

REGULAR MEETING APRIL 10, 2018

**REGULAR MEETING
APRIL 10, 2018
7:00 P.M.**

Mayor Silva called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

IN COMPLIANCE WITH CHAPTER 231 PUBLIC LAWS OF 1975 ANNUAL NOTICE OF THIS MEETING WAS GIVEN BY NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, ON JANUARY 6, 2018, THE HAMMONTON GAZETTE ON JANUARY 10, 2018, AND POSTED AT TOWN HALL

Roll Call:

Committee Present: James Brown, Barbara Rheault, Larry Riffle, John Walther, Christopher Silva

Municipal Clerk: Kimberly Johnson

Solicitor: Tracy Siebold

Chief of Police: John Thompson

Chief of Fire Affairs: Jerry Critelli

Approval of Committee Minutes: Mayor Silva entertained a motion to approve the minutes of the March 26th Budget Meeting; so moved by Mr. Brown seconded by Mr. Riffle. RCV: Yeas: Mr. Brown, Mr. Riffle, Ms. Rheault, Mayor Silva. Abstain: Mr. Walther. Mayor Silva entertained a motion to approve the minutes of the March 27th Meeting; so moved by Ms. Rheault seconded by Mayor Silva. RCV: Yeas: Mr. Brown, Ms. Rheault, Mayor Silva. Abstain: Mr. Riffle, Mr. Walther.

Resolution #70-2018 / Appoint Officer Andrew Symuleski: Mayor Silva entertained a motion to appoint; so moved by Ms. Rheault seconded by Mr. Riffle. RCV: Yeas: All voted yes. Chief Thompson stated Mr. Symuleski previously worked in Waterford Police Department and that he is proud to recommend him for employment.

Oath of Office to Officer Symuleski: Clerk administered Oath of Office.

Public Discussion Relating to Agenda Items: None.

Committee Reports:

Department of Public Safety: Ms. Rheault reported the following: Municipal Court collected \$20,535.72 for the month of March 2018 and the municipality retained \$9,556.80. The Police Department is about a month into using the new CAD/RMS system Pro Phoenix. We are learning and progressing daily; however, the systems full functionality has not been realized just yet. A monthly report of statistics could not be produced for tonight's meeting because of the reports not being activated into the system as of yet. The Distracted Driver Campaign is in full swing in Mullica Twp. and also statewide. Stay safe and put those cell phones down. Ms. Rheault stated at the last meeting there was an inquiry as to the Emergency Management Coordinator being in the municipality during an event. Ms. Rheault stated she reviewed the guidelines and procedures provided by New Jersey Office of Emergency Management, Office of the Attorney General, New Jersey State Police and the Township Code, and that the Coordinator was in compliance with all of the above offices. She stated the Coordinator is not required to be in the municipality. Ms. Rheault noted the Coordinator and Deputy receive a stipend. Mayor Silva requested that the Emergency Operation Plans be forwarded to Committee for their review. Chief Critelli suggested that the shelters be reviewed.

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Department of Finance: Mr. Brown reported the following: The Township negotiated a private sale of \$228,375 in Bond Anticipation Notes. The notes were sold to the Township of South Brunswick at a rate of 1.25%. Closing is scheduled for May 9th. The current note in the amount of \$320,250 will be paid on May 10th with proceeds from this sale and \$91,875 from the current budget. Results of April 4th tax sale: 77 properties were auctioned; 24 tax liens were purchased by outside lienholders in the amount of \$114,828.29, 53 liens remained with the Township. We now hold a total of 306 municipal tax liens.

Department of Public Works: Mr. Riffle reported the following: Fields at the Recreation Site have been opened and are in use. The Public Works Department is working hard to pick up the brush associated with the winter storms. The Chip Truck is out every day except for days we are patching potholes, working at the rec site, or operating the transfer station. With limited man power please have patience as we are working as efficiently and safely as we can. Mr. Riffle commended the Department for continually chipping. Mr. Brown indicated calls were made to the County and the County is responding.

Mr. Riffle reported he and Ms. Rheault conducted an interview on Saturday and would like to make an offer to this candidate who is a Township resident. He stated this Department needs additional manpower and is seeking Committee's recommendation. Mr. Riffle stated he would like to have his candidate proceed with the hiring process and allow him to take the appropriate courses within the next two years. Ms. Rheault stated her concern is the advertisement required the applicants to be certified. She stated if that is not the case we should be re-advertising to hire appropriately. Mr. Brown recused himself at this time, as he is a member of the same Church as the candidate and other various connections. Mayor Silva stated we need to move forward as the Department needs personnel. Mr. Riffle asked the procedures for recusal of a known candidate. Ms. Siebold reported there is case law depending upon the type of relationship. Mayor Silva requested to review the advertisement for the position of Superintendent of Public Works and indicated it requires certification. Mr. Walther concurred with Ms. Rheault. Ms. Rheault moved to re-advertise for the position of a Supervisor of Public Works. Mayor Silva recommended we re-advertise removing the requirement of a certification. Mr. Brown interjected with concern of the job description and required qualifications. Mayor Silva stated he had an extensive conversation with the Department of Community Affairs regarding this position in that private sector experience is acceptable and that a candidate can be pre-qualified by Rutgers. Committee briefly discussed a residency requirement, which Ms. Siebold is going to investigate. Clerk stated our preference is always to hire a qualified resident. Mr. Brown suggested reviewing the Supervisor position for hiring. Committee discussed Superintendent versus Supervisor. Mr. Riffle moved to re-advertise seconded by Mr. Walther. RCV: Yeas: Mr. Riffle, Ms. Rheault, Mr. Walther, Mayor Silva. Absent: Mr. Brown.

Department of Administration: Mr. Walther reported the following: MULLICA IN THE PINES HISTORICAL SOCIETY: Old Time Gift Auction will be held this Saturday April 14th at the Mullica School, doors open at 4pm, auction begins at 7pm. Admission is free. Historical Society guest speaker for the April 17th meeting will be John Sanford, a member of the New Jersey Forest Fire Service. John will explain some of the duties and responsibilities of the Forest Fire Service.

Correspondence:

Resolution from City of Egg Harbor and Buena Vista supporting Assembly Bill 3292 requiring a warning sticker on containers of opioid medications.

Resolution from City of Estell Manor opposing proposed beekeeping regulation.

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Resolution from City of Somers Point calling for defeat of Assembly Bill A-773 proposing gaming expansion at State Race Tracks.

Resolution from Atlantic County Board of Taxation approving implementation of revaluation for 2019. Mr. Brown explained Vital Communications is not able to complete the re-valuation in time for proper reviews of the values and the County has recommended and approved an extension.

Old Business:

Resolution #71-2018 / Supporting Assembly Bill 3292 / Requesting Opioid Stickers: Mayor Silva entertained a motion to support; moved by Ms. Rheault seconded by Mr. Riffle. RCV: Yeas: All voted yes.

Resolution #72-2018 / Reduce Performance Guarantee / Block 9802, Lots 1-3: Mayor Silva moved to reduce based upon recommendation of Township Engineer; so moved by Mr. Brown seconded by Ms. Rheault. RCV: Yeas: All voted yes.

New Business:

Resolution #73-2018 / Approve Coin Drop Application / Elwood Volunteer Fire Company / May 19th: Mayor Silva moved to approve; so moved by Ms. Rheault seconded by Mr. Riffle. RCV: Yeas: All voted yes.

Resolution #74-2018 / Appoint Temporary Part-time Laborer / Gary Jeffries: Mayor Silva moved to appoint; so moved by Mr. Riffle seconded by Mr. Walther. RCV: Yeas all voted yes.

Payment of Bills: Mayor Silva moved to approve the Bill List; so moved by Mr. Brown seconded by Mr. Riffle. RCV: Yeas: Mr. Brown, Ms. Rheault, recused on the payment to herself; Mr. Riffle, Mr. Walther, Mayor Silva, abstain on Galloway payment.

Public Discussion: Ms. Barbara Sarraf thanked Mayor Silva and Ms. Rheault for responding to inquiry regarding Emergency Management Coordinator. Ms. Sarraf questioned the Emergency Management Coordinator, Emergency Management Council and the salaries. Ms. Rheault responded that the Council members are volunteers and the Coordinator and Deputy Coordinator are paid by the annual salary ordinance.

Mr. Jack O'Hara requested that the Resolutions be viewed prior to the evening of the meeting. Clerk stated as required they are posted on the Township Website. Mayor Silva suggested we post on the Township website with the caveat that things may change.

Executive Session: Mayor Silva entertained a motion to enter Executive Session; so moved by Mr. Brown seconded by Mr. Walther. RCV: Yeas: All voted yes. Clerk read Resolution #ES7-18 in full to discuss pending litigation, a grievance, policies and to review Executive Session minutes.

Mayor Silva called the meeting back to Regular Session at 8:45 PM. Clerk reported in Executive Session the Governing Body reviewed the Executive Session Minutes, discussed pending litigation, a police grievance, and policies.

Approve Executive Session Minutes: Mr. Brown moved to the minutes of March 13, 2018 seconded by Mayor Silva. RCV: Yeas: Mr. Brown, Ms. Rheault, Mr. Riffle, Mayor Silva. Abstain: Mr. Walther.

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Mayor Silva moved to adjourn seconded by Mr. Riffle. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

BILL LIST

Rheault, Barbara	225.00	Snow Plowing
Lupinetti, Brittany	30.00	Rabies Clinic
Alicea, Miriam	150.00	March Court Sessions
ACMCAA	50.00	2018 Dues
Atl. County Mayor's Association	350.00	2018 Dues
Atlantic City Electric	4,431.44	March Services
Butterhof's Farm & Home Supply	26.26	DPW Supplies
C.A.M. Co.	252.66	Hose/Fittings - F150 Repairs
Casa Payroll Services, LLC	173.30	1 st Quarter Payroll Services
DiMeglio Septic, Inc.	65.00	February Services
Deer Carcass Removal Services	45.00	Carcass Removal
Dr. Kimberlee Glenn	200.00	Rabies Clinic
Keefee, Kimberly	30.00	Rabies Clinic
Township of Galloway	4,496.00	April CPWM Services / CAD Software Maintenance Agreement
Maguire & Maguire, PC	187.50	March Services
Civil Solutions, A Division	100.00	Tax Map Maintenance
The Hammonton Gazette	862.40	Labor/Engineer/Tax Sale/Cancel PB Mtg.
Nehmad Perillo & Davis	2,500.00	April retainer
Naylor, Matthew	142.50	Snow Plowing 3/21/18
Verizon	58.36	March Services
NJ League of Municipalities	25.00	CTC Webinar
Quantum Inc.	10.80	Court Interpreting
R&R Radar, Inc.	184.06	Radar Repairs
South Jersey Gas Co.	228.83	March Services
SJ Court Administrator's Assco.	90.00	2018 Dues
South Jersey Energy Service	204.45	March Services
South Jersey Turf Consultants	1,012.98	Early Spring Fertilization
Swift, James P.	800.00	March / April Service
Drager, Inc.	54.00	Mouthpieces for Alcotest
Val-U Auto Parts	1,145.52	First Quarter Blanket Voucher
Vital Communications, Inc.	12,954.60	Services Through 2/28/18
AC Kobie Electrical Corp.	464.32	Install Emergency Exit Lights
Casa Reporting Services	244.00	2018 ACA Reporting

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DeMichele & DeMichele	1,333.34	March / April Services
Walters, Briditte	30.00	Rabies Clinic
Serzan, Vincent	780.00	1 st Quarter 2018 Mcare Reimb
Gruccio, Pepper DeSanto & Ruth	2,595.00	February Services
Hy-Way Motors, Inc.	1,820.93	March Services
Majestic Oil Company, Inc.	2,376.66	1 st Quarter Purchases
Treasurer, State of NJ	50.00	UCC Subscription
Weights & Measures Fund	240.00	Tuning Fork Maintenance
NJ State Health Benefits Fund	73,464.04	April Premium
Sciullo Engineering Services	100.00	SJG Street Opening
Shore Animal Control Services	600.00	April Services
Stollenwerk, Robert	180.00	Snow Removal
Mullica Twp. Board of Education	355,020.33	2018 Levy - April

Current Fund 7-01 12,954.60
 Current Fund 8-01 456,985.68
 Grant Fund G-02 54.00
 Trust Fund T-03 390.00
 Total of All Funds 470,384.28

**TOWNSHIP OF MULLICA
 MONTHLY TREASURER'S REPORT
 FOR THE MONTH OF March 2018**

Current Fund		<u>%/budget expended</u>
Beginning Balance	913,134.41	
<u>Cash Receipts:</u>		
Interest	495.93	
Current year tax receipts	1,929,426.76	
Receivables/Interfunds	0.00	
Anticipated Revenue	175,580.01	
Unanticipated Revenue	<u>4,489.80</u>	
Total Cash Receipts	2,109,992.50	
<u>Expenditures:</u>		
2017 Appropriations	(2,082.34)	
2018 Appropriations	(676,956.54)	
Liabilities	(630,164.24)	
Interfunds	0.00	
Grant Fund	<u>(815.32)</u>	
Total Expenditures	(1,310,018.44)	

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Ending Cash Balance	1,713,108.47	
Cash Increase/(Decrease)	799,974.06	
Reserve Budget	293,749.52	
2018 Temporary Budget	1,393,287.00	
Reserve Budget Balance	201,213.73	31.50%
2018 Budget Balance	484,267.49	65.24%

**TOWNSHIP OF MULLICA
MONTHLY TREASURER'S REPORT
FOR THE MONTH OF March 2018**

Capital Fund

Beginning Cash Balance	454,872.72
Cash Receipts	0.00
Cash Disbursements	<u>0.00</u>
Ending Cash Balance	454,872.72
Due from Current Fund	<u>0.00</u>
Total Cash Available	<u><u>454,872.72</u></u>

Proof	Assets	1,945,122.72
	Liabilities	1,945,122.72
	Difference	0.00

Capital Fund Balance	92,722.45
Capital Improvement Fund	64,195.60
Reserves for Projects	<u>0.00</u>
Total Available for Projects	156,918.05
Def Charges Future Tax Unfunded	320,250.00
Def Charges Future Tax Funded	<u>1,170,000.00</u>
Total Deferred Charges	1,490,250.00
Funded Improvement Author	297,954.67
Unfunded Improvement Author	0.00
Due to Current Fund	<u>0.00</u>
Total Improv Author	297,954.67
Bonds Payable	1,170,000.00
BANS Payable	320,250.00

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Green Trust Loan Payable	0.00
Debt Authorized but not Issued	<u>0.00</u>
Total Debt	1,490,250.00