

**REGULAR MEETING FEBRUARY 27, 2018**

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FEBRUARY 27, 2018  
7:00 P.M.**

Mayor Silva called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

IN COMPLIANCE WITH CHAPTER 231 PUBLIC LAWS OF 1975 ANNUAL NOTICE OF THIS MEETING WAS GIVEN BY NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, ON JANUARY 6, 2018, THE HAMMONTON GAZETTE ON JANUARY 10, 2018, AND POSTED AT TOWN HALL

**Roll Call:**

**Committee Present:** James Brown, Barbara Rheault, Larry Riffle, Christopher Silva

**Committee Absent:** John Walther

**Municipal Clerk:** Kimberly Johnson

**Solicitor:** Tracy Siebold

**CFO:** Dawn Stollenwerk

**Approval of Committee Minutes:** Mayor Silva entertained a motion to approve the minutes of the February 13<sup>th</sup> budget meeting; so moved by Mr. Brown seconded by Ms. Rheault. RCV: Yeas: All voted yes. Mayor Silva entertained a motion to approve the minutes of February 13<sup>th</sup>; so moved by Mr. Brown seconded by Ms. Rheault. RCV: Yeas: All voted yes.

**Public Discussion Relating to Agenda Items:** None.

**First Reading: Ordinance #5-2018 / Amend Chapter 144 / COAH:** Mayor Silva entertained a motion to read by title; so moved by Ms. Rheault seconded by Mr. Riffle. RCV: Yeas: All voted yes.

*An Ordinance of the Township of Mullica, County of Atlantic, State of New Jersey, Amending Chapter 144, Land Development Ordinance to Address the Requirements of the Council on Affordable Housing (COAH) Regarding Compliance with the Municipality's Prior Round and Third Round Affordable Housing Obligations*

Mr. Brown reported he had posed questions to Ms. Siebold regarding this Ordinance. Ms. Siebold stated Mr. Brown had questions regarding the administration of the process and that the vast majority of the requirements are required by law and many of those provisions are for large municipalities with numerous development. She stated Ms. Johnson has been identified and approved by COAH as the Municipal Liaison Officer. She explained this Ordinance implements what we agreed to do in our settlement agreement with Fair Share Housing.

Mayor Silva entertained a motion to approve and set the hearing date for March 27, 2018; so moved by Ms. Rheault seconded by Mr. Riffle. RCV: Yeas: All voted yes.

**First Reading: Ordinance #6-2018 / Amend Chapter 144 / WV Zone, Water Quality & Zoning Map:** Mayor Silva entertained a motion to read by title; so moved by Mr. Brown seconded by Mr. Riffle. RCV: Yeas: All voted yes.

*Amending Chapter 144, Section 110 Water Quality, Section 118 Zoning Map and Section 135 Weekstown Village of the Land Development Ordinance of the Township of Mullica, County of Atlantic and State of New Jersey*

## REGULAR MEETING FEBRUARY 27, 2018

Mayor Silva entertained a motion to approve and set the hearing date for March 27, 2018; so moved by Mr. Brown seconded by Mr. Riffle. RCV: Yeas: All voted yes.

**Hearing: Ordinance #4-2018 / CAP Waiver:** Mayor Silva entertained a motion to read by title; so moved by Ms. Rheault seconded by Mr. Riffle. RCV: Yeas: All voted yes.

*An Ordinance to Exceed the Municipal Budget Appropriation Limits and To Establish a CAP Bank*

Mayor Silva opened to the public. No public comment. Mayor Silva entertained a motion to adopt; so moved by Mr. Brown seconded by Ms. Rheault. RCV: Yeas: All voted yes.

### Committee Reports:

**Department of Public Safety:** Ms. Rheault reported the following: Annual Easter Egg Hunt will be held at the Recreational Fields on Saturday, March 24<sup>th</sup> at 2:00 p.m., rain date is March 25<sup>th</sup>. A workshop Managing Deer in Suburban and Agricultural Landscapes in NJ, will be held at the Rutgers Complex in Burlington County on March 19<sup>th</sup>.

**Department of Finance:** Mr. Brown reported elected officials were invited to attend a JIF Seminar and in turn the municipality would receive \$250.00 per each official who attended. He stated only himself and Ms. Rheault have attended.

**Department of Administration:** Mr. Riffle reported following: Free rabies clinic for cats and dogs will be held March 24<sup>th</sup> from 10-12 at the Municipal Garage. Dog Licenses will be available for a fee, as well as trash tags and bulk permits.

**Department of Public Works:** Mr. Riffle reported we are still seeking resumes for the position of Public Works Superintendent to be submitted to the Clerk's Office. Mr. Riffle asked Ms. Johnson to copy resumes received and submit to all of Committee by Friday. Mr. Brown stated in the past the selection process was completed by a Personnel Committee and recommendation was given to the Governing Body. It was decided that acting Superintendent Matt Ayers, Mr. Riffle and Ms. Rheault will review the resumes.

**Department of Development & Housing:** Mayor Silva reported for the month of January we collected \$6,900.00 through the Property Registration Program administered by Community Champions.

### Correspondence:

Correspondence from Atlantic County JIF awarding Mullica \$1,900.00 as a result of employee's outstanding performance in the 2017 Safety Incentive Program.

### Old Business:

**Resolution #50-2018 / Urging the State Legislature to permanently extend the 2% cap on Police & Fire Arbitration Awards:** Mayor Silva entertained a motion to adopt; so moved by Mr. Brown seconded by Mr. Riffle. RCV: Yeas: Mr. Brown, Ms. Rheault, Mr. Riffle. Abstain: Mayor Silva.

## REGULAR MEETING FEBRUARY 27, 2018

**Resolution #51-2018 / Approve MOA / Grievance / PBA Local 77:** Mayor Silva entertained a motion to approve; so moved by Ms. Rheault seconded by Mr. Riffle. RCV: Yeas: Mr. Brown, Ms. Rheault, Mr. Riffle. Abstain: Mayor Silva.

Mayor Silva added the following two items to the Agenda.

**Appoint Rent Control Board Member:** Mayor Silva nominated Ms. Kelly Odee. RCV: Yeas: All voted yes.

**Appoint Affirmative Action Committee Member:** Mayor Silva appointed Brian DeMarco.

### **New Business:**

**Resolution #52-2018 / Waive Electrical Fees / Weekstown Volunteer Fire Department:** Mayor Silva moved to waive fees; so moved by Ms. Rheault seconded by Mr. Brown. RCV: Yeas: All voted yes.

**Resolution #53-2018 / Renew Junkyard Application / Green Day Auto Recycling:** Mayor Silva entertained a motion to renew; so moved by Mr. Brown seconded by Mr. Riffle. RCV: Yeas: All voted yes.

**Discuss Community Development Block Grant Funding:** Mayor reported himself and Ms. Stollenwerk attended the meeting to receive funding for low-income areas and senior citizens. Ms. Stollenwerk reported we have allocated \$30,000 for ADA improvements for the municipal building and the Elwood Fire Department; \$33,000 for drainage issues (Elm and Anderson), as well as monies for housing rehabilitation. In 2018 she stated we will have another \$15,000.000 and was looking for a project and suggested a small road improvement or demolition of a township owned property. Mayor stated our area for projects is very narrow; however, if we find a particular street, we can survey it and have it designated as low-income. Committee discussed possible projects. Ms. Rheault suggested curbing in Wharton Park. Mayor Silva and Mr. Brown suggested roads in Wharton Park. Mr. Riffle recommended reviewing drainage issues in Burdick Avenue.

**Payment of Bills:** Mayor Silva entertained a motion to approve the Bill List; so moved by Mr. Brown seconded by Ms. Rheault. RCV: Yeas: All voted yes.

**Public Discussion:** None.

**Executive Session:** Mayor Silva entertained a motion to enter Executive Session; so moved by Mr. Riffle seconded by Ms. Rheault. RCV: Yeas: All voted yes. Clerk read Resolution #ES5-18 in full to discuss personnel matter, pending litigation, contract negotiations and to review Executive Session minutes.

Mayor Silva moved to come back to Regular Session at 8:10 PM. Clerk reported in Executive Session the Governing Body reviewed the Executive Session Minutes and discussed pending litigation

**Approve Executive Session Minutes:** Mr. Brown moved to approve the February 13<sup>th</sup> seconded by Ms. Rheault. RCV: Yeas: All voted yes.

Mayor Silva moved to adjourn seconded by Ms. Rheault. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

**REGULAR MEETING FEBRUARY 27, 2018**

**BILL LIST**

Atlantic Coast Alarm, Inc.	465.00	Yearly Alarm Test
Atlantic City Electric	4,264.93	January / February Services
Casa Payroll Services, LCC	131.30	1 <sup>st</sup> Quarter Payroll Services
Lorco Petroleum Services	48.00	Used Oil Removal
Dimeglio Septic, Inc.	65.00	January Services
Enforsys Police Systems, Inc.	3,160.00	Annual Maintenance Fee 2018
G&P Floor Maintenance	425.00	January Services
General Sales Administration	217.30	Police Car Lenses
Jimmie's Florist, Inc.	100.0	Funeral Flowers
AE Stone, Inc.	243.00	Patch
Mid-Atlantic Salt, LLC	28,548.24	Salt, De-Icing Salt
The Hammonton Gazette	73.16	Planning Board Resolutions / CPWM Ad / Escrow Publications
Verizon	28.23	January Services
Verizon Wireless	240.06	February services
NJ League of Municipalities	25.00	2018 Budget / Audit Updates
Sprint Spectrum	425.93	February Services
Porter Lee Corporation	965.00	Annual Software Maintenance
South Jersey Gas Company	282.30	February Services
Unitedhealthcare Insurance Co.	740.00	March Premium
Staples Business Advantage	412.21	Office Supplies / Stamper
Val-U Auto Parts	1,480.41	First Quarter Blanket Voucher
Vital communications, Inc.	30,437.40	Services Through 1/31/18 / February Services
Best Construction	150.00	Roof Repairs
Marathon Engineering, Inc.	7,932.50	CDBG Projects/Misc. RdProjects / 7 <sup>th</sup> Ave. Section1 Project / Viking Yachts Escrow
Lawrow Electric & Plumbing Sup.	28.75	Bulbs
AA Auto Salvage	100.00	Headlamp Assembly
Atlantic County Utilities Auth.	16,523.87	January Services
Comcast	416.20	February Services
Comcast Business	368.82	February Services
East Coast Wholesale	150.00	DPW Spare Tire
Gentilini Ford	617.65	PD Vehicle Parts
Grucci, Pepper, DeSanto & Ruth	2,505.00	Labor Counsel Svcs. Griev. Etc.
Hy-Way Motors, Inc.	2,737.05	January Services
KI	3,528.96	Desks - PD
Majestic Oil Company, Inc.	1,464.30	1 <sup>st</sup> Quarter Purchases
Treasurer, State of NJ	54.00	Welding Permit
NJ Dept. of Health & Senior Svc.	109.20	January State Dog Fees
NRAAO	40.00	2018 Dues

**REGULAR MEETING FEBRUARY 27, 2018**

Regional Tire Service Inc.	2,645.32	DPW Truck Tires
Corelogic Real Estate Tax Serv.	5,254.65	Refund Tax OP - Res 49-2018
Greater Egg Harbor Regional	275,093.50	Levy 2018 February
Mullica Township Board of Ed	355,020.33	February 2018 Levy

Current Fund 7-01	56,305.81
Current Fund 8-01	685,138.40
Capital Fund C-04	5,755.00
Grant Fund G-02	48.00
Trust Fund T-03	270.36

TOTAL OF ALL FUNDS 747,517.57

**TOWNSHIP OF MULLICA  
MONTHLY TREASURER'S REPORT  
FOR THE MONTH OF February 2018**

**Capital Fund**

Beginning Cash Balance	460,627.72
Cash Receipts	0.00
Cash Disbursements	<u>(5,755.00)</u>
Ending Cash Balance	454,872.72
Due from Current Fund	<u>0.00</u>
<b>Total Cash Available</b>	<b><u>454,872.72</u></b>

Proof	Assets	1,945,122.72
	Liabilities	1,945,122.72
	Difference	0.00

Capital Fund Balance	92,722.45
Capital Improvement Fund	64,195.60
Reserves for Projects	<u>0.00</u>
Total Available for Projects	156,918.05
Def Charges Future Tax Unfunded	320,250.00
Def Charges Future Tax Funded	<u>1,170,000.00</u>
Total Deferred Charges	1,490,250.00
Funded Improvement Author	297,954.67
Unfunded Improvement Author	0.00
Due to Current Fund	<u>0.00</u>
Total Improv Author	297,954.67
Bonds Payable	1,170,000.00
BANS Payable	320,250.00
Green Trust Loan Payable	0.00
Debt Authorized but not Issued	<u>0.00</u>

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Total Debt	1,490,250.00
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