

MAYOR
MICHAEL J. DOODY

DEPUTY MAYOR
JOSEPH E. FAUGHNAN

TOWN MANAGER
MICHAEL T. PAULHUS



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DANIEL M. ARMIN
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CHRIS MANNA
GEORGE I. MILLER
ALFRED D. ROSE

TOWN OF NORTH BRANFORD

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Economic Development Commission
February 1, 2016
Town Manager's Conference Room
6:00 p.m.

1. Call to Order and Roll Call

Chairman Finch called the meeting to order at 6:06 pm

Present: Jan Finch, Elisabeth Caplan and Chris Kranick

Absent: Diana Pelliccio, Joan Tutor

Guests: Town Manager Michael Paulhus, Town Planner Carey Duques, Mr. Scott Small, George Miller, Virginia Fallon and Daniel Armin

2. Presentation from REX 3- Barbara Malmberg & Ginny Kozlowski

Chairman Finch introduced Executive Director Ginny Kozlowski and Director of Marketing and Communications Ms. Barbara Malmberg. She thanked them for attending and welcomed them to the Economic Development Commission Meeting.

3. Approval of minutes January 11, 2016

Member Caplan moved to accept the minutes of January 11, 2016, seconded by Member Kranick. With all in favor motion passed.

4. Old Business
a. Update on 1599 Foxon Road

Town Manager Michael Paulhus gave an overview of the potential grant addressing the mediation of the property.

- b. Finalize Plan for Businesses Visitation Program
 - Timeline, packets, first 10 visit sites, questions

Member Kranick distributed an initial follow up form for the program and members decided they would discuss this item at the next meeting.

- c. Analyze data dump for selection of Businesses for Visitation Program

Members overviewed and discussed information submitted by Tax Assessor David Ambrose.

- d. Organizations to join

Members discussed priorities of organizations to join and strategized cost verses benefits.

- 5. New Business
 - a. Discussion on REX presentation

Chairman Finch opened discussion on the presentation. Members discussed several ideas they thought were extremely valuable to the success of economic development in Town.

Town Manager Michael Paulhus gave advice on best way to move forward with a request for membership with REX.

- b. Zoning Map

Members discussed identifying a goal for the town with relation to attracting specific businesses that were highlighted in the REX presentation.

Town Planner Carey Duques overviewed the zoning map. She gave advice on the best way to break the information into zoning areas, what is allowed in each zone and how to market the properties available. Ms. Duques also explained the difference between zoning and use of the properties.

Members decided they would begin with an industrial property inventory and the neighborhoods they are located in. Chairman Finch and Town Planner Duques will work on this.

Ms. Duques gave an explanation on the zoning data she distributed. She gave a quick overview of zoning requirements as well as permits that are applied for through different Boards and Commissions.

Members discussed the Plan of Conservation and Development for the Town.

Members discussed requesting a list from Tax Assessor David Ambrose with the following priorities:

- Businesses ranked as the largest tax payers to the lowest tax payers
- Businesses ranked with highest number of employees to the lowest number of employees

Ms. Carey Duques informed members of current activity including:

- Dollar General Store site approval
- The DogFather, a new business mobile dog groomer.
- Arrow Paving a new business locating at 90 Cero Road.
- Approval of an age restrictive text amendment for a concept development in Northford.
- A temporary withdrawal from Millpond Tavern.

c. Connecticut Small Business Express Program

Was not discussed at this meeting.

d. Process for budget request

Members discussed items they would like Town Manager to present to the Town Council for a budget. Request.

6. Other Business

Members discussed having a special meeting and decided to meet February 8th at 6:30 p.m.

7. Adjournment

Member Kranick made a motion to adjourn at 8:45 p.m., seconded by Member Caplan. With all in favor, motion passed.

Respectfully Submitted,

Mary Caruso
Recording Secretary