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**COUNCIL MEMBERS**  
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DANIEL M. ARMIN  
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MARIE E. DIAMOND  
CHRIS MANNA  
GEORGE I. MILLER  
ALFRED D. ROSE

# TOWN OF NORTH BRANFORD

TOWN HALL, 909 FOXON ROAD, NORTH BRANFORD, CONNECTICUT 06471  
TOWN MANAGER (203) 484-6000 TOWN HALL FAX (203) 484-6025

## AGENDA

### SOLID HAZARDOUS WASTE/RECYCLING COMMITTEE

Thursday, December 10, 2015 - 6:30 P.M.

Town Manager's Conference Room

**Members Present: Mary Bigelow, Michael Martin, Debra Ferraro, Art Feldman, Elizabeth Boissard, Thomas Scelfo, Donna Cordone & Michelle Knockwood.**

**Not present: Alison Caron, Hank Petroskey & Deborah Anderson.**

**Guest speakers: Etta Hanlon & Douglas Hanlon**

- 1) **Mary Bigelow called the meeting to order at 6:37 P.M.**
- 2) **Pledge of Allegiance: The committee faced the flag and recited the Pledge of Allegiance**
- 3) **Review minutes of November 12, 2015. Member Art Feldman moved to accept the minutes, seconded by Member Thomas Scelfo, abstain: Elizabeth Boissard. With the following corrections: remove Elizabeth Boissard from present to not present, Donna Cordone as present & modify motion entries indicating vote/approve/abstain. With all in favor, Elizabeth Boissard abstained, motion to approve passed.**
- 4) **Correspondence**  
**Mary Bigelow & Art Feldman discussed his resignation letter disbursement.**
- 5) **Report from Purchasing Assistant Michelle Knockwood/ Town Manager – nothing to report.**
- 6) **Sub-Committee Reports:**
  - School Liaison/Research/Textiles – Hank Petroskey – absent**
    - o **School –**
    - o **Research –**

**Public Relations/Special Events - Holiday Wrapping Paper - Alison Caron - absent. Debra Ferraro & Elizabeth Boissard provided informational update. Alison is putting**

together posters for libraries, park req & schools as a reminder to recycle wrapping paper. Also, the idea for additional flyer for the kids and utilization of the electronic sign on RT 80 near the middle school. Francesca Palma is assisting with the process. Guest speakers Etta Hanlon & Douglas Hanlon discussed “school communications” & sample letter to send home via the kids to their parents. Also if available, utilization of school audio system for announcements of the wrapping paper recycling effort. Further suggestions, have kids design paper ornaments to encourage using the program year after year. Etta Hanlon & Douglas Hanlon also discussed grant money available for these types of programs. Contact Dan McGowen in Branford regarding expenses and grant funds. Mary Bigelow has contacted Frank Martone to interview Etta Hanlon regarding this program prior to Christmas. Thomas Scelfo has offered to review & modify Etta’s letter for our use. We need approval from School Superintendent. Etta Hanlon offered to speak to North Branford students. The idea is to form and motivate small groups of kids to work with the program communications & activities. Etta requested and was given a contact list of SHWRC members. Reminder, ribbons, bows & mylar are not acceptable items in this program.

- Web Specialist/Cable TV liaison – Michael Martin - Not much to report. Some difficulty with the e-mail structure. Working out the issues it appears the system is functioning. We have had no activity at this time. Suggest anyone try the system & check out the site. Currently there is no activity. There are additions and deletions in the posted items, like the wrapping paper collection program. Next electronics collections 2016 is without dates. Recommendations to include a “thank you” for the coverage of activity at the leaf collections of 2015.
- Answering Machine Info – Deborah Anderson – not present.
- Containers report – Debra Ferraro. - Containers look good for now. Will keep an eye from now to mid-January. People start cleaning out for the new Christmas items.
- Publicity & Articles – Donna Cordone. – Advertising in Totoket Times & The Sound. Reminder: recycle gift wrap & boxes, acceptable and unacceptable items, Xmas tree pick-up in January, keep storm drains free of leaves, ice/snow. Look for future collections with dates. Will forward information to Deborah Anderson.
- Leaf Collection – Elizabeth Boissard – Handout given “Fall 2015 Leaf Collection”. Data included total increase in vehicles, 369 in year 2015 vs 339 in year 2014. Thank you notes have been sent to all volunteers. Brief discussion regarding gate open/locked status & usage of leaf collection by landscaper hired by property owner. Continues to be a challenge to get volunteers.

## 7) Other Business:

a. Wrap-up of Hazwast/Recycling Card for 2016 – Thomas Scelfo –Handouts given in draft form. Open discussion: changes in content, categories, random items (dry cleaning solvent to remover). Discussed electronics and leaf drop off on same date. Additional discussions on water/oil based paint, envelopes & cards, paper vs holiday wrapping paper, soiled paper, shredded paper, caps on/off jars, cork stoppers, labels,

**lids & caps, mylar metallic. Need dates/confirmation from Michelle Knockwood. Continued dialogue pertaining to the color of the card paper for 2016.**

**b. Set dates for E-waste collections – Comments to include electronics & leaf drops on same date. April 9 & November 12. Will wait for final dates confirmation.**

**c. New Committee Name: SOLID HAZARDOUS WASTE/RECYCLING COMMITTEE**

**8) Miscellaneous – Art Feldman was given Honor Resignation & Gift Card, thanking him for his years of service with the committee. (Don't forget the yummy cookies.) Art Feldman thanked everyone. He also took this time to read his resignation letter to the Committee. Numerous comments of gratitude & best wishes were extended to Art Feldman by all committee members.**

**Mary Bigelow noted 2 job openings @ Hazard Waste Central.**

**9) Citizen's Statement –**

**10) Adjournment**

**Member Art Feldman made a motion to adjourn at 7:57 P.M., seconded by Member Donna Cordone. Vote: With all in favor, none apposed, Motion approved.**

**Respectfully Submitted,**

**Diana Pelliccio  
Recording Secretary**

