

**REGULAR MEETING
JANUARY 14, 20134
7:00 P.M.**

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, HAMMONTON GAZETTE, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 8, 2014, AND POSTED AT TOWN HALL.

Mayor Brown requested everyone remain standing for a Moment of Silence for resident Carl Schlue.

Roll Call:

Committee Present: Anthony Gabris, Ed Hagaman, Barbara Rheault, Mayor Brown

Municipal Clerk: Kimberly Johnson

Solicitor: Tracy Siebold

CFO: Dawn Stollenwerk

Mayor entertained a motion to add under New Business, Appoint Alternate Zoning Officer, due to an emergency. So moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown. Mayor Brown indicated the alternate from 2013 has agreed to again fill-in.

Approval of Committee Minutes: Mayor entertained a motion to approve the minutes of the December 10, 2013 Meeting; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown. Mayor entertained a motion to approve the Re-organization Meeting Minutes of January 1, 2014; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

Public Discussion Relating to Agenda Items: None.

Committee Reports:

Public Works: Ms. Rheault reported Public Works have been extremely busy with daily operations, as well as, being involved with municipal projects, including: building of a steel guide rail for the dumpsters at the Transfer Station to slide down on making it easier and safer to hook up the trash containers; building improvements in the garage which include benches and shelving in the garage; installed basement window guards, rain cover shields and rerouted the gutter down spouts at the municipal building, assisted with the installation of the new well. Ms. Rheault commended them for a great job during the last snow storm. The transfer station will be closed January 20th in observance of Martin Luther King Day. Mayor Brown noted that Chief Thompson has appointed Steve Sperlak, Deputy Emergency Management Coordinator.

Development & Housing: Mr. Hagaman reported the following: For the month of December the Construction Department issued 10 new permits and 6 updates which included heaters, woodstove, pellet stove, roofing, and siding permits the remaining new permits were for alterations. Seven Certificates of Approval were issued, as well as, a Certificate of Continued Occupancy for a Thrift Shop. The Construction Office collected \$2,480.00 in fees of which \$62.00 is remitted to the State. The Zoning Department issued 2 Zoning Permits, 1 Zoning Denial

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and 3 Maintenance Certificates. The Zoning/Housing Department collected \$925.00, which included a \$500.00 Trailer Renewal.

Department of Public Safety: Municipal Court collected \$20,140.50 for the month of December, 2013 and the municipality retained \$9,296.37. The police department wants to remind the public that we provide property checks to residents and/or businesses that go on vacation or have a security concern at their home. Contact Ms. Murry in the police department for further information.

Department of Administration: Mr. Gabris reported the following: Municipal offices will be closed January 20th in observance of Martin Luther King Day, Historical Society will meet on Tuesday, January 21st at 7pm at Town Hall, Seniors Citizens will meet Wednesday, January 15th, 12 noon at the Elwood Fire House.

Department of Revenue & Finance: Mayor Brown reported the October & November Treasurer's reports were emailed to all members of committee, and will be included in the minutes of tonight's meeting. We have received a Resolution from Atlantic County Board of Taxation approving an extension for a revaluation to be completed or implementation in 2016. Mayor added as of December 30th, the tax collection rate only fell behind two one hundredths of a percent from last year, putting us just about even.

Correspondence:

Resolution from Borough of Surf City opposing Senate Bill No. S2601 and Assembly Bill No. A3891 which permits fifth and sixth class counties to assume control and responsibility of operations and maintenance of beaches.

Resolution from Borough of Cape May supporting NBC 40 to be kept on the air.

Atlantic County will hold a public hearing on Tuesday, January 21, 2014, at 6pm, at the Warren Fox Nature Center, regarding improvements to Estell Manor Park

Ms. Rheault commented that NBC 40 is under agreement for sale and the proposal is to sell the frequency. Ms. Rheault entertained a motion to show support of NBC 40 to keep them on the air, as our true source of local news seconded by Mayor Brown. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown. (Resolution to be on next agenda.)

Old Business:

Resolution 29-2014 / Release Performance Guarantee / Hanover Avenue: Mayor entertained a motion to release based upon the recommendation of the Township Engineer; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown.

Resolution 30-2014 / Adopt Chipping Policy: Mayor entertained a motion to adopt. Ms. Rheault suggested the following changes to the policy: first bullet, "household chipping is completed by the Public Works Schedule or through notification of the Public Works Department"; third bullet "change must to may"; fifth bullet "6" in diameter"; eight bullet add "especially after storms". Mr. Gabris so moved to accept with the requested changes seconded by Mr. Hagaman. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown.

Mayor Appoints Environmental Commission Member / 3 year term: Mayor Brown appointed Mr. Jack J. Gravlin, Jr.

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Mr. Gabris strongly suggested a presentation be made regarding the Pinelands Grant for a Feasibility Study regarding sewer. Mayor stated, as was previously reported, the last meeting that was held was in September of 2013 regarding the preparation of a Memorandum of Agreement. Mayor stated we have been put on hold due to the New Jersey Gas Pipeline controversy. Mr. Gabris questioned the amount of the grant, the connection with the School and the location of a treatment plant. Mayor stated we requested \$60,000 and the Pinelands offered \$100,000. Mayor Brown further explained we reached out to the school because they currently house a treatment plant; therefore, we wanted to include them in the study and there is no location planned.

Mr. Gabris requested the Economic Advisory Committee report to the Governing Body quarterly. Mayor Brown stated the Committee is researching commercial development along the White Horse Pike. Mr. Hagaman reported as a member of the Committee, they contacted the owners of the lots for sale and/or vacant properties and are seeking potential development. Mr. Hagaman commented that the car wash has been recently purchased, as well as, the former Lawmen building, which are both positives to Mullica. Ms. Rheault suggested the corner of White Horse Pike and Hamburg as potential sites, as they would have the availability to tie into water and sewer.

Mr. Gabris expressed his displeasure with no bus shelters being afforded in Mullica Township. Committee briefly discussed and agreed to have Mr. Gabris investigate the potential of bus shelters.

New Business:

Resolution 31-2014 / Public Auction of Abandoned / Unclaimed Vehicles: Clerk stated this does not include Township vehicles, only vehicles that have been abandoned and/or unclaimed due to a tow. Mayor entertained a motion to approve; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown.

Resolution 32-2014 / Approval of Designation of Public Agency Compliance Officer: Mayor entertained a motion to designate Kimberly Johnson; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown.

Resolution 33-2014 / Appoint Rent Control Committee / 2 year terms: Mayor entertained a motion to appoint the following: Marie Wawrzonkiewicz, Bernard Graebener, Tom Carl, Bruce Crowe and Jeremy Kelly; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown.

Tuition Reimbursement Request / Detective Silva: Mayor entertained a motion to approve per the Educational Assistance and Training Policy; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown.

Appoint Alternate Zoning Officer: Committee briefly discussed and agreed, due to an emergent need, that an alternate needs to be appointed. Ms. Rheault so moved to appoint Mr. Edward Toussaint as Alternate Zoning Officer in the event Mr. Sandman cannot fulfill his obligation seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown.

Payment of Bills: Mayor entertained a motion to approve the Bill List; so moved by Ms. Rheault seconded by Mr. Hagaman. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown

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Public Discussion:

Mr. Ron Lischak asked how we will communicate the new chipping policy to the residents. Clerk stated it will be on the website, and a flyer.

Mr. Frances Paulsgraf stated the CRDA recently installed bus stops in Atlantic City and Brigantine, and suggested we contact them. Mr. Gabris stated he will research that.

Mayor Brown entertained a motion to enter Executive Session; so moved by Ms. Rheault seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown. Clerk read Resolution ES1-14 in full, to discuss, potential litigation and to review Executive Session Minutes.

Mr. Hagaman moved to come back to Regular Session at 8:05 pm seconded by Mr. Gabris. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown. Clerk reported in Executive Session the Governing Body discussed potential litigation, safety concerns regarding unlicensed peddlers, merit raises for Public Works employees and reviewed the Executive Session Minutes of December 10, 2013.

Approve Executive Session Minutes: Mayor Brown so moved to approve the minutes of December 10, 2013 seconded by Ms. Rheault. RCV: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown.

Mayor Brown entertained a motion to adjourn; so moved by Mr. Hagaman seconded by Mr. Gabris. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

BILL LIST

Apple Printing Company, Inc.	184.00	Bulk Waste Cards
AT&T – ISDN	30.51	Nov/Dec Services
Atlanticare Regional Medical	10.00	CPR Cards
Atlantic City Electric	191.54	Oct-December Services
Casa Payroll	169.05	April-December 2013 Services
Crescent Service, LLC	440.00	Tires
Rocco's Town House	300.00	Holiday Safety Lunch
Dimeglio Septic, Inc.	65.00	May-December Services
Goloff, Carol	82.50	July Escrow Services
Heavenly Promotions	330.00	Window Envelopes/Tax
Hess Corporation	561.77	May-December Services
Lowe's	306.19	Misc. PW Supplies
Lawmen Supply Co. of NJ	129.00	Flashlight/PD New Car
A.E. Stone Inc.	453.30	Cold Patch
Metropolitan Telecommunication	854.81	May-December Services
MGL Printing Solutions	269.00	2014 Dog Tags
Verry, Robert A.	50.00	PD Seminar
Nehmad Perillo & Davis	150.00	Services thru 10/31/13
Verizon	192.14	May-December Services

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Verizon Wireless	200.09	May-December Services
Pitney Bowes Credit Corp.	367.50	Sept-December Lease
Reserve Account	1,000.00	Postage
South Jersey Gas Co.	338.19	May-December Services
Inspira Health Network	170.00	FCE Exams
Staples Advantage	537.65	Office Supplies
Petroleum Traders	1,455.21	4 th Quarter Purchases
Marathon Engineering	100.00	Street Opening Escrow SJ Gas
Lawrow Electric & Plumbing	91.65	Bulbs Etc.
AC Kobie Electrical	4700.00	Pump House Electrical Upgrade
Atlantic County Treasurer	2,553.26	County Added Tax
Prince, Larry	134.99	Workboot Reimbursement 2013
NJ Division of Pensions	49.04	DCRP 11/17-12/21
Rutgers University	1,886.00	CPWM Courses
Treasurer, State of NJ	205.00	Rec Fields Water Fee
Treasurer, State of NJ / ML	225.00	4 th Quarter Marriage
Petty Cash	66.99	Replenish Petty Cash
Columbia II	202.00	Holiday Luncheon

Current Fund	3-01	12,513.88
Current Fund	4-01	1,000.00
Capital Fund	C-04	4,700.00
Trust Fund	T-03	635.50
Total of All Funds		19,051.38

**TOWNSHIP OF
MULLICA
MONTHLY
TREASURER'S
REPORT
FOR THE
MONTH OF
OCTOBER 2013**

Capital Fund

Beginning Cash Balance	399,371.60
Cash Receipts	0.00
Cash Disbursements	(5,855.55)
Ending Cash Balance	393,516.05
Due from Current Fund	<u>0.00</u>
Total Cash Available	<u>393,516.05</u>

Proof	Assets	2,237,516.05
	Liabilities	2,237,516.05

Capital Fund Balance	20,014.22
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Capital Improvement Fund	19,195.60	Difference	0.00
Reserves for Projects	<u>0.00</u>		
Total Available for Projects	39,209.82		
Def Charges Future Tax Unfunded	1,394,000.00		
Def Charges Future Tax Funded	<u>450,000.00</u>		
Total Deferred Charges	1,844,000.00		
Funded Improvement Author	33,000.00		
Unfunded Improvement Author	321,306.23		
Contracts Payable	<u>0.00</u>		
Total Improv Author	354,306.23		
Bonds Payable	450,000.00		
BANS Payable	1,394,000.00		
Green Trust Loan Payable	0.00		
Debt Authorized but not Issued	<u>0.00</u>		
Total Debt	1,844,000.00		

**TOWNSHIP OF MULLICA
MONTHLY TREASURER'S REPORT
FOR THE MONTH OF OCTOBER 2013**

Current Fund		<u>%/budget expended</u>
Beginning Balance	1,936,321.71	
<u>Cash Receipts:</u>		
Interest	224.62	
Current year tax receipts	138,673.13	
Receivables/Inter funds	6,814.37	
Anticipated Revenue	115,474.44	
Unanticipated Revenue	<u>4,511.76</u>	
Total Cash Receipts	265,698.32	
<u>Expenditures:</u>		
2012 Appropriations	(1,485.00)	
2013 Appropriations	(302,747.20)	
Liabilities	(318,604.76)	
Interfunds	(6,814.37)	
Grant Fund	<u>(20,129.18)</u>	
Total	(649,780.51)	

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Expenditures

Ending Cash Balance 1,552,239.52

Cash Increase/ (Decrease) (384,082.19)

Reserve Budget 264,119.18
2013 Budget 5,522,824.84

Reserve Budget Balance	176,075.05	33.34%
2013 Budget Balance	942,086.34	82.94%

**TOWNSHIP OF
MULLICA
MONTHLY
TREASURER'S
REPORT
FOR THE
MONTH OF
NOVEMBER
2013**

Capital Fund

Beginning Cash Balance 393,516.05

Cash Receipts 0.00
Cash Disbursements (2,800.32)

Ending Cash Balance 390,715.73

Due from Current Fund 0.00

Total Cash Available 390,715.73

Proof	Assets	2,234,715.73
	Liabilities	2,234,715.73

Capital Fund Balance 10,014.22
Capital Improvement Fund 19,195.60
Reserves for Projects 0.00
Total Available for Projects 29,209.82

Def Charges Future Tax Unfunded 1,394,000.00
Def Charges Future Tax Funded 450,000.00
Total Deferred Charges 1,844,000.00

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Funded Improvement Author	43,000.00
Unfunded Improvement Author	318,505.91
Contracts Payable	<u>0.00</u>
Total Improv Author	361,505.91
Bonds Payable	450,000.00
BANS Payable	1,394,000.00
Green Trust Loan Payable	0.00
Debt Authorized but not Issued	<u>0.00</u>
Total Debt	1,844,000.00

**TOWNSHIP OF MULLICA
MONTHLY TREASURER'S REPORT
FOR THE MONTH OF NOVEMBER 2013**

Current Fund

%/budget
expended

Beginning Balance 1,552,239.52

Cash Receipts:

Interest	304.89
Current year tax receipts	957,721.74
Receivables/Inter funds	675.67
Anticipated Revenue	146,030.66
Unanticipated Revenue	<u>10,916.63</u>

Total Cash Receipts 1,115,649.59

Expenditures:

2012 Appropriations	0.00
2013 Appropriations	(290,051.76)
Liabilities	(1,334,989.93)
Interfunds	(675.57)
Grant Fund	<u>(6,223.57)</u>

Total Expenditures (1,631,940.83)

Ending Cash Balance 1,035,948.28

Cash Increase/ (Decrease) (516,291.24)

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Reserve Budget	264,119.18
2013 Budget	5,522,824.84

Reserve Budget Balance	154,944.05	41.34%
2013 Budget Balance	661,435.33	88.02%