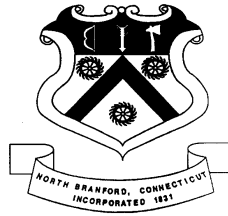


**MAYOR**  
MICHAEL J. DOODY

**DEPUTY MAYOR**  
JOSEPH E. FAUGHNAN

**TOWN MANAGER**  
MICHAEL T. PAULHUS



**COUNCIL MEMBERS**  
ROSE MARIE ANGELONI  
DANIEL M. ARMIN  
ANTHONY S. CANDELORA  
MARIE E. DIAMOND  
CHRIS MANNA  
GEORGE I. MILLER  
ALFRED D. ROSE

# TOWN OF NORTH BRANFORD

TOWN HALL, 909 FOXON ROAD, NORTH BRANFORD, CONNECTICUT 06471  
TOWN MANAGER (203) 484-6000 TOWN HALL FAX (203) 484-6025

Special Meeting  
Economic Development Commission  
February 22, 2016  
Town Manager's Conference Room  
**6:30 p.m.**

1. Call to Order and Roll Call

Chairman Finch called the meeting to order at 6:06 pm

Present: Jan Finch, Elisabeth Caplan, Chris Kranick and Diana Pelliccio

Absent: Joan Tutor

Guests: Town Manager Michael Paulhus and Daniel Armin (arrived at 7:00 pm)

2. Approval of minutes February 1, 2016

Member Caplan moved to accept the minutes of February 1, 2016, seconded by Member Kranick with one correction on page one, meeting was held in the Council Chambers, not as stated in the Town Managers Office. With all in favor and one abstention from Member Pelliccio, motion passed

3. Old Business

a. Businesses Visitation Program- review

Chairman Finch opened discussion on where to begin with the program. Members overviewed information sent by Tax Assessor David Ambrose. There was discussion on gathering information on employee numbers at each business. Town

Manager Michael Paulhus agreed to contact Mr. Ambrose to request the information.

b. Select businesses for Visitation Program

Members discussed the top 10 businesses identified as the highest taxpayers and the best way to pick the businesses to approach.

Town Manager Michael Paulhus informed members he would be meeting with Honeywell and would report back to the Commission on the meeting.

Members suggested a visitation list, deciding that Evergreen Woods should be at the top.

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There were suggestions made on best information to include in packets for visits. Members discussed information from DEDC, a list of Town Meetings, Library hours, Reverse 911 system.

Members Caplan and Kranick gave an overview of their dialogue with Town Council at the past meeting.

Town Manager Michael Paulhus suggested potential programs they might access for grants.

After discussing additional various steps for setting up first meetings, members decided they should be prepared to set up appointments by the next meeting.

c. Discuss REX presentation and benefits

Members shared advantages to joining REX and suggested asking the Town Council to support the membership.

Member Caplan “questioned best way” to move forward. Town Manager Michael Paulhus gave a time line on preparing for the new budget year.

Members discussed requesting an appropriation from the Town Council for funds to join REX as soon as possible.

Chairman Finch agreed to contact REX for information on a prorated membership cost.

Members overviewed priorities for next budget year.

d. Discuss business zoning maps from Planning and Zoning

Chairman Finch reported on her meeting with Town Planner Carey Duques and directed members to the map. Ms. Finch gave an overview of the difference between zoning and usage as well as zoning regulations and industrial/business vacant land parcels for sale.

Members decided an update and further explanation by Town Planner Carey Duques would be beneficial.

There was discussion on the potential to bring in real estate investors and highlight potential properties.

Town Manager Michael Paulhus distributed a referral request from Town Planner Carey Duques informing members of a relocation/ expansion of an existing business. The referral request was looking for comments from members.

Mr. Paulhus gave a brief overview on his meeting with the applicant.

MOTION: Member Pelliccio moved, seconded by Member Caplan with the information provided, to support the application of Frank Capasso and Sons expansion and relocation. With all in favor, motion passed.

e. Connecticut Small Business Express Program

Town Manager Michael Paulhus briefly overviewed the program.

f. Determine budget request including back-up support

Town Manager explained the budget request process and requested feedback from members.

Members prioritized their needs including membership with REX, Connecticut Economic Development Association (CEDAS) the Event Magazine, breakfast presentation's (twice a year), with a total request suggestion of \$10,000.

4. New Business

a. Review Web Site - discussion for next meeting

## 5. Adjournment

Member Kranick made a motion to adjourn at 9:30 p.m., seconded by Member Caplan. With all in favor, motion passed.

Respectfully Submitted,

Mary Caruso  
Recording Secretary