

**REGULAR MEETING  
OCTOBER 8, 2013  
7:00 P.M.**

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 9, 2013, AND POSTED AT TOWN HALL.

**Roll Call:**

**Committee Present:** Anthony Gabris, Ed Hagaman, Barbara Rheault, Larry Riffle, Mayor Brown

**Municipal Clerk:** Kimberly Johnson

**Solicitor:** Kevin Ulrich

**CFO:** Dawn Stollenwerk

**Approval of Committee Minutes:** Mayor entertained a motion to approve the minutes of the September 24, 2013 Meeting; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Mayor Brown entertained a motion to add to the agenda Item F. under New Business, Resolution #123-2013 / Extend Part-time Employment; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Public Discussion Relating to Agenda Items:** None.

**Hearing: Ordinance #10-2013 / Granting Renewed Consent & Permission to SJ Gas:** Mayor Brown entertained a motion to read by title; so moved by Mr. Gabris seconded by Mr. Hagaman. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

*An Ordinance Granting Renewed Consent and Permission to South Jersey Gas Company to Use the Public Streets to Furnish Gas for Light, Heat and Power in Mullica Township.*

Mayor opened to the public. No public comment. Mayor entertained a motion to adopt; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Committee Reports:**

**Public Works:** Ms. Rheault reported Public Works has been busy with daily operations of repairing the edges of the roadways, patching the roadways, maintaining the shoulders of municipal roadways to include litter pick-up. The Transfer Station (the dump) will be closed Monday, October 14<sup>th</sup> in observance of Columbus Day.

**Development & Housing:** Mr. Hagaman noted Department of Development and Housing is running smoothly.

## **REGULAR MEETING OCTOBER 8, 2013**

**Public Safety:** Mr. Riffle reported the Municipal Court collected \$22,703.00 for the month of September, 2013 and the municipality retained \$11,158.10. Mr. Riffle stated Chief Thompson has requested that the part-time temporary employee appointment be extended to October 31, 2013. The temporary assistant has been working with Capt. Zeck inventorying the evidence vault. The project is moving along well; however, the process is very time consuming and tedious it will likely take several months to complete. Having this additional employee present over the past few months has been helpful for other daily tasks as well. The employee is currently working 16 hours per week. Chief Thompson anticipates keeping this employee on this schedule through October; budget permitting is requesting extension to through the end of 2013 at the same maximum hours per week of 16.

**Department of Administration:** Mr. Gabris reported the following: Congratulations to Sue Polk and all the volunteers for receiving the Best Community Collaboration Award for the schoolyard garden. On Tuesday October 15<sup>th</sup> from 9:45 till 10:30 am, they will receive this honor & celebrate their success. The Mullica PTA is sponsoring a community yard sale on October 19<sup>th</sup>, from 7am – 1pm. Municipal offices will be closed Monday, October 14<sup>th</sup> in observance of Columbus Day. Mullica's Township Annual Halloween Parade will be held on Sunday, October 27<sup>th</sup>, registration begins at 11:30 and parade begins at 12pm. Atlantic County Animal Shelter is sponsoring a free rabies vaccination clinic on Sunday October 20<sup>th</sup>, 10am to 12 noon. Historical Society will meet next Tuesday 7pm at Town Hall.

**Revenue & Finance:** Mayor Brown stated we will be discussing requests for proposals for banking services due to the increase of banking fees.

### **Correspondence:**

Correspondence from Ray Vega, owner of the Bus Stop, requesting assistance from the Governing Body to assist him with an ongoing issue with the Pinelands Commission regarding the number of apartments located at his property. Committee briefly discussed and will review documents submitted.

### **Old Business:**

**Resolution 117-2013 / Donation of Police Vehicle - Atlantic County Police Training Center:** Mayor Brown entertained a motion to donate; so moved by Mr. Hagaman seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Resolution 118-2013/ Reject Bids - Utility Tractor:** Mayor entertained a motion to reject; so moved by Ms. Rheault seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Resolution 119-2013 / Award Contract Police Foyer & Basement - R Maxwell Construction:** Mayor entertained a motion to award contact in the amount of \$25,826.00; so moved by Mr. Hagaman seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Resolution 120-2013 / Request Extension - Reconstruction of 5<sup>th</sup> Avenue:** Mayor Brown entertained a motion to request an extension to Department of Transportation; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

### **New Business:**

## REGULAR MEETING OCTOBER 8, 2013

**Resolution 121-2013 / Approve Elwood Fire Department Membership - Lei Vani Cabrera:** Mayor entertained a motion to approve membership; so moved by Ms. Rheault seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Resolution 122-2013 / Cancel Taxes - Block 10802, Lot 14; 11403, Lot 1; Block 41142, Lot 2:** Mayor entertained a motion to cancel taxes; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Discussion of Best Practices Inventory CY 2013:** Mayor reported based upon the inventory we are at 94%. Mr. Gabris expressed his concern with the municipality's non participation in the FEMA CRS Program (National Flood Insurance Program Community Rating System). Mr. Gabris urged Committee to reinstate this program noting the benefits to our taxpayers are well worth participating in the program. Mayor Brown agreed this should be addressed during the amendment to our flood ordinance.

**Approve Request for Proposals - Banking Services:** Mayor entertained a motion to authorize the CFO to prepare proposals; so moved by Mr. Gabris seconded by Ms. Rheault. **Discussion of Best Practices Inventory CY 2013:** Mayor reported based upon the inventory we are at 94%. Mr. Gabris expressed his concern with the municipality's non participation in the FEMA CRS Program (National Flood Insurance Program Community Rating System). Mr. Gabris urged Committee to reinstate this program noting the benefits to our taxpayers are well worth participating in the program. Mayor Brown agreed this should be addressed during the amendment to our flood ordinance.

**Trailer Request Extension - Block 7201, Lot 5:** Mr. Joe De Phillips, applicant, owner, and builder, requested an extension due to economic and marital setbacks. Mr. De Phillips referenced the letter he submitted and urged Committee to grant an extension of 6 months. Mayor Brown recommended extending for six months and that a progress report is submitted in six months. Mr. Gabris so moved to extend for six months seconded by Mr. Hagaman. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Resolution 123-2013 / Extend Employment / Part-Time Matron:** Mayor entertained a motion to extend employment based upon Chief Thompson's recommendation until October 31<sup>st</sup>; so moved by Mr. Hagaman seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Payment of Bills:** Mayor entertained a motion to approve the Bill List; so moved by Ms. Rheault seconded by Mr. Gabris RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Public Discussion:** Ms. Louisa Mazetis, elder resident and spokesperson for the Historical Society read a written statement strongly requesting the Governing Body contribute \$1,500 from the municipal budget to the Historical Society and agree to lease the Hilda Frame School as a museum and senior center. Ms. Mazetis reported the Society will assume operating expenses and maintenance and will eventually become self sustaining. She stated the Mullica Board of Education has agreed to lease this building to the municipality and requested Committee to adopt the proper Resolution of acceptance. Ms. Rheault stated being involved in the formation of the Egg Harbor City Historical Society she fully supported the efforts of the dedicated residents working toward this endeavor. Mr. Gabris urged Committee to move forward with this noting the Board of Education would like an affirmative from the Governing Body agreeing to lease the building for \$1.00 per year. Mayor suggested a plan indicating who would be responsible for insurance, grounds, etc. Committee briefly discussed and Clerk requested a consensus of the Governing Body to recognize interest in leasing the property. Mayor opened to the public.

**REGULAR MEETING OCTOBER 8, 2013**

Mr. Ted Behr, resident, stated he would like to see this project move forward and suggested a letter of interest be sent to the Board of Education, and adopt a sub-committee to address the issues of this worthy cause. Mayor Brown recommended the Solicitor review our options and move forward from there. Committee concurred.

Ms. Mazetis stated in 2013 the States Arts & Cultural Society was awarding grants to established Historical Societies, adding we need a building and establishment to apply for grants.

Mayor Brown entertained a motion to adjourn; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson,  
Municipal Clerk

BILL LIST

Atlantic Coast Alarm	480.00	Alarm Monitoring
Al & Rich's Car Wash	300.00	Car Wash Tickets
Atlantic City Electric	2,970.68	September Services
Crown Trophy of Mays Landing	40.00	Halloween Trophy
Frank Mazza & Son Inc.	3,155.55	Flooring of Chief Office
Casa Payroll Services, LCC	307.85	April-December 2013 Services
Garden State Highway Products	204.00	ATV/Off Road Vehicle Signage
G&P Floor Maintenance	425.00	April-December Services
Hess Corporation	222.69	May-December Services
Gloucester Cnty Police Academy	300.00	Enrollment Fee-Giardinia
Crystal Springs	94.39	April-December 2013 Services
Voorhees Police Department	250.00	Seminar - PD
247 Inktoner.com	179.92	CP2025 Printer Toner
Metropolitan Telecommunications	833.34	May-December Services
MGL Printing Solutions	197.00	Delinquent Notices
Township of Galloway	50,173.99	4 <sup>th</sup> Quarter 2013 Fee
Verno, Michele	966.67	April-December Svc., Sp. DUI Court Session
Nehmad Perillo & Davis	5,000.00	April-December Retainer
Verizon	192.86	May-December Services
NJ League of Municipalities	385.00	League Conference/Registration
New London Technology Inc.	145.00	Radio Repair parts
Registrar's Assoc of NJ	98.00	Annual Meeting
South Jersey Gas Co.	52.38	May-December Services
South Jersey Turf Consultants	1,262.00	Field Maintenance
Staples Advantage	399.40	File Boxes/Janitorial
Swift, James P.	300.00	April-December 2013 Services
The Press	51.51	Bid Specifications 2013-05
Petroleum Traders	6,226.48	3 <sup>rd</sup> Quarter Purchases
Vital Services Group	1,564.92	April-December Svc., Notice of Assessment Cards
Waszen Brothers Sanitation	375.00	Rental – NNO
Marathon Engineering Inc.	1,295.00	5 <sup>th</sup> Ave project, Zoning Officer Gen Svc

**REGULAR MEETING OCTOBER 8, 2013**

AC Kobie Electrical Corp.	2,700.00	Electrical Work – Basement
Atlantic County Treasurer	105.00	Hep B Shots PW
Johnson, Kimberly	840.00	Halloween Prizes
Thompson, John C. Jr.	28.88	Ethernet Cable/PD
Sperlak, Stephen	134.99	2013 Workboot Reimbursement
Treasurer, State of NJ/ML	175.00	3 <sup>rd</sup> Quarter Fees
NJ State Health Benefits Fund	64,223.06	Oct. Retiree Coverage/Oct. Coverage
Mullica Twp Board of Education	318,249.76	Levy Installment Oct. 2013
Nesco Vol. Fire Company	14,750.00	2013 Contribution

Current Fund	2-01	920.00
Current Fund	3-01	471,074.77
Capital Fund	C-04	5,855.55
Grant Fund	G-02	300.00
Trust Fund	T-03	1,505.00
TOTAL OF ALL FUNDS		479,655.32