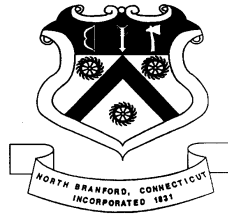


MAYOR
ANTHONY S. CANDELORA

DEPUTY MAYOR
JOANNE S. WENTWORTH

TOWN MANAGER
MICHAEL T. PAULHUS



COUNCIL MEMBERS
ROSE MARIE ANGELONI
DANIEL ARMIN
VINCENT P. CAPRIO
MARIE E. DIAMOND
JOSEPH E. FAUGHNAN
DONALD J. FUCCI, II
ALFRED D. ROSE

TOWN OF NORTH BRANFORD

TOWN HALL, 909 FOXON ROAD, NORTH BRANFORD, CONNECTICUT 06471
TOWN MANAGER (203) 484-6000 TOWN HALL FAX (203) 484-6025

Minutes Economic Development Commission November 2, 2015

1. Call to order and roll call

Member Jan Finch called the meeting to order at 6:32 p.m.

Present: Elisabeth Caplan, Diana Pelliccio, Jan Finch and Joan Tutor

Also present: Town Manager Michael Paulhus and Town Planner Carey Duques

Visitors: Chris Kranick

2. Approval of Minutes

Regular Meeting - September 23, 2015

Member Tutor moved to accept the minutes of September 23, 2015, seconded by Member Pelliccio with the following changes; page 2, paragraph 2 Joan Tutor was present at the working group, also CERC misspelled. All in favor, motion passed.

Special Meeting - October 1, 2015

Member Pelliccio moved to accept the minutes of September 23, seconded by Member Caplan. All in favor, motion passed.

Special Meeting -October 19, 2015

Member Caplan moved to accept the minutes of September 23, 2015, seconded by Member Pelliccio with the following changes: page 2, item 4, Pelliccio was misspelled, Page 1, Virginia was misspelled. All in favor, motion passed.

3. Update on 1599 Foxon Road - North Branford

Michael Paulhus updated members, stating he and Town Planner, Carey Duques are working diligently to get the grant application finished and submitted by the deadline of November 16th.

Pre-demolition work is being done, testing all contaminants to submit with application. This entails both buildings on site. They are looking for the phase 3 information. Wayne Bogdon of CME is attempting to locate all the test data information to submit to the Town to be included with the application.

Carey Duques stated part of the application is a letter of support and suggested the EDC might write a letter as part of the package.

Michael Paulhus stated he is looking to our State Representatives to write a letter of support.

There was discussion on the possibility of using phase one and two, should phase three information not be available. Mr. Paulhus gave an explanation of the information phase three contains.

There have been phone calls with CenterPlan aligning dates for a meeting and updates. The negotiating team met for organizing, priorities and moving forward after the election.

There was discussion on time lines, different components within the contract that have to be addressed as well as the challenges of the site.

There was additional discussion regarding the purpose of the grant, which is to tie into redevelopment.

4. Discussion of EDC Initiatives for Upcoming Year

Member Pelliccio opened discussion on other Towns and what they supply for information on economic development. Ms. Pelliccio overviewed the Towns Branford and East Haven stating they had all information on line and did not offer any hard copy material with the exception of maps. Members all shared their information most stating that information is contained online on individual Town's websites. Member Tutor directed members to the CERC report and stated they will submit another report in January.

There was discussion that including a link to CERC on the Town website would be helpful.

Member Tutor offered information on the Small Business opportunities through the State.

Member Pelliccio opened discussion on the possibility of incorporating the Town's school population into a potential project or event with EDC.

There was discussion regarding the Towns website and making it more appealing with color, etc.

Town Manager Michael Paulhus said there could be some personalization of what the EDC would like to add to the webpage as well as links that members feel are important.

Chairman Finch suggested members go onto the site and make suggestions that might make the EDC more attractive and useful to the residents.

Members discussed the need for an additional special meeting, suggesting November 16th at 6:00 pm at the Town Manager's Conference Room. This would be an opportunity for discussion on suggestions for the website.

5. Discussion of Business Visitation Program

Commission members discussed acquiring business cards with dialog on the importance of having business cards with contact information to submit to business owners. There was discussion on having the Economic Development Commission more visible.

Town Manager Michael Paulhus stated he would inform the Town Council of the intention of the EDC to begin a business visitation program and the desire to have business cards.

Members will consider additional ideas for the business program as well as other initiatives.

There was discussion on the criteria for additional members of the EDC, focusing on various ways to attract potential members once they know the criteria of the open position.

Member Pelliccio suggested they begin adding partners from Town at upcoming meetings. Joann Wentworth was unable to attend this evening meeting. Joan Tutor will invite Joann Wentworth as a Chamber representative to the November 16th meeting. It was suggested that Tax Assessor Dave Ambrose be invited to the December 7th meeting and starting it at 5:00. Town Manager Michael Paulhus stated he would invite Mr. Ambrose, and November 3, 2015 informed members that by changing the time it will make the meeting a special meeting.

6. Adjournment

Member Pelliccio made a motion to adjourn at 8:13 p.m., seconded by Member Caplan. All in favor, motion passed.

Respectfully Submitted,

Mary Caruso
Recording Secretary