

**REGULAR MEETING
SEPTEMBER 10, 2013**

7:00 P.M.

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 9, 2013, AND POSTED AT TOWN HALL.

Roll Call:

Committee Present: Anthony Gabris, Ed Hagaman, Barbara Rheault, Larry Riffle, Mayor Brown

Municipal Clerk: Kimberly Johnson

Solicitor: Keith Davis

Chief of Police: John Thompson

Approval of Committee Minutes: Mayor entertained a motion to approve the minutes of the August 27, 2013 Meeting; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown. Abstain: Mr. Riffle.

Mayor Brown entertained a motion to add to the Agenda under New Business, Item B. Resolution 108-2013 / Approve Coin Drop / Elwood Fire Department; so moved by Mr. Riffle, seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Resolution 106-2013 / Appointing Police Sgt. Ryan Hutton: Mayor Brown entertained a motion to appoint Cpl. Ryan Hutton as Police Sergeant; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Municipal Clerk administered Oath of Office to Sergeant Ryan Hutton. Chief Thompson thanked Committee for their support in this promotion. Chief stated Ryan represents excellent leadership capabilities and is an example of the future of this Department.

Public Discussion Relating to Agenda Items: None.

Hearing: Ordinance #9-2013 / Bond Ordinance / Installation of Fire Well: Mayor Brown entertained a motion to read by title; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

An Ordinance Appropriating \$20,000 from the Capital Fund for the Installation of a Fire Well for the Township of Mullica, County of Atlantic, State of New Jersey

Mayor opened to the public. No public comment. Mayor entertained a motion to adopt; so moved by Mr. Hagaman seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Committee Reports:

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Public Works: Ms. Rheault commended the employees of Public Works Department, noting chipping has increased immensely, and currently reviewing polices regarding chipping and transfer station regulations.

Development & Housing: Mr. Hagaman reported the following: For the month of August the Construction Department issued 17 new permits and 4 updates, which included an addition, pole barn, farm storage building, shed, generator etc. The remaining new permits were for alterations. The Construction Office collected \$5,297.00 in fees of which \$595.00 is remitted to the State. The Zoning Department issued 10 Zoning Permits, which included accessory structures, porch and roof over deck etc. 2 Maintenance Certificates were issued. The Zoning/Housing Office collected \$700.00.

Public Safety: Mr. Riffle reported the 12th Annual William Kennedy Memorial Golf Tournament to benefit Elwood Vol. Fire Co. and the Wescoat Family, to be held, Saturday, October 12th. Mays Landing Country Club, \$90.00 for further information contact Sean Knight at 609-929-6110.

Department of Administration: Free Rabies Vaccination Clinic, Atlantic County Animal Shelter, Pleasantville, Sunday ~ September 22, 2013, 10 a.m. – 12 noon, bring previous proof of rabies vaccination so that we can vaccinate your pet according. Butterhof's Farm Festival September 29th from 10am- 4 pm, Contact (609) 576-1621. Butterhof's Corn Maze will be open during the evenings, September 14th thru October 31st.

Revenue & Finance: Mayor Brown reported the following: The August Treasurer's report was emailed to all members of committee, and will be included in the minutes of tonight's meeting.

Professional Property Appraisers, Inc. will be inspecting properties for the 2013 Added Assessments throughout the Township beginning August 5th through September 31st. The inspector's name is Brian Schneider and he will have identification from the municipality. Sealed written or telecopied proposals for the purchase of \$840,000 Bond Anticipation Notes of the Township of Mullica, County of , New Jersey will be received by the Township on Wednesday, September 11, until 11:00 a.m. Contact Stollenwerk, Chief Financial Officer with questions.

Correspondence:

Atlantic City Electric will hold public hearings regarding service charges at the Atlantic County Library, Mays Landing on Tuesday, September 17th, 1:30 pm.

Correspondence from County Executive Levinson requesting support for countywide assessment.

Old Business: None.

New Business:

Resolution 107-2013 / Cancel Grant Balances / CDBG: Mayor entertained a motion to cancel. Ms. Rheault questioned CDBG. Clerk stated it is the Community Development Block Grant Funding. Mr. Hagaman made a motion to cancel seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Resolution 108-2013 / Approve Coin Drop / Elwood Volunteer Fire Company: Mayor entertained a motion to approve for October 5th; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

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Payment of Bills: Mayor entertained a motion to approve the Bill List; so moved by Mr. Hagaman seconded by Ms. Rheault RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Public Discussion: None.

Mr. Keith Davis introduced Mr. Kevin Ulrich, who recently joined the firm and will be representing Mullica Township on behalf of his firm.

Mayor Brown entertained a motion to adjourn; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson,
Municipal Clerk

BILL LIST

Alicea, Miriam	150.00	Court Session 8/6/13 & 8/20/13
Atlantic City Electric	2,144.61	August 2013 Services
Butterhof's Farm & Home Supply	62.34	Weed Trimmer Supplies
C.A.M. Co.	1,134.80	Chipper / GMC Repairs
Farmer John's Market	31.49	PD
Grainger Industrial Supply	207.00	Trash Liners
Graphic Designs International	284.06	Graphic Kit B30
Community Mediation Services	70.00	Mediation Svc. Hanusweicz vs. Wilson
UPS	19.32	PW Return
John Deere Landscapes	25.00	Sprinkler Box Cover
John Demario Advertising	654.00	NNO T-shirts
Metropolitan Telecommunication	1,051.24	May-December Services
Verno, Michele	666.67	April-December Services
Barkers, Scott, Gelfand	17.50	July Services
Nehmad Perillo & Davis	195.00	July Services
Verizon	194.47	May-December Services
Northern Safety & Industrial	366.36	PW Supplies/Safety Vests
Premier Printing Solutions	434.04	Special Primary Materials
ARCA Advanced Processing	246.50	Refrigerator/Freezer Evacuation
South Jersey Gas Co.	46.02	May-December Services
South Jersey Turf Consultants	2,524.00	Field Maintenance
Staples Advantage	832.07	Office Supplies
Swift, James P.	300.00	April-December 2013 Services
QC Inc.	700.00	Well Monitoring
Thanks for Being Green LLC	135.00	Pick Up 7/23/13
Petroleum Traders	3,083.88	3 rd Quarter Purchases
Vital Services Group	408.00	April-December Svc. / Tax Binders
West Customer Service	105.00	Statute Subscription Svc.
Marathon Engineering Inc.	600.00	St. Opening Permits – Escrow

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Atlantic County Utilities Auth.	17,799.48	April-December 2013 Services
NJ Division of Pensions	24.20	DCRP 8-4-8/17
NJ State Health Benefits Fund	63,377.93	September Premiums
NJ Department of Health & Sr. Svc.	14.40	August 2013
Corelogic Real Estate Tax Svc.	4,157.04	Tax Refund Res 103-2013
Lereta Corporation	1,246.86	Tax Refund Res 103-2013
Current Fund 3-01	101,658.38	
Trust Fund T-03	1,649.90	

Total of All Fund 103,308.28

**TOWNSHIP OF MULLICA
MONTHLY TREASURER'S REPORT
FOR THE MONTH OF AUGUST 2013**

Current Fund

%/budget
expended

Beginning
Balance 1,026,749.78

Cash Receipts:

Interest 306.55
Current year tax
receipts 1,124,530.52
Receivables/Inte
rfunds 1,997.31
Anticipated
Revenue 629,034.20
Unanticipated
Revenue 2,258.51

Total Cash
Receipts 1,758,127.09

Expenditures:

2012
Appropriations (342.12)
2013
Appropriations (325,431.34)
Liabilities (1,504,986.77)
Interfunds (1,997.31)
Grant Fund (4,193.96)

Total
Expenditures (1,836,951.50)

Ending Cash
Balance 947,925.37

Cash Increase/
(Decrease) (78,824.41)

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Reserve Budget 264,119.18
 2013 Budget 5,522,824.84

Reserve Budget Balance 177,560.58 32.77%
 2013 Budget Balance 1,568,347.23 71.60%

**TOWNSHIP OF
 MULLICA
 MONTHLY
 TREASURER'S
 REPORT
 FOR THE
 MONTH OF
 AUGUST 2013**

Capital Fund

Beginning Cash Balance 455,305.77
 Cash Receipts 0.00
 Cash Disbursements (54,612.19)
 Ending Cash Balance 400,693.58
 Due from Current Fund 0.00
Total Cash Available 400,693.58

Proof Assets 2,269,693.58
 Liabilities 2,269,693.58
 Difference 0.00

Capital Fund Balance 40,014.22
 Capital Improvement Fund 19,195.60
 Reserves for Projects 0.00
 Total Available for Projects 59,209.82

Def Charges Future Tax Unfunded 1,419,000.00
 Def Charges Future Tax Funded 450,000.00
 Total Deferred Charges 1,869,000.00

Funded Improvement Author 13,000.00
 Unfunded Improvement Author 328,483.76
 Contracts Payable 0.00
 Total Improv Author 341,483.76

Bonds Payable 450,000.00
 BANS Payable 1,419,000.00
 Green Trust Loan Payable 0.00

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Debt Authorized but not Issued	<u>0.00</u>
Total Debt	1,869,000.00