

**REGULAR MEETING
DECEMBER 10, 2013
7:00 P.M.**

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 9, 2013, AND POSTED AT TOWN HALL.

Roll Call:

Committee Present: Anthony Gabris, Ed Hagaman, Barbara Rheault, Mr. Riffle, Mayor Brown

Municipal Clerk: Kimberly Johnson

Solicitor: Kevin Ulrich

CFO: Dawn Stollenwerk

Mayor Brown entertained a motion to amend the agenda to include under Old Business, Item B. Approve Change Order for R. Maxwell Construction Company, Inc. Mayor explained this is to change the wood frames around the windows to steel, which will be \$600.00. Mr. Hagaman so moved to amend agenda seconded by Mr. Riffle. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Approval of Committee Minutes: Mayor entertained a motion to approve the minutes of the November 12, 2013 Meeting; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown. Abstain: Mr. Riffle.

Public Discussion Relating to Agenda Items: None.

Committee Reports:

Public Works: Ms. Rheault reported the Supervisor of Public Works has been busy servicing the vehicles, tending to snow, as well as, daily operations. A new concrete pad was recently poured in front of the compactor hopper to alleviate safety issues, as well as, new concrete aprons installed in front of the bay doors to maintain the heat and reinforce the foundation support beams. Ms. Rheault commended Public Works Department for a great job during the last unexpected snowstorm. Ms. Rheault requested Committee adopt a Chipping Policy as suggested by the Supervisor of Public Works. Committee reviewed the policy as submitted and agreed this policy is overdue. Ms. Rheault reported this policy is being implemented to mainly address homeowners who are clearing their lots, either themselves or by a contractor, noting chipping originated as a courtesy for minor yard clean-up. Mayor entertained a motion this policy be adopted by a Resolution at the next regular meeting; so moved by Ms. Rheault seconded by Mr. Hagaman. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Development & Housing: Mr. Hagaman reported the following: For the month of November the Construction Department issued 12 new permits and 1 update, which included an addition, heaters, porch, hot tub, etc. The remaining new permits were for alterations. The Construction Office collected \$4,081.00 in fees of which \$204.00 is remitted to the State. The Zoning Department issued 2 Zoning Permits, 2 Maintenance Certificates, and collected \$175.00. The Planning Board has recommended that Chapter 131, Flood Damage Prevention

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Ordinance be amended to be in compliance with the requirements of FEMA and DEP. With Committee's consent I would request the Clerk to prepare an Ordinance amendment for 2014. Mr. Gabris asked if this amendment addresses the Community Rating System. Mayor Brown explained this amends the Ordinance and maps as mandated by the State. Mr. Hagaman so moved to direct Clerk to prepare Ordinance seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown. Mr. Gabris questioned the building located on the corner of 5th Avenue and the White Horse Pike. Mr. Hagaman reported the owner is investigating the rebuilding process. Mayor Brown added the owner will be receiving a letter indicating the walls are to be taken down and the tires need to be cleaned-up. Mr. Gabris stated this is a non-conforming structure which cannot be rebuilt without approval from the Planning Board.

Department of Administration: Mr. Gabris reported the following: Municipal offices will be closed December 25th thru December 27th for the Christmas Holiday and January 1, 2014 for New Years.

Department of Revenue & Finance: Mayor Brown reported for the 2014 budget we need to focus on raising revenue or cutting costs, which would mean cutting services, or find a more efficient way to deliver the services. Mayor stated as of today the tax collection rate is 92.28, and last year it was 95.43, noting we are substantially behind. Mayor stated our projected surplus balance will be approximately \$250,000 less than 2012, adding if we utilize our entire surplus as revenue our revenue shortfall will be \$50,000. Court revenue is down, loss of \$250,000 in taxable value due to Verizon, overall expenses will increase \$75,000 for 2014, and as well we have been ordered by Atlantic County Board of Taxation to complete a municipal wide revaluation by September 30, 2014.

Old Business:

Resolution 133-2013 / Award Utility Tractor / Rodio Tractor Sales: Mayor entertained a motion to award in the amount of \$43,836.00; so moved by Ms. Rheault seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Approve Change Order / R. Maxwell Construction: Mayor entertained a motion to approve Change Order #1 in the amount of \$600.00; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

New Business:

Resolution 134-2013 / Approve Community Service Work Site Agreement: Mayor entertained a motion to approve; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Resolution 135-2013 / Extend Alliance Grant: Mayor entertained a motion to extend; so moved by Ms. Rheault seconded by Mr. Hagaman. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Resolution 136-2013 / Budget Transfers: Mayor entertained a motion to approve; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown.

Resolution 137-2013 / Renew 2014 Mobile Home Park Licenses / Eastgate & Mullica Mobile Manor: Mayor entertained a motion to renew; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

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Resolution 138-2013 / Renew 2014 Towing Licenses / Forman & Schlue: Mayor entertained a motion to renew; so moved by Mr. Riffle seconded by Mr. Hagaman. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Accept Planning Board Resignation / Jon Malkin: Mayor stated Mr. Malkin has been one of the most dedicated volunteer and asset to our community. Mr. Gabris agreed and stated he will be missed.

Renew 2014 Gravel Pit License / Kronmaier: Mayor entertained a motion to renew; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Set 2014 Re-organization Meeting Date: Mayor suggested meeting date of January 1, 2014 at 12 noon; so moved by Mr. Riffle seconded by Mr. Hagaman. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Mayor entertained a motion that the Governing Body answer the Order to Implement a Municipal-wide Revaluation directed by the Atlantic County Board of Taxation and request a postponement. So moved by Mr. Riffle seconded by Mr. Hagaman. Mayor suggested the answer contain information supplied by the Tax Assessor as well as the fact that the Township maps needs to be updated, which could take up to a year. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Payment of Bills: Mayor entertained a motion to approve the Bill List #1; so moved by Mr. Hagaman seconded by Ms. Rheault RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown. Mayor entertained a motion to approve Bill List #2; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle,

Public Discussion: Ms. Rheault commended the Clerk's Office for organizing the Annual Tree Lighting and a continuation of our traditions. Ms. Rheault thanked Public Works instilling holiday spirit by placing a tree at the Transfer Station. Mr. Hagaman commended everyone on Committee for the past year and the great working relationships. Mr. Gabris agreed with Mr. Hagaman.

Mayor Brown entertained a motion to enter Executive Session; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown. Clerk read Resolution ES13-13 in full, to discuss, a lease agreement with the Mullica School Board concerning the Hilda Frame Facility, a personnel matter, report on a grievance and to review Executive Session Minutes.

Mr. Hagaman moved to come back to Regular Session at 8:10 pm seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown. Clerk reported in Executive Session the Governing Body discussed a lease agreement with the Mullica Township School for the Hilda Frame Facility, reviewed the decision of the Arbitrator regarding the Dental Grievance filed by the PBA in that the municipality did not violate the collective bargaining agreement, nor did the municipality decrease the levels of benefits and/or coverage provided to employees for dental insurance; discussed a request from the Director of Public Works to carry forward no more than 10 vacation days from 2012 into 2014, and reviewed the Executive Session Minutes of August 13, 2013. Ms. Rheault so moved to approve the Supervisor of Public Works to carry no more than 10 vacation days from 2012 into 2014, said days to be utilized by April 1, 2014, seconded by Mr. Hagaman. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

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Approve Executive Session Minutes: Ms. Hagaman so moved to approve the minutes of November 12, 2013 seconded by Mr. Hagaman. RCV: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown. Abstain: Mr. Riffle.

Mayor Brown entertained a motion to adjourn; so moved by Ms. Rheault seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

BILL LIST #1

Alicea, Miriam	300.00	Court Session / Oct. – Dec.
Animal Capture & Control Svc.	1,298.00	November/December Service
Apple Printing co.	5,066.40	Trash Tags
Aponte, Nellie	300.00	July – December Alliance Stipend
AT&T – ISDN	6.45	October Services
Atlanticare Regional Medical	5.00	SRO CPR Training
Atlantic City Electric	3,625.29	Oct-December Services
Barrett Asphalt Corporation	439.65	Top Rap
Butterhof's Farm & Home Supply	194.33	Shop Supplies / November Purchases
C.A.M. Co.	1,181.73	Trash Compactor Repairs
Casa Payroll Services, LCC	257.70	April – December Services 2013
Battery Zone, Inc.	133.95	Flashlight Batteries
Dimeglio Septic Inc.	130.00	May-December Services
Enforsys Police System	3,110.00	2014 Maintenance Agreement
Garden State Highway Products	545.30	Sign/Posts – Men Working Signs
G&P Floor Maintenance	425.00	April-December Services
General Sales Administration	5.57	Lamp
Georgia Gold Construction Inc.	5,471.32	Top Dress/Seeding Soccer Field
Grainger Industrial Supply	381.58	Shop Safety Supplies
Graphic Designs International	35.50	B32 & B33 Lettering
Goloff, Carol	187.50	April-December Services
Hess Corporation	2,291.06	May-December Services
Manos Law Firm	360.00	Review Contract Documents
Crystal Springs	62.46	April – December 2013 Services
Lowe's	18.98	December Purchases
LN Layton Service, LLC	267.00	Diesel Pump Repairs
AE Stone, Inc.	367.76	Cold Patch
Metropolitan Telecommunication	867.73	May-December Services
MGL Printing Solutions	66.20	1099 Misc Forms
Municipal Record Service	197.75	Court Case Jackets
Verno, Michele	1,333.34	April-December Services
Nehmad Perilo & Davis	7,286.52	April-December Retainer / Oct Svc.
Verizon	189.62	May-December Services
Verizon Wireless	200.19	May-December Services
NJ Planning Officials	100.00	Mandatory Training
Sprint Solutions, Inc.	415.67	May-December 2013 Services
New London Technology, Inc.	223.00	Portable Radio Repairs / Radio Repair
Ancero	2,242.00	4 th Qtr. Monitoring Svc. / Virus

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		Software License
R&R Radar Inc.	112.89	Radar power Cable / Radar Repair
AC& Sons Tree Service	2,500.00	Tree Removal (5) as per quote
Joyce Media	35.00	PD Domain Renewal
ARCA Advanced Processing	168.00	CFC Evacuations
Rodio Tractor Sales	420.13	V-Box parts, Compressor Rental, Billy Goat Blower
South Jersey Gas Co.	154.62	May-December Services
South Jersey Turf Consultants	1,262.00	Field Maintenance
Inspira Health Network	738.72	June-December Premium
Staples Advantage	792.87	Office Supplies
Swift, James P.	600.00	April-December 2013 Services
HR Direct	1,180.20	HR Software
Truckmasters, Inc.	3,136.69	July-Oct-Nov Services
The Daily Journal	38.76	October Publications
Petroleum Traders	4,687.94	4 th Quarter Purchases
The Youth Alliance	1,350.00	Red Ribbon Alliance
Tomasella's Fire Protection	69.00	Service Call
Drager Safety Diagnostics Inc.	1,075.50	Mouth pieces, Alcotest 7110 Warranty
Val-U Auto Parts	485.34	4 th Qtr. 2013 Purchases
Vital Services Group	204.00	April-December Services
West Customer Service	673.50	Statute Updates
Zausner, Barbara	2,138.00	Arbitrator Per AR 201-542
Avaya, Inc.	237.70	May-December Lease Install
Certified Speedometer Service	192.00	Radar Calibration
Rivera, Ana M.	545.02	July-December Stipend / 2013 Alliance Club Reimbursement
Marathon Engineering Inc.	100.00	Street Opening Hamburg
AC Kobie Electrical Corp	2,900.00	Pump House Electrical Upgrade
Action Uniform Co.	795.00	Body Armor Grant – Vest
AA Auto Salvage	200.00	October Purchases
Atlantic County Utilities Auth.	29,640.16	April –December 2013 Services
Johnson, Kimberly	84.60	Mileage Reimbursement
Lupinetti, Ann	136.71	Reimb. Mileage/Story time w Santa
Simon, Mary Lou	2,517.60	2013 Medicare Reimbursement
Thompson, John C. Jr.	78.39	Misc. Expense/Investigation
Merit Construction Services	6,700.00	Concrete Pad for Landfill
NJ Division of Pensions	24.20	DCRP Contribution
Treasurer, State of NJ	331.00	2014 Landfill Fire Permit
NJ State Health Benefits Fund	64,442.36	December Premiums
NJ Dept of Health & Senior Svc.	7.80	October State Fees
Petrosh's Big Top	175.00	Tables/Chairs for Tree Lighting Event
Corelogic Real Estate Tax Serv.	1,642.91	Tax Refund 3721/4 – Res 132-13
Lereta Corp.	704.12	Tax Refund 10204/8 – Res 132-13
Morciglio, Margarita	702.72	Tax Refund 3024/10 – Res 132-13
Greater Egg Harbor Regional	262,786.80	November / December Levy
Mullica Twp. Board of Ed	319,249.75	Levy Install. Dec 2013/Stokes Contrib.

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Current Fund 3-01 735,909.25
 Capital Fund C-04 2,900.00
 Grant Fund G-02 5,052.91
 Trust Fund T-03 12,278.20

BILL LIST #2

Alicea, Miriam	75.00	Court Session 12/3/13
Heuman, Wayne	3,475.00	Concrete Work at PW Bldg.
Casa Payroll Services, LCC	131.15	April-December 2013 Services
Deer Carcass Removal	60.00	Deer Removal 5 th Avenue
Crystal Springs	130.49	April-December 2013 Services
Sprint Solutions, Inc.	415.67	May-December 2013 Services
The Daily Journal	31.54	November Publications
The Press	95.37	Bid Notices
Petroleum Traders	2,692.62	4 th Quarter Purchases
Marathon Engineering	2,655.07	5 th Ave Proj., Sewer Infrastructure Grant, NJDOT 2014 Appl., Workshop Mtg. Attendance

Current Fund 2-01 1,280.07
 Current Fund 3-01 8,481.84
TOTAL OF ALL FUNDS 9,761.91