
Lawrow Electric & Plumbing	11.45	Misc. Supplies
Cedar Creek High School	3,000.00	2018 Alliance Contribution
Atlantic County Treasurer	10,211.71	Added / Omitted 2017
Comcast	353.47	January Services
DeMichele & DeMichele	1,333.34	January / February 2018
Goodyear Auto Services Center	757.56	Tires
Gruccio, Pepper, DeSanto & Ruth	417.00	Labor Counsel Svcs. Griev. Etc.
Interstate Battery	60.95	Batteries
Majestic Oil Company Inc.	2,471.88	1 <sup>st</sup> Quarter Purchases
NJ Division of Pensions	55.07	Jan DCRP Contribution
NJ State Health Benefits Fund	73,474.39	February Premium
Treasurer, State of NJ	609.50	2018 BFCE Registration
Shore Animal Control Services	1,200.00	January / February Services
Wells Fargo Home Mortgage	3,843.22	Tax Refund - Res. 39-2018
Team Life, Inc.	1,495.00	AED Machine
Mullica Twp Board of Education	4,504.00	2018 IT Services / Jan. Install
Watchguard Video	267.00	Transmitter (in car cameras)

Current Fund 7-01 40,286.37  
 Current Fund 8-01 135,470.04  
 Grant Fund G-02 3,257.50  
 Trust Fund T-03 993.00  
 Total of All Funds 180,006.91

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**TOWNSHIP OF MULLICA  
MONTHLY TREASURER'S REPORT  
FOR THE MONTH OF January 2018**

**Capital Fund**

Beginning Cash Balance	467,160.15
Cash Receipts	0.00
Cash Disbursements	(6,532.43)
Ending Cash Balance	460,627.72
Due from Current Fund	<u>0.00</u>
<b>Total Cash Available</b>	<b><u><u>460,627.72</u></u></b>

Proof	Assets	1,950,877.72
	Liabilities	1,950,877.72
	Difference	0.00

Capital Fund Balance	92,722.45
Capital Improvement Fund	64,195.60
Reserves for Projects	<u>0.00</u>
Total Available for Projects	156,918.05
Def Charges Future Tax Unfunded	320,250.00
Def Charges Future Tax Funded	<u>1,170,000.00</u>
Total Deferred Charges	1,490,250.00
Funded Improvement Author	303,709.67
Unfunded Improvement Author	0.00
Due to Current Fund	<u>0.00</u>
Total Improv Author	303,709.67
Bonds Payable	1,170,000.00
BANS Payable	320,250.00
Green Trust Loan Payable	0.00
Debt Authorized but not Issued	<u>0.00</u>
Total Debt	1,490,250.00

**TOWNSHIP OF MULLICA  
MONTHLY TREASURER'S REPORT  
FOR THE MONTH OF January 2018**

**Current Fund**

Beginning Balance	2,035,402.52	<u>%/budget expended</u>
<u>Cash Receipts:</u>		
Interest	459.85	
Current year tax receipts	272,247.85	
Receivables/Interfunds	0.00	

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Anticipated Revenue	465,666.65
Unanticipated Revenue	<u>41,038.20</u>

Total Cash Receipts	779,412.55
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### Expenditures:

2017 Appropriations	(47,251.98)
2018 Appropriations	(232,151.87)
Liabilities	(1,480,918.00)
Interfunds	0.00
Grant Fund	<u>(3,185.50)</u>

Total Expenditures	(1,763,507.35)
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Ending Cash Balance	1,051,307.72
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Cash Increase/(Decrease)	(984,094.80)
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Reserve Budget	293,749.52
2018 Temporary Budget	1,393,287.00

Reserve Budget Balance	246,494.54	16.09%
2017 Budget Balance	1,161,224.03	16.66%