

**REGULAR MEETING  
FEBRUARY 25, 2014  
7:00 P.M.**

Mayor Brown called the meeting to order at 7:00 p.m. read the following statement and led the flag salute.

NOTICE OF THIS MEETING WAS GIVEN BY ANNUAL NOTICE PUBLISHED IN THE ATLANTIC CITY PRESS, HAMMONTON GAZETTE, EGG HARBOR AND HAMMONTON NEWS ON JANUARY 8, 2014, AND POSTED AT TOWN HALL.

**Roll Call:**

**Committee Present:** Anthony Gabris, Ed Hagaman, Barbara Rheault, Larry Riffle, Mayor Brown

**Municipal Clerk:** Kimberly Johnson

**Solicitor:** Tracy Siebold

**Approval of Committee Minutes:** Mayor entertained a motion to approve the minutes of the February 11<sup>th</sup> meeting; so moved by Ms. Rheault seconded by Mr. Hagaman. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown. Abstain: Mr. Riffle.

**Public Discussion Relating to Agenda Items:** None.

**First Reading: Ordinance 2-2014 / Amending Chapter 34, Personnel Policies:** Mayor Brown entertained a motion to read by title; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

*“An Ordinance Amending Chapter 34, Personnel Policies, Adopting Amendments to the Personnel Policy and Procedures Manual of the Township of Mullica, County of Atlantic, State of New Jersey”.*

Mayor noted amendments were reviewed by Department Heads and entertained a motion to approve and set hearing date for March 11<sup>th</sup> at 7pm; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Mr. Riffle, Mayor Brown.

**Committee Reports:**

**Public Works:** Ms. Rheault reported Public Works has been busy with winter storm preparation and clean-up, and she has investigated snow plowing incidents.

**Development & Housing:** Mr. Hagaman reported his Department is running smooth, but the weather has slowed things down.

**Department of Public Safety:** Mr. Riffle reported Municipal Court collected \$22,418.00 for the month of January 2014 and the municipality retained \$10,331.13.

**Department of Administration:** Mr. Gabris reported the following: Special Election for the GEHR will be held at Mullica School on March 11<sup>th</sup>. Polls open from 6 a.m. until 8 p.m. 2014 Rabies Clinic is scheduled for Saturday, March 29<sup>th</sup> from 10 am – 12 pm in the Township Garage. Municipal Building will be open to

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purchase your 2014 dog license and to obtain your 2014 bulk permit. Mr. Gabris stated today he toured the Hilda Frame School with the Construction Official and Mr. Randy Ficken. He reported there is one small area of mold in the basement that the school is going to remediate and the bathrooms may need to be addressed (pre-k bathrooms height). Mr. Gabris stated in all the building is in great shape and he is receiving quotes for insurance.

**Department of Revenue & Finance:** Mayor Brown reported the Tax Sale for 2013 unpaid taxes is scheduled for March 26<sup>th</sup>. Advertising will begin February 26<sup>th</sup>. January treasurers report has been emailed to the Committee and will be included in tonight's meeting.

### Correspondence:

Public Hearing will be held on March 12<sup>th</sup> at 3pm at the Atlantic County Office Building in Atlantic City regarding the sale of Block 293, Lot 1, in Atlantic City, to Gateway Community Action Partnership.

Resolution from Buena Vista Township supporting the NJ Pinelands Natural Gas Pipeline.

Resolution from Buena Vista Township and the City of Linwood supporting changes to Open Public Records Act to include the NJ Legislature.

Mayor stated many of the municipalities are adopting Resolutions of support for the natural gas pipeline, and requested we also show our support.

### Old Business:

**Resolution 43-2014 / Setting 2014 Salaries:** Mayor entertained a motion to approve; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

### New Business:

**Resolution 44-2014 / Municipal Alliance Grant:** Mayor entertained a motion to approve grant application; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Resolution 45-2014 / Approve Elwood Fire Membership / Keri Lynn Bellace:** Mayor entertained a motion to approve membership; so moved by Ms. Rheault seconded by Mr. Hagaman. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

**Shared Services Discussion:** Mayor stated at the last budget meeting we were able to cut approximately \$100,000, but we still need to address an additional \$100,000. Mayor suggested each Department prepare a listing of possible shared services for their respective Departments. Mayor stated last year discussions were held regarding the collection of outstanding court fines and asked Committee to consider having a third party assist us in collecting the fines. Mayor to schedule a presentation. Mayor Brown asked for any other budget comments. Mr. Gabris suggested considering an ordinance to be able to assess trailers and shipping containers that are utilized as sheds, road maintenance program, and to increase fees for street vacations. Mayor suggested the selling of small vacant lands to adjacent homeowners to get the properties back on the tax rolls. Mayor reported the County has announced they recently purchase two small paving machines, hopefully, will be able to be shared by the municipalities.

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**Payment of Bills:** Mayor entertained a motion to approve the Bill List; so moved by Mr. Hagaman seconded by Mr. Gabris RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown.

### Public Discussion:

Ms. Kathy Dickerson, Mullica Woods, asked if there was any update from the owners regarding the electrical meters. Mayor stated not at this time.

Mayor Brown entertained a motion to enter Executive Session; so moved by Mr. Hagaman seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown. Clerk read Resolution ES3-14 in full, to discuss a matter of personnel, and to review Executive Session Minutes.

Mr. Hagaman moved to come back to Regular Session at 7:30 pm seconded by Ms. Rheault. RCV: Yeas: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mr. Riffle, Mayor Brown. Clerk reported in Executive Session the Governing Body received an update regarding potential litigation regarding for Block 4197, Lot 2, discussed a matter of personnel and reviewed the Executive Session Minutes of February 11, 2014.

**Approve Executive Session Minutes:** Ms. Rheault so moved to approve the minutes of February 11, 2014 seconded by Mr. Gabris. RCV: Mr. Gabris, Mr. Hagaman, Ms. Rheault, Mayor Brown. Abstain: Mr. Riffle.

Mayor Brown entertained a motion to adjourn; so moved by Ms. Rheault seconded by Mr. Hagaman. RCV: Yeas: All voted yes.

Respectfully submitted,

Kimberly Johnson, Municipal Clerk

### BILL LIST

Atlantic Coast Alarm	900.00	Alarm Equipment / Service Alarm
Alicea, Miriam	150.00	Court Session 1/21 & 2/4
Apple Printing Co. Inc.	226.25	Court Letterhead/envelopes
Atl. Cnty Assoc of Twp Officials	280.00	2014 Dues
Atl County Mayor's Assoc.	350.00	2014 Dues
Atl Cnty Assoc of Assessors	290.00	2014 Dues
Atlantic City Electric	85.52	February Services
CrossMatch Technologies, Inc.	1,620.00	2014 Renewal
Casa Payroll Services LCC	413.65	April-December 2013 Services
Deer Carcass Removal Services	60.00	Removal 1700 Darmstadt
George Senn Co., Inc.	8.48	Misc. Fittings
Goloff, Carol	300.00	DUI Session
Hertland Services, Inc.	737.01	Laptop Repair
Hess Corporation	1,239.31	January/February Services

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Gloucester Cnty Police Academy	40.00	PD Training Courses
John Deere Landscapes	68.22	Rotor
Nehmad Perillo & Davis	2,205.00	January Services
Verizon Wireless	200.11	February Services
Sprint Solutions, Inc.	416.23	February Service
V.E. Ralph & Sons, Inc.	362.00	Battery
Reserve Account	1,000.00	Postage
Robbins Water Service, Inc.	22,146.00	Fire Well Installation
Rodio Tractor Sales, Inc.	198.36	Filter, Blade Parts
Lynkris Hardware & Supply Co.	74.97	Salt
South Jersey Gas Co.	914.56	February Services
United healthcare Insurance Co.	738.72	March Premium
Staples Advantage	146.97	Binders/Storage Boxes/Office Supplies
Q.C., Inc.	700.00	Landfill Monitoring
Truck master, Inc.	1,202.55	January 2014 Services
The Daily Journal	102.22	January Publications
The Press	123.42	January Publications
Petroleum Traders	1,876.93	January 2014 Purchases
Petroleum Traders	6,082.35	Feb/March Purchases
Trico Equipment, Inc.	631.37	500 HR Service Case 580
Drager Safety Diagnostics Inc.	155.00	Alcotest Recert
Val-U Auto Parts	591.91	January Purchases
Cargill Inc., Deicing Inc.	3,744.48	De-Icing Salt
Marathon Engineering, Inc.	1,710.00	5 <sup>th</sup> Ave, Camp Escrow, SJ Gas St. Opening, Workshop Mtg Attendance
Atlantic County Utilities Auth.	13,377.23	January Services
Kahn, Ronald	86.99	2014 Workboot Reimbursement
NJ Dept. of Health & Sr. Svc.	101.40	January Dog Fees
The Depository Trust Co.	9,000.00	Bond Interest Payment

Current Fund 3-01	6,578.06
Current Fund 4-01	43,197.98
Capital Fund C-04	22,146.00
Grant Fund G002	300.00
Trust Fund T-03	658.24
Total of All Funds	72,880.28

**TOWNSHIP OF  
MULLICA  
MONTHLY  
TREASURER'S  
REPORT  
FOR THE  
MONTH OF  
JANUARY 2014**



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Anticipated Revenue	81,747.84	
Unanticipated Revenue	<u>21,357.93</u>	
Total Cash Receipts	324,600.53	
<u>Expenditures:</u>		
2013 Appropriations	(50,799.85)	
2014 Appropriations	(346,875.26)	
Liabilities	(620,838.80)	
Interfunds	(50,000.00)	
Grant Fund	<u>(4,315.73)</u>	
Total Expenditures	(1,072,829.64)	
Ending Cash Balance	1,184,332.93	
Cash Increase/(Decrease)	(748,229.11)	
Reserve Budget	361,856.77	
2014 temporary Budget	1,609,247.00	
Reserve Budget Balance	311,056.92	14.04%
2014 Budget Balance	1,265,286.54	21.37%